

MINUTES

Sanbornton Capital Improvements Program Committee (CIPC)

Meeting Date and Time: Monday, October 22nd 2018 at 6:00PM

Meeting Place: Town Offices, 573 Sanborn Road, Sanbornton, N.H.

The meeting was called to order by Chair Andy Sanborn at 6:15 PM.

Present: Jody Slack, Planning Board; Andy Sanborn, Chair/Citizens' Representative; Nina Gardner, Citizens' Representative, Selectman Katy North

a. Chairmanship –Gardner made a motion to nominate Andy Sanborn as CIP Committee Chair. Jody Slack seconded the motion and the motion passed, with Andy Sanborn abstaining.

b. CIP Deadline and Meeting Schedule – Selectman North explained that the CIP Committee needs to set a deadline for CIP requests from department heads. The Committee agreed on November 5th as the deadline, with no changes to the request form that was used last year. Chair Sanborn will communicate this to the Town Administrator. The following CIP meeting schedule was set:

Monday, November 5th at 6:00

Monday, November 12th at 6:00

Monday, November 26th at 6:00

Monday, December 10th at 6:00

c. CIP Membership – Chair Andy Sanborn will send the meeting schedule to TA Katie Ambrose so that she can notify Debra Schneckloth from the Planning Board, who was interested in becoming a representative on the CIP dependent on scheduling.

d. Other Business – Chair Sanborn noted that there will be a possible loader purchase being requested and he wants to have all heavy equipment on the CIP spreadsheet.

Meeting adjourned at 6:35 pm.

Respectfully submitted,
Audry Barriault, CIPC Secretary