

Town of Sanbornton 2019 Annual Town Report



Photo Credits: Scenes around Sanbornton

Top: Sunrise over Hermit Lake (Fey Kennedy), Right: Moonrise over Lake Winnisquam (Doug Rasp),
Bottom: Sunrise over Winnisquam (Lynn Hillbrunner), Left: Sunset (Julie Davine), Center: Swain Farm
(Jim Dick)

Table of Contents

2019 Dedication – Bill and Faith Tobin	1-2
Selectboard Report	3
Elected Officials Page	4
Appointed Officials Page	5-6
Employee Listing	7-8
2018 Town Meeting Ballot/Minutes	9-23
Treasurer's Report	24-27
Trustees of the Trust Funds Report	28-29
Capital Improvements Program Committee Report	30-31
List of Town Owned Facilities and Properties	32-34
Summary of Valuation	35-40
Department Reports	41-62
<ul style="list-style-type: none"> • Town Clerk/Tax Collector's Report • Highway Department • Police Department • Fire Department • Recreation Department • Public Library • Transfer Station 	
Tree Warden Report	63
Old Town Hall Report	64
Committee Reports	65-76
<ul style="list-style-type: none"> • Budget Committee Report • Building Committee Report • Cemetery Trustees Report • Conservation Commission • Health Insurance Study Committee • Historic District Commission • Planning Board Report <ul style="list-style-type: none"> ▪ Lakes Region Planning Commission • Zoning Board of Adjustment 	
Outside Agency Reports	77-81
<ul style="list-style-type: none"> • First Fruits Food Pantry • Old Home Day Committee • Pemigewasset River Local Advisory Committee • Sanbornton Bay Circle of Home & Family 	
2019 Vital Records	82-84
<ul style="list-style-type: none"> • Births • Deaths • Marriages 	
Budget History & Recommendations	85-104
FY21 Warrant	15-109
Guide to Warrant Articles	110-112
Notes	113

This year's Town Report is dedicated to Bill and Faith Tobin, longtime residents and contributors to our community.

Bill was born in Concord, Massachusetts and eventually made his way to NH. Along the way he served in both the Army and the Air Force. One of Bill's many talents was as an auctioneer, a skill he learned early on from his father. In fact, Bill was registered as an auctioneer in the State of Massachusetts on the day he was born, making him the youngest auctioneer ever! He was frequently the featured auctioneer for charity events to benefit the community.

Moving to Sanbornton, Bill quickly became active in the community. He served on many Boards and Committees, and including as a Selectman. He also served as a State Representative, dedicating countless hours to representing the best interests of the Town. Bill was also a past president of the Sanbornton Historical Society and chairman of the Belknap County Republican Committee. Bill was always ready with a helping hand or words of encouragement for whoever needed them. Through his hard work and dedication to Sanbornton and its residents, Bill lifted everyone around him and became part of the fabric of the Town.

Bill began his career as a home/building inspector after leaving the Air Force. He served as a building inspector for a number of towns, and served many years as Building Inspector/Health Officer for Sanbornton. He and Faith operated Waterloom Home Inspections for over thirty years.



Bill was a very talented woodworker who spent many hours in his shop creating beautiful pieces. He was famous around the State for his float of the Great Seal of the State of New Hampshire. His hard work and dedication to its construction and maintenance resulted in an iconic float that was a perennial favorite among Presidential and State candidates across New Hampshire! The float represented Bill's love for New Hampshire and his pride in the state.

Faith Tobin has been equally involved with the Town over the many years the Tobins have lived here.

Faith made great contributions to the Sanbornton Historical Society and Harmony Grange #99. Faith is a master gardener and her lilies were favorites at the Historical Society's annual plant sale. She has spent many years turning the Tobins' rocky home on Knox Mountain Rd into the

aply named Woodland Gardens. In 2016 she helped organize a garden tour as a fund raiser for the Sanbornton Public Library and Harmony Grange that was a huge success. Bill and Faith both participated in the Harmony Grange's annual Scarf Tree campaign to donate knitted scarves, hats, and mittens by hanging them on trees in downtown Tilton for locals in need.

Although we lost Bill to cancer in 2019, the legacy of service, friendship, and community that he and Faith displayed together remains a key part of the character of Sanbornton. We are proud to dedicate the Town Report to them, and we look forward to the years to come with the Tobin family!



Sanbornton Selectmen's Report

2019

2019 continued to build on the success the Town achieved in 2018, and the Board of Selectmen (BOS) continued to look forward to address the Town's future needs.

The March 2019 Town Meeting identified issues and resident concerns that needed to be addressed. While the proposed bond for the project to address the Town's space and safety needs failed to pass, residents expressed their concern for the safety and welfare of the employees. Following the vote, the BOS established the Building Construction Committee (BCC) to take a fresh look at the issues, and to work with the design firm - Bonnette, Page & Stone - to find some alternatives to address the urgent needs in a way that would have less of a tax impact. The BCC is undertaking a year-long study, with input from residents, to find a solution that is the right fit for the Town.

Another result from Town Meeting was an appreciation for the growing cost of health insurance. At the urging of the Budget Committee, the Board established the 2019 Health Insurance Study Committee (HISC) to look at the issue and propose some options that would help reduce the spiraling health care costs while still providing the Town employees with affordable, quality coverage. As a result of the HISC's efforts, the Town was able to reduce the budget by nearly \$80,000 while maintaining quality benefits for our Town employees.

2019 also saw the completion of the Lower Bay Road reconstruction project. Although the project was delayed by the early snow in 2018, it was finished this year with excellent results. The road is now in excellent condition, and despite the delays the total project came in under budget, resulting in a savings for the Town. The Highway Department is using the results of the road survey conducted last year by Holden Engineering to develop a long-term maintenance plan for affordable maintenance and repair to the Town's nearly 100 miles of roads.

The summer brought quite a few personnel changes, and we said goodbye to some very familiar faces. Selectman Katy North resigned from the Board of Selectmen to pursue opportunities outside of New Hampshire, and the Board appointed Jim Dick to finish her term. Our Town Administrator, Katie Ambrose, also left for a great career opportunity as the Deputy City Manager in Rochester, and we welcomed Trish Stafford into the position. Officer Gary Boisvert left the Sanbornton Police Department to take a sergeant's position in another town. Transfer Station Manager Rick Razinha and his family moved back to Cape Cod, and local resident Nate Douglass was hired to fill the spot. And while she didn't leave Town, our long-time Recreation Department director Julie Lonergan was appointed as the Town Clerk/Tax Collector, being replaced in the Rec Director position by Amanda Pelissier. We wish all of our former employees and elected officials well as they move onto larger opportunities and new challenges.

