

MINUTES
Sanbornton Building Construction Committee (BCC)

Meeting Date and Time: Thursday, May 28, 2020 at 6:00 PM

Meeting Place: Online in accordance with Emergency Executive Order #12 (1-425-436-6394, 554608#)

Nina Gardner called the meeting to order at 6:00 PM.

Chair Gardner read the following statement:

Good Evening, as Chairman of the Building Construction Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. If you wish to speak, please wait for the Chair to recognize you, then state your name and make your statement.

Please note that all votes that are taken during this meeting shall be done by Roll Call Vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call of Members Present on the Phone

Regular Members present: Nina Gardner (Citizen Rep - Chairman), Chuck Flanders (Citizen Rep), Steve Cobb (Citizen Rep - Vice Chair), Brendan Morrison (Citizen Rep), Jim Dick (Selectmen's Rep). None of the members had anyone else present with them.

Regular Members absent: Ken Carleton (Employee Rep) (Responding to EMS call)
Others Present: None

Review of Minutes

A **motion** was made by Steve Cobb to accept the minutes from the May 14 meeting, with any corrections. Motion was seconded by Chuck Flanders. There was no discussion. Roll call vote: Gardner – Aye, Cobb – Aye, Flanders – Aye, Dick -Aye. Morrison – Abstain. The motion **passed** unanimously.

Old Business

- a. The Committee reviewed the spreadsheet that Jim Dick put together for voting on preference for the various BPS options. The results included a weighted value to highlight stronger preference (#1 votes) for the options. It was noted that Options 2, 3c, 5, and 6 received no votes, and it was

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agreed to remove them from any consideration for further action. Jim pointed out that the top preferences (based on weighted score) were Options 1, 4, and 3a. The Committee discussed next steps with this information, and it was agreed that for now the BPS options will be put aside and included in the list of final recommendations provided to the Board of Selectmen.

- b. Steve Cobb asked if we should ask BPS to consider any options to try to work with the current PD footprint at the Life-Safety Building and the adjacent area, just for completeness. No one can recall any real analysis that was done (or provided) in 2018/2019 that provided any detailed assessment of the suitability of the current PD location for modification. That led to a discussion about PD requirements (versus “nice to have” facilities). The Committee agreed that any proposal for the LSB needs to include the same set of requirements (the 11 PD spaces discussed with Chief Hankard on 4/30) as the other BPS proposals in order to be a fair comparison. Coming up with a proposal that doesn’t meet all of the security, safety, and functional requirements for the PD wouldn’t be considered – the proposals need to be consistent. Since the other BPS proposals were order of magnitude estimates without specific space design, it was agreed that an equivalent space allocation (2,000 – 2,500 sq ft of office area plus 676 sq ft for a single-bay sally port) would satisfy the need to be comparable to the other designs. Nina Gardner will contact Keith McBey and ask him to determine if such an expansion is even feasible. If he determines that it is feasible, then the Committee will consider asking for a ROM estimate of what a modification at the LSB would look like.
- c. The Committee reviewed some of the FAQ’s and draft answers. It was agreed to continue to working on the answers and develop other questions that can be used to help explain the full scope of the Committee’s efforts.
- d. The Committee agreed that the next meeting would be on Thursday, June 11 at 5:30 PM. It will be scheduled as a remote meeting.

A **motion** was made by Steve Cobb to adjourn the meeting, seconded by Brendan Morrison. Roll call vote: Gardner – Aye, Cobb – Aye, Flanders – Aye, Morrison – Aye, Dick - Aye. Motion **passed** unanimously.

Meeting adjourned at 7:29 PM.