

MINUTES
Sanbornton Building Construction Committee (BCC)

Meeting Date and Time: Thursday, October 15, 2020 at 5:30 PM

Meeting Place: 573 Sanborn Rd (Town Office).

Nina Gardner called the meeting to order at 5:29 PM.

Roll Call of Members Present in person at the meeting

Regular Members present: Nina Gardner (Citizen Rep-Chairman), Steve Cobb (Citizen Rep-Vice Chair), Brendan Morrison (Citizen Rep), Ken Carleton (Employee Rep), Jim Dick (Selectmen's Rep)

Regular members absent: Chuck Flanders (Citizen Rep)

Others Present: None

Review of Minutes

A **motion** was made by Steve Cobb and seconded by Brendan Morrison to approve the minutes from October 8 with any changes. Ken Carleton provided some additions to the recorded minutes which were accepted by the members. Motion **passed** unanimously, with Jim Dick abstaining.

Old Business

- a. The Committee discussed the first draft of the virtual tour video of the Police Department. All agreed that it was a bit long and needed some further editing. Brendan Morrison said he showed it to a neighbor who commented that it didn't explain the plan for the new facilities. The Committee agreed the video was not meant to address the proposals, but just to highlight the safety and security issues with the current facility. Editing will continue and the video will be available online and at the public meetings for anyone who wants to view it.
- b. The Members discussed the flow of the public presentations. Jim Dick provided a PowerPoint presentation that the Committee agreed to use as the basis for the presentation. Different members will speak to various sections, such as the background/history, issues being addressed in the proposals, designs, financing, etc. Steve Cobb suggested a two-sided handout for residents that includes the layout/designs and the finance information for each option on a single page. The Committee also agreed to provide a feedback form for residents to give input on the presentation and the options, as another way of seeking public input.
- c. Nina Gardner stated that she had a discussion with a resident about the subject of arbitrage. By law, the Town could put any bond money that was raised in an interest-bearing bank account and keep up to 3% of the accrued interest. That is as opposed to getting a construction loan where money is only received when it is needed during the process. While the interest would not be significant, the Committee agreed that any additional money that could be earned would be beneficial. The option will be kept on the table for further consideration once the Board of Selectmen make a decision about whether or not to move forward on a project.
- d. Nina also noted that she had received phone calls from several residents who said they felt this was the best time for the Town to move forward on a project, given the historically low interest rates.

- e. The Committee discussed public feedback received on Facebook concerning the format of the public meetings. Some residents expressed a desire for the meetings to be virtual, with a Zoom-like format. They felt that the audio quality of the phone dial-in was too poor to allow for full, proper participation in the meetings. Jim Dick noted that for a virtual meeting to be successful and overcome the audio problems, all participants had to be online – a mix of live and virtual wouldn't solve the speakerphone issues. There were also concerns expressed about attending in-person meetings. Some residents also stated that they did not have reliable phone service that let them use the call-in number, but that they had good Internet for an online meeting. Jim Dick explained that either the free service or the Town's Zoom account could be used to host the meeting online, with the ability to share the PowerPoint presentation. The presentation itself will be posted on the Town's website and the Committee's Facebook page for people to access. The Committee then discussed several options for a mix of live and virtual meetings. In the end, it was decided that half of the meetings would be done in a totally virtual format and the other half will be done in person (with a call-in option), but those meetings would be moved to the Old Town Hall to allow for better opportunity for social distancing. The following schedule of live and virtual meetings was decided upon:

Live (at Old Town Hall): 10/20, 10/22, 10/29, 11/9

Virtual: 10/26, 11/14, 11/17, 11/19

That schedule provided a balance between days of the week and format (one Monday live, one Monday virtual, etc.) so that people with a particular day that works better for them would have an opportunity to attend either a live or virtual presentation. All of the material presented at the meetings will be the same, but the questions and answers will vary. Jim Dick will get the virtual meeting invitations set up and published.

- f. Committee agreed the next meeting will be October 20, 2020 at 7:00pm. It will be an in-person meeting at the Old Town Hall. 19 Meetinghouse Hill Rd.

A **motion** was made to adjourn the meeting by Ken Carleton and seconded by Steve Cobb. There was no discussion and the motion **passed** unanimously.

Meeting adjourned at 7:42 PM.