2019 marked the start of efforts at greater collaboration at all levels of Town government. The Board and the Budget Committee met in joint session for the first time to review Department budgets together. This collaboration fostered greater understanding of the different perspectives about the budget, and went a long way toward smoothing the process. The Board took the time to review many personnel and administrative policies in an attempt to standardize and streamline the business of running the Town. Efforts continue to sustain the infrastructure, with maintenance to the Life-Safety Building, the Library, and Old Town Hall. The BOS and the departments continue to look for ways to reduce operating costs. One of those efforts was the implementation of glass sorting at the Transfer Station. By separating out the heavy glass from the rest of the single-stream material, we saved over \$10,000 in recycling costs. Other pilots are underway to help reduce costs while still doing the Town's part to reduce waste going into landfills.

As we head into 2020 and the celebration of the Town's 250th anniversary, it is a great time to look back at our past, reflect on our accomplishments today, and look to the future as we all work together to preserve this special Town. We are grateful for the efforts of our employees, volunteers, and elected officials. The BOS is honored to represent the residents and we look forward to your input on many key issues going forward.

Respectfully Submitted;

John Olmstead, Chairman Sanbornton Selectboard

Elected Officials

John Olmstead, Selectboard Chairman	2022
James Dick, Selectboard Vice Chairman	2020
Tom Salatiello, Selectboard Clerk	2021
Timothy Lang, Moderator	2020
Karen Cobb, Treasurer	2022
Julie Lonergan, Town Clerk/Tax Collector	2020
Melanie Van Tassel, Overseer of the Public Welfare	2022

Budget Committee

Craig Weisman, Chairman	2022
Ralph Rathjen, Vice Chairman	2020
Robert Lambert	2022
Ray Masse	2020
Kate Osgood	2021
Bob Presby	2021
Audry Barriault, Recording Secretary	n/a
Selectman's Representative: James Dick	

Cemetery Trustees

Brendan Morrison, Chairman	2020
Karey Caldwell, Secretary	2022
Phil Turner, Trustee	2022
Vacant	
Selectman's Representative: Tom Salatiello	

Sanbornton Public Library Trustees

Carol Raymond, Chairman	2022
David Adams, Vice Chairman	2020
Ana Gourlay, Trustee	2020
Paula Grassie, Trustee	2021
Christine Hobby, Alternate	2020
Grita Olmstead, Trustee	2020
Donna Schimming, Trustee	2020

Trustees of the Trust Fund

Megan Farkas, Chairman	2022
Lynn Chong, Trustee's Secretary	2021
Vacant, Trustee	2020
Vacant, Alternate Trustee	n/a
Vacant, Alternate Trustee	n/a

Supervisors of the Checklist

Shelia Dodge	2022
Sheryl Anderson	2024
Mary Ahlgren	2020

NH State Senate (District 2)

Bob Guida (R)	2020
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State Representatives to the General Court

Dennis H. Fields (R)	2020
Timothy P. Lang (R)	2020

Appointed Officials

Building Construction Committee

Kenneth Carleton	
Steve Cobb	
Chuck Flanders	
Nina Gardner	
Brendan Morrison	
Selectman's Representative: James Dick	

Capital Improvements Committee

Andy Sanborn, Citizen Member – Chairman	2020
Nina Gardner, Citizen Member	2020
Kate Osgood, Budget Committee	2020
Debra Schneckloth, Planning Board	2020
Jody Slack, Planning Board	2020
Vacant, Citizen Member	
Audry Barriault, Recording Secretary	n/a
Selectman's Representative: James Dick	

Conservation Commission

Brad Crosby, Chairman	2021
Mary Ahlgren, Member	2021
Richard Ayers, Member	2020
Karen Bordeau, Member	2020
Sarah Fox, Member	2022
Ray Masse, Member	2020
Doug Sarette, Member	2022
David Perry, Alternate	2021
Vacant, Alternate	
Audry Barriault, Recording Secretary	n/a
Selectman's Representative: James Dick	

Health Insurance Study Committee

Brendan Morrison, Chairman	2020
Karey Caldwell, Secretary	2022
Phil Turner, Trustee	2022
Vacant	
Selectman's Representative: James Dick	

Historic District Commission

Franz Vail, Chairman	2022
Timothy Cline, Member	2020
Stuart Dymont	2022
Nina Gardner, Member	2019
Sam Swartz	2022
Vacant, Member	
Vacant, Member	
Vacant, Alternate	
Selectman's Representative: James Dick	

Lakes Region Planning Commission

Ian Raymond, Commissioner	
Johnny Van Tassel, TAC Representative	
Vacant, Commissioner	

Planning Board

Debra Schneckloth, Chairman	2021
Don Bormes, Vice Chairman	2020
William Ellis, Member	2020
Jody Slack, Member	2021
Justin Barriault, Alternate	2020
Kalena Graham, Alternate	2021
Andy Sanborn, Alternate	2021
Vacant, Alternate	
Vacant, Alternate	
Audry Barriault, Recording Secretary	n/a
Selectman's Representative: John Olmstead	

Recreation Commission

Joel Smith, Chairman	2022
Jaculyn Riendeau, Member	2021
Tracy Seavey, Member	2020
Vacant, Member	
Selectman's Representative: John Olmstead	

Solid Waste Committee

Jennifer Holt, Chairman	2022
Tara Albert	2021
Jeff Burns	2021
Andy Sanborn	2022
F avid Swanay	2020

Zoning Board of Adjustment

Timothy P. Lang, Chairman	2022
Don Bormes, Vice Chairman	2022
Melissa Anderson, Member	2020
Paul Dexter, Member	2022
Glenn Frederick, Member	2020
Doug Rasp, Member	2020
Audry Barriault, Alternate & Recording Secretary	2020
Steven Cobb, Alternate	2020
Vacant, Alternate	
Vacant, Alternate	

TOWN OF SANBORNTON EMPLOYEES

Town Office

Town Administrator	Trish Stafford
Administrative Specialist	Susan Smith
Assessing Assistant	Terri-Lee Jansky
Finance Officer	Peggy Petraszewski
Town Clerk /Tax Collector	Juliana Loneragan
Deputy Tax Collector/Town Clerk	Gloria Landry
Zoning Enforcement Officer	Stephen Laurin
Health Officer	Michael Capsalis
Deputy Health Officer	Fire Chief Dexter
Planning Board Assistant	Stephen Laurin
Back-up Recording Secretary	Trish Katis

