

MINUTES
Sanbornton Building Construction Committee (BCC)

Meeting Date and Time: Monday, April 12, 2021 at 1:00 PM

Meeting Place: 19 Meetinghouse Hill Rd (Old Town Hall).

Nina Gardner called the meeting to order at 1:00 PM.

Roll Call of Members

Regular Members present: Nina Gardner (Citizen Rep - Chairman), Steve Cobb (Citizen Rep - Vice Chair), Ken Carleton (Employee Rep), Brendan Morrison (Citizen Rep), Jim Dick (Selectmen's Rep).

Regular Members absent: Chuck Flanders (Citizen Rep)

Others Present: Keith McBey (BPS), Doug Proctor (H.L. Turner)

Old Business

- a. The Committee reviewed the details of the building design from H.L. Turner. Participants walked the lot and identified the most likely location for the proposed building. It was the consensus that orienting the building the same way as the three existing building would look the best aesthetically. The architectural features of the new building would be similar to the current buildings, so having it "in line", with the entrance on the gable end facing Meetinghouse Hill Rd, would fit in the best.
- b. Stakes were placed to show the approximate location of the building, as well as the planned route for the new access drive. Final location would require a more detailed examination of the topography to find the best location to minimize site work and the need for retention walls. Doug Proctor will put the footprint of the building into a site plan for a better visualization of the exact location of the structure and parking.

A **motion** was made by Ken Carleton to adjourn the meeting, seconded by Brendan Morrison. There was no discussion, and the motion **passed** unanimously.

Meeting adjourned at 1:45 PM.