

**AGENDA**  
**Sanbornton Building Construction Committee**  
**November 21, 2019**  
**Meeting Room- Life Safety Building**  
**5:30 P.M.**

- I. Call to Order.  
Roll Call.  
Designate Minutes taker.
- II. Public Comment.
- III. Review and Approval of Minutes of Minutes November 14, 2019
- IV. Review Survey Questions for Proposed Public Outreach process  
Continue discussion and review of Survey Questions for Department Heads
- V. Discuss Open House Schedule for tours of Life Safety Building and Town Office.  
Include Chief of Police and Fire Chief in discussion
- VI. Press Release documents in The Sun and The Echo.  
Next press release document and schedule.
- VII. H.L. Turner 2018 Report on Town Facilities  
Copy provided by email, original at Town Office.
- VIII. Standard matrix for calculating space needs.  
BPS to review what they have.
- IX. Other Business.
- X. Schedule Next Meeting.  
Agenda Items.
- XI. Adjournment.