Fire Department Personnel

Fire Chief, Forest Fire Warden, Director of Emergency Management	Paul Dexter
Deputy Chief - Operations / EMS / Paramedic	Scott Taylor
Captain / EMT	Ray Smith
Lieutenant / EMT (Company One)	Ben Downes
Lieutenant / Advanced EMT (Company Two)	Anna McLoon
<i>Company One</i>	
Firefighter	Dennis Paquet
EMT	Alberta Dobsa
Firefighter/Advanced EMT	Dan Chapman
Full-Time Firefighter/ Advanced EMT	Kyle McGann
Per Diem Firefighter/Advanced EMT	Mark Bitetto
Per Diem Firefighter/ Paramedic	Duncan Phillips
Per Diem Firefighter /Paramedic	Louis Loutrel
Advanced EMT	Fred Archambault
Full-Time Firefighter/EMT	Michael Lewis
Per Diem Firefighter/AEMT	Steve Hussey
<i>Company Two</i>	
Paramedic	Virginia Chapman
EMT / Department Photographer	Mary Baxter
Firefighter	Aaron Abbot
Firefighter / EMT	Megan Howes
Firefighter / EMT	John Kelly
Full Time Firefighter / Paramedic	Kenneth Carleton
Per Diem Firefighter /Advanced EMT	Ryan Donnelly
Per Diem Firefighter/Advanced EMT	Phil Hackmann
Per Diem Firefighter/EMT	Conor Foulis
Per Diem Firefighter/EMT	Michael Mussey

Highway Department

Highway Director	Johnny VanTassel
Operations Manager	Roy Clark
Equipment/Grader Operator	Jason Sirles
Driver/Laborer	William Goutier
Driver/Laborer	Joshua Dow
Driver/Laborer	James Greene
Temporary Driver/Laborer	n/a

Police Department

Chief of Police	Stephen Hankard
Lieutenant	Kevin McIntosh
Sergeant	Justin Howe
Patrol Officer	Shane Morton
Patrol Officer	Warren Thompson
Patrol Officer	William Seifert
Prosecutor	Jesse Renauld-Smith
Part-time Patrol Officer	Vacant
Part-time Patrol Officer	Vacant
Part-time Patrol Officer	Vacant
Part-time Patrol Officer	Vacant
Administrative Assistant	Carolyn DiNitto

Recreation Department

Recreation Coordinator	Amanda Pelissier
Director, Before & After School Programs, Summer Day Camp	Dolly Elliott
Asst. Director, Before & After School Programs, Summer Day Camp	McKayla Shaw
Before & After School Program	Audrey Budington
Before & After School Program	Michael Gray
Summer Day Camp Counselor	Carly Blake
Summer Day Camp Counselor	Bernadette Donovan
Beach Assistant	Karen Ellis

Sanbornton Public Library

Library Director	Marcia Haigh
Library, Technical Services Librarian	Martha Bodwell
Library Assistant	Cheryl Provost
Programming Coordinator	Jessie Ahlgren
Library Page	Stephania Surowiec

Transfer/Recycling Center

Manager	Nathan Douglass
Attendant I	Corey Getman
Attendant II	Shauna Goutier

OFFICIAL BALLOT OF THE TOWN OF SANBORNTON
March 12, 2019

Pursuant to the Warrant for the 2019 Town Meeting, The Moderator Tim Lang and Assistant Moderator Dick Gardner opened the polls at 7:00 a.m. on March 12, 2019. The Election Officials, Victoria Abbott, Lori Budington, Donna Carter, Irene Gosselin, Steve Ober and James Dick were sworn in by Town Clerk Courtney Plamondon on March 12, 2019 prior to the polls opening.

At 1:00 p.m. absentee ballots were processed, 39 (thirty-nine) ballots were accepted. Absentee voter list was sealed and is not to be opened unless by court order per RSA 657:15 and RSA 658:27.

Names that appeared on the voter checklist totaled 2388. A total of 612 ballots were cast, including absentee ballots representing a 25.6% of voter participation. The polls closed promptly at 7:00 p.m. The results of the election are as follows:

Budget Committee 3 yr.

Bob Lambert	364*
Craig Weisman	411*

Public Welfare 3yr.

Melanie VanTassel	492*
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Budget Committee 2yr.

Robert Presby	466*
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Town Clerk /Tax Collector 3yr.

Courtney Plamondon	539*
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Budget Committee 1yr.

David Nickerson	121*
(Write In)	

Selectmen 3yr.

John Olmstead	410*
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Cemetery Trustee 3yr.

Karey Caldwell	448*
Phil Turner	391*

Treasurer 3yr.

Karen M. Cobb	487*
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Library Trustee 3 yr.

Ana Gourlay	226
Carol Raymond	368*
Donna Schimming	228*

Trustee of Trust Funds3yr.

Megan Farkas	505*
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Library Trustee 1 yr.

David Adams	487*
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Ballot Question #1

Petitioned Article to Adopt the Provisions of RSA 40:13 (SB2) Yes 297 No 310*

2019 Town Meeting Minutes
Town of Sanbornton
State of New Hampshire
March 13, 2019

Town Moderator Tim Lang opened the meeting at 7:10 p.m. and recognized Pastor Jeff Dietrich of Mountain View Church to give the Invocation. Selectman Olmstead was recognized to lead in the Pledge of Allegiance and asked that all of the Veterans in attendance stand to be recognized. Debbie Gibson sang the National Anthem.

Members of the Budget Committee introduced themselves. Ralph Rathjen Chairman, Craig Weisman, Justin Barriault, Kate Osgood, Bob Presby and Bob Lambert.

Chair of the Board of Selectmen, Katy North introduced those sitting at the Selectmen's table. Courtney Plamondon - Town Clerk/Tax Collector, John Olmstead - Selectman, Tom Salatiello - Selectman, Katie Ambrose - Town Administrator, Eric Maher - Attorney, April Rollins - Recording Secretary and Deputy Town Clerk/Tax Collector - Irene Gosselin.

Chief Dexter announced that the cafeteria is over capacity and he has placed crowd managers in each aisle, just in case the alarms go off.

Moderator Lang announced Steve Ober, Dick Gardner, Terry Rasp and Jim Dick are Assistant Moderators for this evening.

Moderator Lang announced the results of the Town & School District ballot voting results from yesterday and noted that the proposed Zoning Amendments also passed. Moderator Lang noted the meeting would follow "Robert's Rules of Order" and urged everyone to be courteous & polite.

Recreation Coordinator Lonergan presented Heather Goodwin with flowers due to her resignation from the Recreation Commission in which served on from 2005 through 2018. Heather you will be missed!

Moderator Lang read Article #1 as follows:

Article 01: Bond for Construction of New Town Office Building and Renovations to the Old Town Hall, Life Safety Building & Current Town Office Building

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.

