

**MINUTES**  
**Sanbornton Building Construction Committee (BCC)**

**Meeting Date and Time:** Wednesday, January 6, 2021 at 5:00 PM

**Meeting Place:** Online in accordance with Emergency Executive Order #12 (via Zoom)

The Committee met in joint session with the Board of Selectman. Selectboard Chair John Olmstead called the meeting to order at 5:00 PM.

Normal Board business preceded the Committee presentation.

**Roll Call of Members Present on the Zoom Meeting**

Regular Members present: Nina Gardner (Citizen Rep - Chairman), Steve Cobb (Citizen Rep – Vice Chair), Brendan Morrison (Citizen Rep), Ken Carleton (Employee Rep), Jim Dick (Selectmen's Rep). None of the members had anyone else present with them.

Regular Members absent: Chuck Flanders (Citizen Rep)

**New Business**

- a. Nina Gardner provided the Board with an overview of the Committee's activities since the last presentation in August. She noted that this week the Committee will hold its 50<sup>th</sup> meeting since October 2019. She explained the work of the Committee, the public meeting process, and presented the final recommendation for a building project: a standalone Town Office on the Town-owned property behind Old Town Hall and renovation of the current Town Office building for the Police Department. She reviewed the projected costs, and outlined the financing proposal, including the use of the Unassigned Fund Balance and the capital reserve fund (CRF) to reduced the amount to be bonded and minimize the tax impact.
- b. Chief Paul Dexter asked if the plan included connecting the water purification system at the Life-Safety Building with the new PD. Jim Dick said it wasn't an explicit part of the plan but it would certainly be done during construction. Chief Dexter also asked about the plans for fire suppression. Jim said it would be installed at the new PD building, and sized to accommodate the Life-Safety Building so that it could be connected in the future. He said that it would probably make sense to run the connection line while the parking lot was disrupted – then the interior piping could be done as a future project. The new Town Office will have the interior piping but not the pump or cistern, since that added over \$200,000 to the cost of the project.
- c. Selectman Olmstead said he thought it was a good plan, and he thanked the Committee for all of their efforts.
- d. The Board voted unanimously to approve the following actions:
  - Include an article for a bond for the building project on the 2021 Town Warrant
  - Approve the plan to use the Unassigned Fund Balance (\$600,000) to offset the cost of the project (will be included in the bond article)
  - Approve the plan to use the Town Building Improvement & Design CRF to pay design costs (\$167,000) for the project
  - Include an article to use the Unassigned Fund Balance to pay off the bond for the ARRA/Maple Circle project (\$104,000)

- e. Nina Gardner thanked the Board for its support and said the Committee will press on with the next steps in the process, and that they will come back to the Board to discuss the community outreach program.

There was no formal motion to adjourn, as the Board continued its session. The Committee meeting ended with the departure of the members from the call at 6:12 PM.