

**MINUTES**  
**Sanbornton Building Construction Committee (BCC)**

**Meeting Date and Time:** Thursday, January 14, 2021 at 5:00 PM

**Meeting Place:** Online in accordance with Emergency Executive Order #12

Nina Gardner called the meeting to order at 5:07 PM.

Chair Gardner read the following statement:

Good Evening, as Chairman of the Building Construction Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. If you wish to speak, please wait for the Chair to recognize you, then state your name and make your statement.

Please note that all votes that are taken during this meeting shall be done by Roll Call Vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

**Roll Call of Members Present on the Zoom Meeting**

Regular Members present: Nina Gardner (Citizen Rep - Chairman), Steve Cobb (Citizen Rep – Vice Chair), Brendan Morrison (Citizen Rep), Ken Carleton (Employee Rep), Jim Dick (Selectmen's Rep). None of the members had anyone else present with them.

Regular Members absent: Chuck Flanders (Citizen Rep)

Others Present: None

**New Business**

- a. The Committee received an updated elevation drawing of the new PD building from H.L. Turner. The placement of the Town Office still needs to be refined to make sure that the building fits completely with the Historic District and its placement near Old Town Hall.
- b. Nina Gardner spoke with Keith McBey (BPS) and he agreed that we need to review the final cost and make sure it is accurate. Jim Dick will contact him to schedule a review early next week.
- c. Jim Dick has been in contact with Bond Counsel and they are starting to review the wording for the warrant article. The dollar amounts and wording for the purpose need to be complete in time for the Budget Hearing on February 2.
- d. Nina noted that the bill to allow Town's to delay Town Meeting has not made it out of the House yet, and likely won't get passed until mid-February. Jim pointed out that even

though the Moderator can move the date based on his authority under RSA 40:4, that doesn't change the statutory meeting requirements – so the budget and bond hearings will still need to happen in February as planned. Jim said the Moderator, Tim Lang, is scheduled to meet with the BOS on 1/20 to discuss plans for Town Meeting. It is likely that the business session will be delayed until mid-May. The Committee discussed the notification for the bond hearing, and Brendan Morrison suggested a larger than normal ad for the newspaper to get more attention. A handout at the Transfer Station was also discussed on the two weekends before the Bond Hearing in February. Brendan Morrison and Nina will work on a draft handout to review at the next meeting. Brendan and Steve Cobb will draft a press release on the bond hearing for review.

- e. Nina brought up the Committee's input to the Town Report. She suggested an expanded input that provides a complete summary of the project. The Members discussed the options and agreed that trying to get 2 pages is probably optimum. It will provide the information the voters need but won't be so much that they stop reading.
- f. There was discussion of the interest being generated on social media over the published press release. It was agreed that any of the Members who want will respond to questions, but to avoid "debating" topics with residents.
- g. Nina said that Tom Salatiello will be submitting a letter to the Board providing his endorsement of the project. He will ask to have it read into the record at the next Board meeting to formally register his support.
- h. The Committee agreed the next meeting will be January 21 at 5 PM via Zoom.

### **Review of Minutes**

A **motion** was made by Steve Cobb and seconded by Brendan Morrison to approve the minutes from January 7 with any changes. Some minor edits were offered and accepted. Roll call vote: Gardner – Aye, Cobb – Aye, Morrison – Aye, Carleton – Aye, Dick- Aye. The motion **passed** unanimously.

A **motion** was made to adjourn the meeting by Steve Cobb and seconded by Brendan Morrison. There was no discussion. Roll call vote: Gardner – Aye, Cobb – Aye, Morrison – Aye, Carleton – Aye, Dick- Aye. The motion **passed** unanimously.

**Meeting adjourned at 6:36 PM.**