To see if the Town will vote to raise and appropriate the sum of \$4,998,120 (gross budget) for the construction of a new town office building connected to the old Town Hall, renovations to the old Town Hall and site, the conversion of the current Town Office building to a Police Station and the conversion of the current Life Safety Building to a Fire Station, with \$4,998,120 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the date, rate of interest, maturity, denominations, place of payment, and other details, as the Selectmen determine to be in the Town's interest; to further raise and appropriate the additional sum of \$124,953 for the first year payment on the bond; and to authorize the Selectmen to take any other action necessary to carry out this vote or to pass any other vote relative thereto.

(2/3 Ballot Vote Required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Not Recommended by the Budget Committee (4-2)

Moderator Lang recognized Chair North for the purpose of a motion. Second by Selectman Olmstead.

Discussion: Chair North stated the Board has been presented with a conceptual building design for a construction plan that the Legislative Body tasked the Selectmen with in an overwhelming vote last year, the conceptual plan is in its infancy stage but will be moving the Town forward to address safety and space needs for all of the Town's buildings & employees. Chair North noted the Town's long-term debt is being paid off which will help to offset the costs. Chair North explained that in 2001 a Community Profile was completed to help repair & preserve the Old Town Hall. Keith McBey of BPS and Evan Mullen of Port-One Architects are here to present the conceptual plan to the body tonight. Keith McBey stated the results from 2018 was that there are program deficiencies and they had a lot of past studies to go through Evan Mullen stated it has been a pleasure to work with the Town and they will be providing an overview for all three of the Town's buildings due to inefficiencies of safety & space. The Town Hall will have a connector for two floors of administrative offices with additional parking and the basement will be raised for document storage plus the fire suppression system. The Police will move in to the current Town Office which will receive security upgrades, a sally port and holding cells. The plans were developed with the Chief Hankard. The current Life Safety Building will become the Fire Department exclusively which will have bunks, shower facilities, a code compliant sprinkler system and the windows would be replaced. Keith McBey provided the project's timeline; the

design would be worked on until August 30, 2019, then the project would go out to bid with a deadline of October or December 2019, work would tentatively begin on the Town Hall from January through June 2020, then work would move to the P.D. from July to November 2020 with a certificate of occupancy in December and the Fire Department will only take a few months to renovate. TA Ambrose stated if the article is approved, in June the Town will go to the Bond Bank with the decision of a 20-year level principal bond note and after the bond sale the interest rate (2.21%) will be finalized with an anticipated first payment in February 2020. Craig Weisman read from the Budget Committee's handout, "There are numerous reasons that the majority of the Budget Committee does not support this article. There will be an estimated \$2.1 million in interest payments over twenty years, a period longer than any previous Town debt. Another cost not included in Article 01 is maintenance. The Life Safety Building and Town Offices are being repurposed at a significant cost and will require ongoing maintenance. The maintenance of the proposed new structure (with its electric generator, elevators and other high-tech amenities) and additional cleaning services implies the town will incur additional costs above the cost of the bond". Mr. Weisman stated we feel this is a terrible time to put on the taxpayers because people are struggling after the revaluation and we were hoping for more reasonable options but absolutely can not support an 8,000 square foot Town Office that is currently 2,500 square feet, it just doesn't make sense to us. Jim Cluett stated he agrees with the Budget Committee, so if there is \$2.1 million dollars in interest then the project will cost \$7 million? TA Ambrose replied the interest will depend on the debt schedule plus the interest could be lower after the bond sale or the Board could go with a schedule that has more years.

Nina Gardner stated she was the Chair of the Space Needs Study Committee which was comprised of seven (7) members and at that time they were tasked with three issues/ needs, Recreation, Welfare and document storage. Nina Gardner explained that she was asked to Chair this committee because she was actively involved in the \$17 million dollar bond for the school district. Nina Gardner stated the committee's final report is four pages long and identifies very clear deficiencies but safety was biggest area of concern due to past shootings in municipal buildings. Nina Gardner stated bonds are expensive projects, they are like a mortgage so a short bond will have higher payments but the Town has the opportunity to negotiate an interest with a long bond which is a step in the right direction. Nina Gardner explained that the H.L. Turner report showed that a second floor could not be put on the current Town Office. Nina Gardner urged residents to read the H.L. Turner report because there are a lot of working pieces. Paul Litchfield stated he feels the design is way over built and a lot of buildings are made of steel which he feels would be more cost effective but a new P.D. is definitely needed now and centrally located. Chair North stated there have been multiple studies by multiple committees and engineers, so all of this work is what got us here today. Chair North noted that four other parcels in Town were looked at but were not feasible. Doug Rasp stated that 6 Bay Road is another option and this bond will sink the Town if it goes through. Brian Gallagher asked if this article is amendable? Attorney Maher replied yes but it depends on the amendment, if it is monetary then it can be proposed unless it were to increase the budget by more than 10% but an amendment can not destroy the subject matter. Brian Gallagher stated the general fund has \$1 million dollars in case of emergency or unanticipated needs, the Town needs to look at the capital reserve funds that could be utilized to come up with the best solution. Tim Grant stated he is a structural engineer and he feels the Selectmen plus the people they hired, have a done a good

job because the plan puts the Town's buildings into code compliance without a lot of extras in the proposed plans. Tim Grant noted the Town needs to do this now and stop kicking the can down the road because the longer this is put off, the more it will cost and the proposed price is phenomenal, he thought it would be double.

Earl Leighton asked if he could amend the article by reducing the amount to \$2.5 million? Attorney Maher replied yes. Keith McBey stated the soft costs at \$729K with \$392K in building support, the estimate for Town Hall is \$2.3 million, the P.D. is \$852K, the Fire Department is \$104K and fire suppression is \$596K. Keith McBey explained the figures are intertwined because of the "domino effect". Earl Leighton asked how much the figure would change if the 2nd floor and elevator were eliminated? Keith McBey replied approximately \$450K. Earl Leighton made a motion to reduce the original figure of the article to \$2.5 million. Second by Lisa Beel. Discussion; Jim Cluett stated he would like to see a more progressive plan or something in between. Craig Weisman stated he can not vote in favor of the amendment with no idea of what the figure will be approving. TA Ambrose stated the concept of cutting the figure in half is that the bond rate would be higher and the bid will not be as competitive, so it will cost the taxpayers more. TA Ambrose clarified that the basement of the proposed Town Hall will be 3,000 square feet and each floor will be 2,500 square feet. Moderator Lang called for a voice vote and the amendment failed in the negative.

