

MINUTES

Sanbornton Capital Improvements Program Committee (CIPC)

Meeting Date and Time: Monday, December 12 2016 at 5:30 PM

Meeting Place: Town Offices, 573 Sanborn Road, Sanbornton, N.H.

The meeting was called to order by Andy Sanborn at 5:30 PM. All in attendance recited the Pledge of Allegiance.

Present: Craig Davis, Citizens' Representative; Dick Gardner, Planning Board; Andy Sanborn, Chair/Citizens' Representative, Nina Gardner, Citizens' Representative; Katie Ambrose, Town Administrator; Katy North, Selectmen's Representative; Julie Lonergan, School Board Representative.

Approval of draft CIPC minutes from 12/5 – Nina Gardner made a motion to approve the draft minutes of 12/5 with one correction. Craig Davis seconded the motion and the motion passed, with Selectman Katy North abstaining.

New Business

- a. **Accepting totals of offsetting revenues** – Town Administrator Katie Ambrose stated that the SAR fund line needs to be verified and may need to be corrected. Craig Davis made a motion for the TA to verify and change this item if necessary. Nina Gardner seconded the motion and the motion passed unanimously.

Craig Davis made a motion to accept the bottom line total of CIP requests of \$1,316,937 with a total offsetting revenue line total of \$294,118. Nina Gardner seconded the motion and the motion passed, with Selectman Katy North and Julie Lonergan abstaining.

Nina Gardner stated that she would like to see a note on items in the spreadsheet that are currently being paid, such as current leases. Dick Gardner noted that he would like to see a "last date revised" notation on the spreadsheet as well. The TA will accommodate these requests.

Other Business

****IMPORTANT DATES****

Meeting – Monday February 13th at 5:30

Meeting adjourned at 5:55 pm.

Respectfully submitted,

Audry Barriault, CIPC Secretary