

## MINUTES

### Capital Improvements Program Committee

**Meeting Date and Time:** Monday, November 1<sup>st</sup>, 2021 at 7:00 PM

**Meeting Place:** Town Offices, 573 Sanborn Rd, Sanbornton NH

**Present:** Nina Gardner, Selectman Bob Lambert, Chair Andy Sanborn, Kate Osgood (remote)

Nina Gardner made a motion to approve the draft minutes of 10/19. Chair Andy Sanborn seconded the motion and the motion passed unanimously.

Nina Gardner made a motion to allow Kate Osgood to participate remotely. Selectman Lambert seconded the motion and the motion passed unanimously.

#### **General Business**

**a. Review of Highway Dept FY23 CIP requests** – Highway Dept Director Johnny Van Tassel explained that the loader was due to be replaced in 2020 but has been postponed to 2023; he plans to use the \$130,000 Block Grant funds that the Town receives annually from the State towards the new \$176,000 loader, and request \$46,000 via warrant article. This grant funding can be used for roads or equipment that takes care of roads. He would also like to start putting more money in the Heavy Equipment CRF towards future replacements of the grader and backhoe rather than doing lease purchases and spending taxpayer money on interest. Doing this for trucks as well will allow the Town to trade them in when they haven't depreciated as much versus waiting for the end of a lease when they have lower values.

Nina noted that the Town won't be paying interest if they move away from lease purchases but there is a cost to the taxpayers while building up these CRFs. Chair Sanborn stated that he agrees but the amounts will level off eventually, though the initial amounts will be high. Selectman Lambert stated that he feels it's necessary to get away from lease purchases.

The Trust Fund balance spreadsheet was reviewed and it appears that there was an error in depositing the \$35,000 appropriated for the Heavy Equipment CRF this year; the funds were labeled as Road Evaluation and Repair. Chair Sanborn will check with the Trustee of the Trust Funds about this. Nina suggested that the CIPC should find out when a tax increase actually shows up on the tax bill. She asked Selectman Lambert when the BOS would like to start building up the Heavy Equipment CRF and he responded that they would like to do it sooner than later.

The Committee discussed the following amounts for CRFs totaling \$182,000:

\$40,000 – Truck 2

\$19,000 – Truck 5

\$13,000 – Truck 6

\$110,000 – Heavy Equipment

Chair Sanborn noted that he prefer that the Town not rely on Block Grant funds for equipment each year in case there are expensive road issues that arise, and the BOS can designate those funds for equipment if needed. Regarding the \$600,000 request for Roads, Johnny stated that the money being spent on maintenance is going further than rebuilds, and that amount is still appropriate. Regarding the \$150,000 request for Bridges, he explained that Turkey Bridge will be an expensive bridge to repair.

**b. Review of Board of Selectmen FY23 CIP requests** – Members requested that Selectman Lambert as the BOS to revise their requests as some of the numbers do not seem correct and more detail is needed in the forms.

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**c. Next meeting dates** – Members agreed to have Tuesday, November 9<sup>th</sup> at Tuesday, November 16<sup>th</sup> on the calendar for CIP meetings though both may not be needed.

Meeting adjourned at 8:30. The next meeting is scheduled for Tuesday, November 9<sup>th</sup> at 7:00pm.

Respectfully submitted,

Audry Barriault