Craig Weisman asked if each of the Selectman support this. Chair North replied yes. Selectman Olmstead replied in its current form no. Selectman Salatiello replied he feels \$5 million is too much money but wants feedback from the residents and he would like to see the figure closer to \$3 million with more thought. Chair North noted that a quorum vote from the Selectmen was taken to place the article on warrant. Karen Ober stated one of the first studies was from 1986 until 1988 showing the same problems over thirty-three years ago, it was \$1.7 million back then and has more than doubled today. Karen Ober noted that the Town lost two recreation buildings, so that is space that we had that we need to make up for. Peter Drouin asked if the project was bid? Chair North replied no, the plans are conceptual and the figure is a "not to exceed" number. Susan Dumais stated the bid can not go above the figure but could be below and the Town is required by law to store paper copies, so this would fulfill the demand. Andy Sanborn asked about the capital expenses. TA Ambrose replied in 2016/2017 legislation was passed that some things could be converted to "pdf" but the problem is that the older documents are not climate controlled. TA Ambrose provided those in attendance with the debt schedule's pay off years, which will offset the bond payments.

TA Ambrose explained that the scope of the 1st year's interest payment will cost a \$200K assessed home approximately \$46 dollars, a \$250K home \$57.50 dollars, a \$300K home \$69 dollars, etc. The second year will cost; a \$200K assessed home approximately \$168 dollars, a \$250K home \$210 dollars, a \$300K home \$252 dollars, a \$350K home \$294 dollars, a \$400K home \$336 dollars, etc. In the third year; a \$200K assessed home will decrease from the previous year by \$4 dollars, a \$250K home will decrease by \$5 dollars, a \$300K home \$6 dollars, a \$350K home by \$7 dollars, a \$400K home by \$8 dollars, etc. Heather Goodwin asked how much money could the Town occur due to deficiencies? TA Ambrose replied the current risks are; no fire suppression, security liability, insurance rates may increase, buildings are not up to code,

lack of ADA accessibility. Heather Goodwin stated she doesn't want her taxes to go up either but this could cause us money. Linda VanValkenburgh noted that 7 out of the 10 didn't recommend, so why would we second guess them. Moderator Lang stated the "yes/no" voting on the article will be left open until 10 p.m. and the results would be announced once he has them. Moderator Lang explained that they would be skipping over Article #2 until the results of Article #1 are ready.

Moderator Lang announced (later in the meeting) that 286 votes were cast and 189 votes are need for the article to pass. The vote was in the negative with 107 yes votes and 179 no votes - Article #1, failed without amendments.

Motion made by Mitch Lewis to restrict reconsideration of Article #1, second by Christine Gammon and the motion passed in the affirmative.

The Moderator read Article #3 as follows:

Article 03: Self-Contained Breathing Apparatus (SCBA) Lease/Purchase

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease/purchase agreement for Two Hundred Sixty Thousand dollars (\$260,000) for the purpose of replacing the Fire Department's 22 Self-Contained Breathing Apparatus (SCBA), 3 Rapid Intervention Packs and 22 spare SCBA cylinders; and to raise and appropriate the sum of Fifty Two Thousand Dollars (\$52,000) for the first year's payment for that purpose.

This agreement contains a non-appropriation (escape) clause.

(Majority Vote Required)

Recommended by the Selectmen - Recommended by the Budget Committee

Moderator Lang recognized Selectman Olmstead for the purpose of a motion. Second by Chair North.

Discussion: Selectman Olmstead provided a brief explanation that the SCBA units would be extending past their lifespan in August 2020'. Craig Weisman read from the handout, "While ultimately the BC supported this Article, this was viewed as a significantly outlay and some members questioned the need for 22 units. Others asked if the units could be phased in rather than a wholesale switch. The Fire Chief explained that the air packs must be completely upgraded to ensure equipment familiarization amongst personnel. The 22 units included 5 spares per the Fire Chief, which was questioned by the Budget Committee". Chief Dexter noted that he looked at placing funds in the CIP but the lease/purchase ended up being the best solution.

The vote was in the affirmative - Article #3, passed without amendments.

The Moderator read Article #4 as follows:

Article 04: Capital Outlay

To see if the Town will vote to raise and appropriate the sum of Six Hundred Seventy Thousand Nine Hundred Fifty Three dollars (\$670,953) for the following Capital Outlay purposes:

DRA Acct. #s	DRA Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4902	Machinery, Vehicles & Equip:		
	-DPW-Truck 5 Lease Payment	21,051	21,051
	-DPW-Truck 3 Lease Payment	33,726	33,726
	-DPW-Truck 4 Lease Payment	16,176	16,176
Sub-Total →		70,953	70,953
4909	Improvements Other Than Buildings		
	-Town Roads	600,000	600,000
Total for All Capital Outlays → (Majority Vote Required)		670,953	670,953

Recommended by the Selectmen - Recommended by the Budget Committee

Moderator Lang recognized Chair North for the purpose of a motion. Second by Selectman Olmstead.

Discussion: Chair North explained the capital outlay is comprised of the current lease payments and the budget for road repairs. Craig Weisman read from the Budget Committee's handout, "Ralph Rathjen is uncomfortable with the repeated funding of \$600,000 for Improvements Other Than Buildings – Town Roads. In his opinion this is a textbook case of throwing money at a problem without the benefit of knowing on what and where to spend. In March 2017 the town approved \$75,000 for the purposes of "repair and evaluation of existing roads". Now two years later we still don't have the benefit of the formal engineering evaluation which could help direct our spending of this significant amount. Unless we know we are spending money wisely, Rathjen feels we should not appropriate funds for this purpose". Chair North stated the Town approved funds to conduct a Road Evaluation Study but the Director's position was in transition until Johnny Van Tassel was hired, so the Town hopes to have something by this Spring. Highway Director VanTassel added that he had drafted a 10-year road plan which was upgraded by Brian Bordeau. Director Van Tassel invited Ralph Rathjen to ask him any questions, anytime. Director Van Tassel noted there are plans for Woodman Road, Bayshore Drive and Seth Road, the rest of the plans are in the 2018 annual report. There was a brief discussion regarding crack sealing, the supervision of crack sealing operations and the painting lines on the road.

The vote was in the affirmative - Article #4, passed without amendments.

Motion made by Nina Gardner to restrict reconsideration of Article #3 and Article #4, second by Dennis Fields and the motion passed in the affirmative.

The Moderator read Article #5 as follows:

Article 05: Police Cruiser

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand dollars (\$35,000) for the purchase and set up of a Police Cruiser. This cost includes: updating any equipment needed, installation of existing equipment, decommissioning a cruiser in order to send it to auction or for trade with the funds received to be used to offset the costs of the vehicle.

(Majority vote required)

Recommended by the Selectmen - Recommended by the Budget Committee

Moderator Lang recognized Selectman Olmstead for the purpose of a motion. Second by Chair North.

Discussion: Chief Hankard provided a brief explanation to the article. Mitch Lewis asked what happens if the funds do not get used, where do they go? Chair North replied the funds go in to the general fund and are use to offset the tax rate.

