

**MINUTES**  
**Sanbornton Building Construction Committee (BCC)**

**Meeting Date and Time:** Thursday, March 25, 2021 at 5:00 PM

**Meeting Place:** Online in accordance with Emergency Executive Order #12

Nina Gardner called the meeting to order at 5:00 PM.

Chair Gardner read the following statement:

Good Evening, as Chairman of the Building Construction Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. If you wish to speak, please wait for the Chair to recognize you, then state your name and make your statement.

Please note that all votes that are taken during this meeting shall be done by Roll Call Vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

**Roll Call of Members Present on the Zoom Meeting**

Regular Members present: Nina Gardner (Citizen Rep - Chairman), Steve Cobb (Citizen Rep – Vice Chair), Brendan Morrison (Citizen Rep), Ken Carleton (Employee Rep), Chuck Flanders (Citizen Rep), Jim Dick (Selectmen's Rep). None of the members had anyone else present with them.

Regular Members absent: None

Others Present: None

**New Business**

- a. Nina Gardner said that Jim Dick wanted to propose a change to the date of the public hearing on the bond. Jim explained that the Planning Board had a scheduled meeting on 4/15 and they are hearing two fairly large cases. Since the RSA requirement for the bond hearing is 15 days before Town Meeting, the last date to hold it would be 4/30. He proposed delaying the hearing to 4/22. The Committee agreed that delaying the meeting made sense. A backup date of 4/27 was chosen. The meeting is still planned as a hybrid (in person and Zoom) to allow as many people as possible to participate.

**Old Business**

- a. The Committee reviewed the flow of the bond hearing and discussed the presentation. Jim provided a draft that the Members will review and discuss at the next meeting. In general, the Board of Selectmen will open the hearing, the Committee will make its presentation, then the Board will open the floor to comments/questions from the public.
- b. The Members reviewed an updated draft of the handout for the bond hearing. It has been updated to include the date for Town Meeting, so one handout will work for both the hearing and the meeting. Copies will be available at the Town Office and at both the hearing and Town Meeting. Information will be posted to the website.
- c. There was a discussion of the press release concerning the bond hearing. Brendan Morrison and Steve Cobb will coordinate a draft and provide it for review at the next meeting.
- d. Jim Dick provided an overview on preparations for Town Meeting. He said a provider for the tent has been found and they are working on the details.
- e. Nina will contact BPS and HL Turner and confirm the date for the site visit with Doug Proctor to look at siting of the new building in the field. The Members would like to have that walk through prior to the bond hearing if possible.
- f. The Committee agreed the next meeting will be April 1 at 5 PM via Zoom.

### **Review of Minutes**

There was an error in the distribution of the draft minutes from 3/18, so they will be reviewed at the next meeting.

A **motion** to adjourn the meeting was made by Brendan Morrison and seconded by Steve Cobb. There was no discussion. Roll call vote: Gardner – Aye, Cobb – Aye, Flanders – Aye, Morrison – Aye, Carleton – Aye, Dick- Aye. The motion **passed** unanimously.

**Meeting adjourned at 6:25 PM.**