

## MINUTES

### **Sanbornton Capital Improvements Program Committee (CIPC)**

**Meeting Date and Time:** Monday, October 19<sup>th</sup> 2020 at 7:00 PM

**Meeting Place:** Town Offices, 573 Sanborn Road, Sanbornton, N.H.

The meeting was called to order by Chair Andy Sanborn at 7:00 PM.

**Present:** Jody Slack, Planning Board; Andy Sanborn, Chair/Citizens' Representative; Nina Gardner, Citizens' Representative; Selectman Jim Dick, Kate Osgood, Citizens' Representative, Bob Lambert, Budget Committee Representative

**Minutes** – Nina Gardner made a motion to approve the draft minutes of 9/28. Kate Osgood seconded the motion and the motion passed unanimously.

### **New Business**

**a. Discussion of Highway Dept CIP Requests** – Highway Department Director Johnny Van Tassel explained that he has been requesting \$600,000 for Road Repair and Construction for the past several years but would like to drop that to \$450,000 as he does not anticipate any big projects.

The current request includes shim and overlays for Burleigh Hill, Shaw Hill, Weeks Rd and Prescott Rd, gravel road recrowning and resurfacing, and ledge removal. He stated that he is hoping to have RFPs done in the winter so that companies looking for work in the Spring will be able to give better per-ton rates. Chair Sanborn noted that when the Y Project was approved one comment was that there would need to be money set aside to fix problems with the project in the future. Johnny responded that it is already delaminating and is being worked on but he can't anticipate what other issues may come up in the future. Johnny stated he would not be opposed to a CRF to deal with surprise items like this; Selectman Jim Dick stated that he will look at the wording of the existing CRF and see if that will work.

Nina stated that it took a while to get buy-in from residents for the \$600,000 CIP request and that if Johnny drops this request down will be difficult to raise it again. Johnny stated that he would like to do added ledge blasting which is needed on some roads, and he would also like to work towards having a stockpile of some materials by the Town Park. He noted that this would make it easier to grab material if a Highway employee is on that side of town versus having to go back to the garage. Kate noted that there should be cameras at the stockpile to help with preventing theft and Johnny agreed.

Chair Sanborn asked if there are plans for large bridge projects soon; Johnny responded that he would like to start looking at the cost for abutments for Turkey Bridge which will be substantial. He noted that the bridge on Prescott Rd is doing well but Turkey Bridge is the only red-listed bridge in town. He feels the \$150,000 per year is adequate towards saving towards the red-listed bridges (the CIP request is for \$100,000 by error but he will fix this and send back to the Committee). Johnny is also requesting \$35,000 for the equipment replacement CRF, same as last year.

Chair Sanborn stated he would be in favor of a \$500,000 road construction CIP request with \$100,000 in a CRF. Selectman Dick will report back about the CRF; he also noticed in the Trustees of the Trust Fund report that there was only \$100,000 in the CRF for bridges and nothing for heavy equipment, when it should be \$150,000 and \$35,000 respectively.

**b. Discussion of Transfer Station CIP requests** – Transfer Station Manager Nate Douglass provided a document with long-range planning for Transfer Station assets and their replacement costs to be paid via CRFs. His requests include \$25,000 per year for a backhoe, as the current one only has five years of life left, and a pickup truck and plow replacement request for \$12,000 per year until replacement in 2027.

The solid waste trash compactor is starting to deteriorate but does get serviced regularly, and a complete overhaul with upgraded motors should happen in 2023 with a replacement in 2028. This request is for \$6,500 in 2023 and 2024 with \$3,000 of that going towards the refurbishment, then back down to \$3,500 for subsequent years. The single-sort recycling compactor is on the plan for \$1,300 for 2022 through 2028 and then \$3,300 for 2029, 2030 and 2031 to save toward its refurbishment in 2032.

Selectman Dick noted that the buildings he maintains are also showed on the same spreadsheet but these requests will be a part of the BOS CIP requests. Nate stated that he and Johnny would like to have a hand-me-down plan in place for equipment that the Highway Dept can no longer use to save money. If Johnny is able to build up a stockpile of material next to the Town Park and Transfer Station then the equipment would already be there to help load. Chair Sanborn stated that if there is a transition of assets between departments and these assets have value that this needs to be transparent to taxpayers and the CRF language may need to be changed. Selectman Dick stated that it is already a Town asset that is just changing uses.

Chair Sanborn requested that the plan Nate put together go on the Town website; Audry will do that.

**Meeting adjourned at 8:25 pm.**

Respectfully submitted,  
Audry Barriault, CIPC Secretary