The vote was in the affirmative - Article #5, passed without amendments.

Motion made by Cal DiNitto to restrict reconsideration of Article #5, second by Dennis Fields and the motion passed in the affirmative.

The Moderator read Article #6 as follows:

Article 06: Transfers to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of Two Hundred Eighty Five Thousand dollars (\$285,000) for the payment to the Capital Reserve Funds as follows:

<u>DRA Account Name</u>	Budget Committee	Selectmen's
To Capital Reserve Funds	<u>Recommendation</u>	<u>Recommendation</u>
Fire Truck	80,000	80,000
Fire Truck Repair & Refurbish	10,000	10,000
Road/Bridge Construction	100,000	100,000

Milfoil, Phosphorus Reduction	5,000	5,000
Town Building Improvements	25,000	25,000
Facilities Repair & Refurbish	65,000	65,000
		<hr/>
Total Operating Transfer	285,000	285,000

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen - Recommended by the Budget Committee

Moderator Lang recognized Chair North for the purpose of a motion. Second by Selectman Olmstead.

Discussion: Chair North stated the capital reserve funds are for future use of Town projects/needs.

The vote was in the affirmative - Article #6, passed without amendments.

The Moderator read Article #7 as follows:

Article 07: Highway Truck Lease/Purchase

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease/purchase agreement for One Hundred Seventy Five Thousand dollars (\$175,000) for the purpose of replacing Truck 1 for the Highway Department, and to raise and appropriate the sum of Thirty Eight Thousand Seven Hundred Two Dollars (\$38,702) for the first year's payment for that purpose. The vehicle being replaced shall be sent to auction with the funds received to go to the general fund.

This agreement contains a non-appropriation (escape) clause.

(Majority Vote Required)

Recommended by the Selectmen - Recommended by the Budget Committee

Moderator Lang recognized Selectman Olmstead for the purpose of a motion. Second by Selectman Chair North.

Discussion: Chair North made a motion to propose an amendment to be added to the last sentence after the word "replaced" to read, "shall be used towards trade-in with the funds received to be used to offset the costs of the new vehicle". Chair North noted she has spoken with the Highway Director and he feels they will get more for the trade-in versus sending the vehicle to auction.

The vote was in the affirmative - Article #7, passed with the amendment.

Motion made by Nina Gardner to restrict reconsideration of Article #6 and Article #7, second by Dennis Fields and the motion passed in the affirmative.

The Moderator read Article #8 as follows:

Article 08: Amend Solar Energy Property Tax Exemption

To see if the Town will vote to amend the exemption adopted pursuant to RSA 72:62 via Ballot Question #1 at the March 1983 Town Meeting to read: "The Town votes to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value up to \$10,000 of qualifying solar energy system equipment under these statutes." This amended exemption shall take effect beginning April 1, 2019.

(Majority vote required)

Recommended by the Selectmen

Moderator Lang recognized Chair North for the purpose of a motion. Second by Selectman Olmstead.

Discussion: TA Ambrose explained that this exemption was adopted in 1983 and essentially provides for an exemption of 100% of the assessed value. Ian Raymond stated the State's Office of Strategic Initiatives says the policy should be tax neutral and should be encouraging solar energy which is in accordance with the Town's Master Plan. Ian Raymond encouraged residents to vote no on this article plus article #8. TA Ambrose explained that currently is a system is valued at \$50K, it is in perpetuity not by the assessed value. (I got lost here, due to the conversation and Chief Dexter's explanation may clarify) Tara Albert asked how the solar was being assessed because this needs to be thought through. Attorney Maher replied the system would need to be actively providing solar energy in order to be assessed. TA Ambrose noted the property owner would need to file an application for the exemption to be considered. Nancy Durgin stated if she adds solar to her her home then do her taxes increase, the answer is yes. Mark Lible stated solar has no effect on our neighbors and we should all be doing this.

The vote was in the negative - Article #8, failed without amendments.

Motion made by Nina Gardner to restrict reconsideration of Article #8, second by Dennis Fields and the motion passed in the affirmative.

(Please see Article #1 for the yes/no vote tally and the vote to restrict reconsideration, which was taken into consideration at this point in the meeting)

The Moderator read Article #2 as follows:

Article 02: Operating Budget - Town

To see if the Town will vote to raise and appropriate the sum of Four Million One Hundred Sixty Three Thousand Five Hundred Sixteen dollars (\$4,163,516) for general municipal operations as recommended by the Budget Committee. The Selectmen recommend \$4,219,744. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

DRA Acct. #s	DRA Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4130-4199	General Government	1,393,648	1,432,376
4210	Police	483,360	483,360
4220-4299	Fire & Emergency Mgt.	488,957	488,957
4311-4319	Highways & Streets	918,036	933,536
4321-4329	Sanitation	262,644	264,644
4411-4449	Health & Welfare	107,086	107,086
4520	Recreation	114,972	114,972
4550	Library	149,823	149,823
4583-4589	Other Culture and Patriotic Purposes	3,251	3,251
4611-4659	Conservation	1,875	1,875
4711-4799	Debt Service	<u>239,864</u>	<u>239,864</u>
Total	→	4,163,516	4,219,744

Moderator Lang recognized Craig Weisman for the purpose of a motion. Second by Ralph Rathjen.

Discussion: Craig Weisman read from the committee's handout, "The Budget Committee reviewed the recommendations of the Board of Selectmen (BOS) and in large part endorsed those recommendations. The pay matrix adopted by the BOS drove both step and pay grade changes. In addition, the BOS proposed a 2% cost of living adjustment and applied this throughout the pay matrix. The Budget Committee supports these increases by the BOS.

With respect to the operating budget there is a total difference of \$56,228 between the BOS and Budget Committee recommendations. Of this difference, \$35,000 is attributable to Medical Insurance, \$15,500 is attributable to the Highway Department, \$3,728 attributable to Planning and Zoning and \$2,000 in Landfill Monitoring.

Medical Insurance: The BOS is requesting \$471,951 in this year's budget for Medical Insurance. In the view of the Budget Committee the increases in medical insurance costs (84% increase over three years) is unsustainable. Below is the actual Fiscal Year 2017, 2018 and estimated Fiscal Year 2019 Medical Insurance Expenditures.

FY 17	FY 18	FY19*
\$255,172	\$351,390	\$410,674

*FY19 expenditures through six months are \$205,377. This has been annualized to \$410,674. Actual ending amounts will likely be higher.

Additionally, the Medical Insurance Expenditures are taking an ever-increasing portion of the total operating budget as noted below.

