

MINUTES

Capital Improvements Program Committee

Meeting Date and Time: Thursday, December 7th, 2022 6:30 PM

Meeting Place: Old Town Hall, 19 Meeting House Hill Rd, Sanbornton NH

Present: Nina Gardner, Scott Fogg, Chair Andy Sanborn, Selectman Brandon Deacon

General Business

a. Minutes of 10/27 – Nina Gardner made a motion to approve the draft minutes of 10/27. Selectman Brandon Deacon seconded the motion and the motion passed unanimously.

b. Recommendations of FY24 CIP requests

Library - Nina stated that the \$23,520.25 CIP request for historic window preservation for the library will be paid for by donations but should still be noted on the CIP plan. Chair Sanborn stated that the library went out of their way to get complete estimates from reputable companies for the work they have proposed. Scott Fogg made a motion to recommend the FY24 CIP requests for \$9,250 for painting the library cupola, \$11,500 for exterior painting and \$23,520.25 for historic window preservation to the BOS. Nina Gardner seconded the motion and the motion passed unanimously.

Police – Nina Gardner made a motion to recommend the FY24 CIP requests for \$76,000 for a 23/24 cruiser, \$79,000 for a 24/25 cruiser, and \$65,000 for a 25/26 cruiser to the BOS. Chair Andy Sanborn seconded the motion and the motion passed unanimously.

Highway – Chair Sanborn stated that the road budget has been increased over the last several years and the Highway Dept plans on working on more dirt road projects. Nina stated that the Highway Dept has limited staff but projects should be bid out to subcontractors if there isn't enough staff. Selectman Brandon Deacon stated that he is concerned that the Highway Dept Director tries to stay within \$1m for his entire budget but more money than that will probably be needed for roads alone. Nina explained that many towns bond road projects in order to manage tax rate spikes but residents are reluctant to use borrowed money to fix roads.

Nina asked if funds should be set aside to address erosion concerns on Lake Winnisquam; Selectman Deacon stated that he isn't opposed to setting aside funding for that but wants to know what the plan is first. Scott asked if there is value in the road plan that was completed several years back and Selectman Deacon responded that a lot of money was spent for experts to address how to improve roads so it should at least be considered. Nina Gardner made a motion to recommend the FY24 CIP request for \$600,000 for roads to the BOS. Selectman Brandon Deacon seconded the motion and the motion passed unanimously.

Nina Gardner made a motion to recommend the FY24 CIP request for \$150,000 for bridges to the BOS. Selectman Deacon seconded the motion and the motion passed unanimously.

Nina Gardner made a motion to recommend the FY24 CIP request for \$173,250 for equipment to the BOS. Selectman Deacon seconded the motion and the motion passed unanimously.

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Chair Sanborn stated that there are ten projects recommended by the Winnisquam Watershed Network to mitigate erosion and silt issues. Selectman Deacon stated that many respondents to the Master Plan survey said they found water quality very important, though this may change if they need to pay for it. He noted that he would be in favor of setting aside funding for helping with water quality but does not think it should be tied specifically to Lake Winnisquam in case there are other areas where it could be used. He would also like to see a plan for how the funding would be used. Nina suggested that Chair Sanborn send a letter to the BOS asking them to establish a CRF that will allow the Town to address water quality issues based on recommendations from the Lake Winnisquam Watershed-based Plan with an amount to be determined. Members were in agreement.

Board of Selectmen – Nina Gardner made a motion to recommend the FY24 CIP request for \$50,000 for Town Facilities Repair/Refurbish to the BOS. Scott Fogg seconded the motion and the motion passed unanimously.

Nina Gardner made a motion to recommend the FY24 CIP request for \$25,000 for Town Building Improvement/Design to the BOS. Selectman Deacon seconded the motion and the motion passed unanimously.

Nina Gardner made a motion to recommend the FY24 CIP request for \$25,000 for Town Hall Repair/Restoration to the BOS. Selectman Deacon seconded the motion and the motion passed unanimously.

Nina Gardner made a motion to recommend the FY24 CIP request for \$35,000 for Transfer Station equipment to the BOS. Scott Fogg seconded the motion and the motion passed unanimously.

c. Other Business - Chair Sanborn asked if the CIP Committee should be developing a plan for the Old Town Hall. Selectman Deacon stated that a Town Hall Steward has been appointed but the CIP would probably be part of the overall effort to plan for improvements. Nina stated that she thinks the taxpayers would want to finish the projects that are already in place such as the new police station before starting on the Old Town Hall which will be fairly complicated and could take a lot of money.

Chair Sanborn stated that it has been suggested for the CIP to meet more regularly throughout the year with department heads to aid in planning ahead for large expenditures. Selectman Deacon stated that some departments will need more help than others. Nina stated that Chair Sanborn should research what the State statute says about the CIP's authority.

Regarding the CIP spreadsheet, Audry will make updates based on the FY24 requests as discussed and then send to Chair Sanborn and Nina to review.

Meeting adjourned at 8:15pm.

Respectfully submitted,

Audry Barriault

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