

MINUTES

Capital Improvements Program Committee

Meeting Date and Time: Tuesday, September 27th, 6:30 PM

Meeting Place: Sanbornton Public Library, Sanbornton NH

Present: Nina Gardner, Scott Fogg, Chair Andy Sanborn, Selectman Bob Lambert

General Business

a. Minutes of 9/12 – Nina Gardner made a motion to approve the draft minutes of 9/12. Scott Fogg seconded the motion and the motion passed, with Selectman Bob Lambert abstaining.

b. Review of Library requests – Library Director Rebecca Mateyk explained that the library will be using donations to pay for the \$23,000 window restoration. Nina stated that she thinks this project should be shown in the CIP plan but there should be an asterisk to note that it is not coming from tax dollars, and others agreed. Rebecca stated that it has been difficult to get quotes for painting the cupola because of the equipment needed to paint it. She has one quote for the cupola painting and two for the building painting. Selectman Lambert stated that more detail is needed on the painting quote, i.e. the quote states that the building will be painted from the windows down but it is not clear if that is from the top of the windows or the bottom.

Rebecca stated that she has provided separate CIP requests but if it's not feasible to complete the projects this year they could be spread out. Nina asked if there is a preference for which gets completed first and Rebecca responded that the painting of the building exterior is most important though the paint on the cupola is peeling. She is still trying to get more quotes for that and will update the CIP Committee if she receives those.

c. Review of Police Dept requests – Chief Steve Hankard provided requests to purchase a cruiser each year for the next three years (one of these is a standard request); the department has four vehicles but he would like to build to six vehicles to offer officers the ability to take them home. This will improve response time and be an incentive for attracting and maintaining employees. The cars will last longer because the mileage is being spread out across more vehicles. Officers will be responsible for scheduling their own maintenance and he has heard from other towns that their maintenance budgets have gone down because the officers take better care of the cars they take home.

The cost for the hybrid SUVs will be \$76,000, \$79,000 and \$65,000. The lower-cost cruiser will be able to use transferred equipment from an existing vehicle whereas the others will need all new equipment.

Nina asked if there will be restrictions on where an officer lives and Chief Hankard responded that there will be; the common restriction is twenty miles, as the officer needs to be able to respond to a call within a half hour. He is working on a wage study of departments in other areas and will be presenting that to the Budget Committee. Nina asked if current officers have provided feedback on this plan; Chief Hankard responded that they are all in favor of this.

d. Discuss of Roads CRF – Chair Sanborn explained that \$600,000 is the typical request for the Roads CRF; he has requested that the Selectmen look into grants from the State that could help

address Lake Winnisquam runoff issues. He added that if half of the \$600,000 is spent on improving Dr. True Rd which has been discussed recently, this will not leave much to save toward other large projects. Nina stated that there needs to be a discussion of these projects and they should be put on the CIP plan so that residents know it is a problem.

e. Upcoming meetings – Chair Sanborn stated that the Selectmen still need to submit their requests. He will check with the Fire Dept to see if they have any updates needed for the amounts listed in the CIP plan. Audry stated that Highway Dept Director Johnny Van Tassel is working on refining his road plan per request of the Selectmen and Chair Sanborn will reach out to Johnny about this.

Meeting adjourned at 8:04pm. The next meeting is scheduled for Tuesday, October 11th at 6:30pm.

Respectfully submitted,

Audry Barriault