	FY 2016	FY 2017	FY 2018	FY 2019*	FY 2020**
Medical Insurance Expenditures	274,113	255,172	351,390	410,674	471,951
Approved Budget before Capital Exp.	3,809,821	3,778,937	4,009,630	4,183,034	4,219,744
Expenditures as % of Budget	7.2%	6.8%	8.8%	9.8%	11.2%
* Expenditures annualized based on actual expenditures through 12/31/2018.					
**Amounts are based on Selectmen's Budget proposal.					

There were 19 employee participants during January 2019 in the Health Insurance program. If we use 20 employees as an estimate of the participants for the FY2020 period, the budget amount of \$471,951 translates into an average per employee cost of approximately \$23,600. The Budget Committee has no power to change the Town's generous medical benefits. However, by funding a lower provision of \$436,951, we hope to encourage the BOS to consider measures to address these runaway costs. Chair North proposed an amendment to add \$50K to the operating budget, \$35K to the medical insurance line item 4555-210 and to add \$15K to highway & streets hired equipment/trucking line item 4312.380 (total Selectmen's recommended budget \$4,213,516 dollars). Second by Selectman Olmstead. Discussion; TA Ambrose explained that the HRA has a policy but the Board doesn't receive the rates until November, so the Board will be reviewing the HRAs this coming year under their policy. TA Ambrose noted insurance for a single person versus a family has an impact, which is also a hard number to predict with new hires and the Town use to receive a 2% municipal discount but that is no longer offered. Chief Dexter stated he was paying \$3K as a deductible but now it is \$8K and this is not going to be solved tonight but he sees this as a reduction in his pay. Andy Sanborn spoke in favor of the amendment because he feels the number the Budget Committee used to decrease the budget was plucked out of the air, to try and change the policy which is not the committee's role. Ralph Rathjen replied the employees currently contribute zero for the medical insurance. Melanie VanTassel stated if the Town isn't paying us close to market value and doesn't retain the benefits, which is why some of the employees decided to take their positions, then how will the Town keep good employees. Melanie VanTassel explained that the Town has an Insurance Broker and a Health Insurance

Study Committee that agreed on an 80/20 policy. Melanie VanTassel stated the Chair of the Health Insurance Study Committee is Ralph Rathjen and all of the members voted on a recommendation that went to the Selectmen, then was changed by the Budget Committee. Selectman Salatiello stated he is not sure only the Budget Committee wants to punish the employees because the Library is the lowest paid in Belknap County, Ralph Rathjen the employees have no skin in the game but the employees don't decide where they get services. Selectman Salatiello added that the problem should be addressed in Concord. Moderator Land called for a hand count for the amendment, 109 in favor and 39 opposed.

The vote was in the affirmative - Article #2, passed with the amendment.

Motion made by Dick Gardner to restrict reconsideration of Article #2,

second by Dennis Fields and the motion passed in the affirmative.

The Moderator read Article #9 as follows:

Article 09: Amend Wood Heating System Property Tax Exemption

To see if the Town will vote to amend the exemption adopted pursuant to RSA 72:70 via Ballot Question #3 at the March 1983 Town Meeting to read: "The Town votes to adopt the provisions of RSA 72:69-72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with woodheating energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value up to \$10,000 of qualifying woodheating energy system equipment under these statutes." This amended exemption shall take effect beginning April 1, 2019.

(Majority vote required)

Recommended by the Selectmen

Moderator Lang recognized Chair North for the purpose of a motion. Second by Selectman Olmstead.

Discussion: Chair North stated the Town voted to rescind this exemption in 1985 and made a motion to propose an amendment to read, "To see if the Town will vote to adopt the provisions of RSA 72:69-72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with woodheating energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value up to \$10,000 of qualifying woodheating energy system equipment under these statutes." This amended exemption shall take effect beginning April 1, 2019. Second by Selectman Olmstead. Discussion; TA Ambrose stated the amendment changes the language to an adoption. Mary

Ahlgren stated this is the same as the previous article, so vote no. Moderator Lang called the question on the amendment, the amendment failed in the negative. **Motion made by Gloria Moroscoe to restrict reconsideration of the amendment of Article #9, second by Mitch Lewis and the motion passed in the affirmative.**

The vote was in the negative - Article #9, failed without amendment.

Motion made by Mitch Lewis to restrict reconsideration of Article #9, second by Lynn Chong and the motion passed in the affirmative.

The Moderator read Article #10 as follows:

**Article 10: Petitioned Article for Sanbornton, NH's "Call to Prevent Nuclear War"
Proclamation/Resolution**

Whereas nine nations collectively have approximately 15,000 nuclear weapons in their arsenals, most of which are far more destructive than those that killed hundreds of thousands of people in Hiroshima and Nagasaki, Japan, in 1945; Whereas the detonation of even a small number of these weapons could have catastrophic human and environmental consequences that could affect all life on the planet, including in Sanbornton; Whereas the United States maintains several hundred nuclear missiles in underground silos on hair-trigger alert, capable of being launched within minutes after a presidential order, which greatly increases the risk of an accident, mistaken or unauthorized launch; Whereas the United States continues to reserve the right to use nuclear weapons first, which reduces the threshold for nuclear use and makes a nuclear war more likely; Whereas the U.S. president has the sole and unchecked authority to order the use of nuclear weapons; Whereas over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal and the bombers, missiles and submarines that deliver them with more capable, more usable versions; Whereas taxpayers spend over \$2 million every hour of every day to maintain the U.S. nuclear arsenal; Whereas the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals; Whereas in July 2017, 122 nations approved the Treaty on the Prohibition of Nuclear Weapons which makes it illegal under international law to develop, test, produce, manufacture, or otherwise acquire, possess or stockpile nuclear weapons or other nuclear explosive devices; Therefore, we call on the United States to lead a global effort to prevent nuclear war by: renouncing the option of using nuclear weapons first; ending the sole, unchecked authority of any president to launch a nuclear attack; taking U.S. nuclear weapons off hair-trigger alert; cancelling the plan to replace its entire arsenal with enhanced weapons; and actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals. And we call on our Sanbornton Selectmen, under direction of Town Meeting, to notify our U.S. Senators and our President, within one month's time, of our fervent support of this Resolution.

(by Petition)

(Majority vote required)

Moderator Lang recognized Lynn Chong for the purpose of a motion. Second by Andy Sanborn.

Discussion: Lynn Chong stated residents need to request that our leaders prevent nuclear war. Earl Leighton replied this would be better served at the Senate. Paul Litchfield spoke against the article and stated this shouldn't come from the Town. **The vote was in the negative - Article #10, failed without amendment.**

Motion made by Mitch Lewis to restrict reconsideration of Article #10, Second by Justin Barriault.

The Moderator read Article #11 as follows:

Article 11: Other Business

To transact such other business that may legally come before the Town Meeting.

