

## MINUTES

### Capital Improvements Program Committee

**Meeting Date and Time:** Tuesday, October 19, 2021 at 7:00 PM

**Meeting Place:** Town Offices, 573 Sanborn Rd, Sanbornton NH

**Present:** Nina Gardner, Selectman Bob Lambert, Chair Andy Sanborn

#### General Business

**a. Review of Fire Dept FY23 CIP requests** – Fire Chief Paul Dexter explained that he does not have new requests but needs to update some of the figures on the current CIP spreadsheet. He stated that Car 1 needs to be put off because he cannot get one now, and that money comes from ambulance revenue. He asked if he needs to submit a new form and members agreed that he does not. The CIP spreadsheet shows air packs but the amounts have now been corrected; \$39,000 for this year and next year and then dropping to \$25,000 thereafter. The amount for Engine 1 was also updated from \$90,000 to \$100,000 on the plan; Chief Dexter explained that the amount needs to be increased or else he will not be able to purchase the engine in 2028. Chair Sanborn asked if the current engine will make it until then, and Chief Dexter responded that it's 30 years old but they've recently had extensive maintenance done to it that will allow it to last. Members had no concerns with increasing the amounts on the spreadsheet.

Chief Dexter asked if it's necessary to complete CIP request forms in the future for requests if they are already on the plan. Members agreed that they shouldn't be needed for existing requests and instead any changes to existing items on the plan should be able to be communicated in an email. Chair Sanborn will relay this to the Town Administrator.

**b. Review of Police Dept FY23 CIP requests** – Police Chief Steve Hankard was not present but the CIP reviewed his requests which included a new request for a police radio as well as the standard requests for a new police cruiser replacement each year. The current costs in the requests were updated in the spreadsheet as they were a little higher. Nina Gardner noted that perhaps some of the funds the Town has to spend on COVID-related updates could be used for the radio since it's for public safety.

**c. Other requests** – Chair Sanborn stated that he would like to see drapes added in the Old Town Hall for acoustics since that building will be used more often for meetings once the new building is complete; the new building will not have a large meeting space. Nina added that the COVID funds could be used for that as well since Old Town Hall allows for social distancing. Selectman Lambert will bring this up with the Select Board as this would be a Select Board request.

Chair Sanborn asked Selectman Lambert to have any information on Transfer Station capital items sent to him; Transfer Station manager Nate Douglass has given his resignation but has been working with Selectman Jim Dick on a list of large capital items for that department.

**d. Minutes** – Nina Gardner made a motion to approve the draft minutes of 10/5. Selectman Lambert seconded the motion and the motion passed unanimously.

Meeting adjourned at 7:45. The next meeting will be scheduled by Chair Sanborn once more CIP requests are received.

Respectfully submitted,

Audry Barriault