Moderator Lang recognized Chair North for the purpose of a motion, Second by Selectman Olmstead.

Discussion: None.

Moderator Lang recognized Chair North for the purpose of adjourning the meeting, seconded by Selectman Olmstead, the vote was in the affirmative at 11:36 p.m.

Respectfully submitted by,
April Rollins, Administrative Specialist
(for TC/TC Courtney Plamondon)

Sanbornton Board of Selectman

Chairman, John Olmstead _____ Date: _____

Katy North _____ Date: _____

Tom Salatiello _____ Date: _____

TREASURER'S REPORT
Fiscal Year 2019

GENERAL FUND ACCOUNT

Cash on hand July 1, 2018 **\$ 2,975,184**

Receipts:

Tax Collector	11,377,020
Town Clerk	1,062,477
Selectmen's Office	3,644,012
Interest earned on account	55,542
Capital Reserve Fund Transfers	593,093
Recreation Dept. annual commitment	55,238
Ambulance S.R. Fund reimbursements	3,340
Police Detail S.R. Fund reimbursements	9,087

+ 16,799,809
\$ 19,774,993

Expenditures:

Payments by order of Selectmen	9,671,038
Payments to Winnisquam Reg. School District	5,659,626
Tax Payment to Belknap County	590,724
Long Term Debt - principal payments	125,135
Long Term Debt - interest payments	10,025

Ending Balance June 30, 2019 **3,718,445**

SAVINGS ACCOUNTS

EMERGENCY MEDICAL SERVICE, FIRE AND RESCUE APPARATUS & EQUIPMENT

(Savings account opened in 2004 to hold Special Revenue Funds)

Beginning balance July 1, 2018	\$ 94,632.15
Deposits to account:	
Revenues	77,678.83
Interest earnings	<u>± 432.32</u>
Expenditures – reimbursed to General Fund	7,222.34
Ending Balance June 30, 2019	\$ 165,520.96

CEMETERY SALES FUND

(Savings account opened in 2008 after sale of first plots)

Beginning balance July 1, 2018	\$16,046.97
Deposits to account: Sale of plots	1,500.00
Interest earnings	24.25
No Expenditures	0
Ending Balance June 30, 2019	\$17,571.22

CONSERVATION FUND/Donations

(Opened in 1988 in accordance with RSA 36-A:5)

Beginning balance July 1, 2018	\$ 9,965.43
Deposits to account:	452.81
Interest earnings	9.96
Expenditures	984.05
Ending Balance June 30, 2019	\$ 9,444.15

CONSERVATION / Land Use Change Tax Fund

(Authorized by vote of 1999 Town Meeting in accordance with RSA 79-A:25 II; modified by vote of 2002 Town Meeting; modified by vote of 2014 Town Meeting)

Beginning balance July 1, 2018	\$ 48,030.08
Deposits to account:	25,070.00
Interest earnings	<u>+ 148.99</u>
No Expenditures	
Ending Balance June 30, 2019	\$ 73,249.07

FOREST MAINTENANCE FUND

(Opened in February 2002 in accordance with RSA 31:113)

Beginning balance July 1, 2018	\$ 78,087.49
Deposits to account: Timber Sale	0
Interest earnings	228.53
Expenditures	0
Ending Balance June 30, 2019	\$ 78,316.02

POLICE/DRUG FORFEITURE MONIES

(Opened in 1990 in accordance with RSA 318-B:17-c)

Beginning Balance July 1, 2018	\$424.30
Deposits to Account: Interest	<u>.36</u>
No Expenditures	- 0
Ending Balance June 30, 2019	\$424.66

POLICE SPECIAL DETAIL FUND

(Opened in 2012 in accordance with RSA 31:95-h)

Beginning Balance July 1, 2018	\$ 20,866.02
Deposits to Account: Income	7,215.00
Interest	<u>2.16</u>
Expenditures – reimbursed to General Fund	<u>-11,095.24</u>
Ending Balance June 30, 2019	\$ 16,987.94

RECREATION COMMISSION – NON-LAPSING FUND

(Authorized by vote at the 1995 Town Meeting, in accordance with RSA 35-B:2,11)

Beginning balance July 1, 2018	\$ 99,349.31
Deposits to account:	
Program receipts	\$86,805.81
Interest Earnings	<u>290.89</u>
Expenditures:	
Program payments from account	\$21,436.16
Annual Commitment to General Fund	<u>\$ 55,238.00</u>

Ending Balance June 30, 2019	\$109,771.85
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SEWER FUND

(Savings account opened in 2004 to hold Special Revenue Funds)

Beginning balance July 1, 2018	\$ 1,544.23
Deposits to account:	16,738.43
Interest earnings	<u>+ 1.60</u>

No Expenditures

Ending Balance June 30, 2019	\$18,284.26
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TOWN HALL RESTORATION FUND

(Opened in 2001 in accordance with RSA 31:95-b)

Beginning balance July 1, 2018	\$ 4,764.43
Deposits to account: None	0.00
Interest earnings	<u>+ 6.96</u>

No Expenditures

Ending Balance June 30, 2019	\$ 4, 771.39
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All funds under control of the treasurer are on deposit at The Franklin Savings Bank.

Respectfully submitted,

Karen M. Cobb, Treasurer
August 28, 2019

Sanbornton Trustees of the Trust Funds

2019

The Trustees met throughout the year as needed.

In May, we met with the Board of Selectmen and reviewed requests for CRF reimbursement for a variety of expenditures. These requests were later approved and checks written. Disbursements from the Town in keeping with amounts and purposes approved at Town Meeting were deposited into the appropriate accounts in June.

The Trustees carried out the terms of the 2018 John Doe Taylor III scholarship awards and issued three \$550 awards to be paid toward the recipient's second semester tuition. Two \$650 scholarships were awarded for the upcoming year. Various other disbursements were made, including two \$500 Fire Memorial scholarships as directed by the Fire Department.

The state reports (MS-9 and MS-10) were submitted on time, although the online portal operated by DoJ would not accept the MS-10 file. The issue was reported to the auditors, town administrator, and Charitable Division staff; resolution is still pending. The annual audit was completed successfully.

The Trustees continue to use two separate institutions for investment of Sanbornton's capital reserve funds and the numerous charitable trust funds that have been established and maintained over the years.

Trustee Abigail Mercer moved to another town and resigned her position at the end of September.

Lynn Chong, Trustee

Megan Farkas, Trustee and Chair

Abigail Mercer, Trustee [though September 2019 only]

Report of the Trust Fund of the Town of Sanbornton, New Hampshire on June 30, 2019															
				Principal						Income					
	Purpose of Trust Fund	Beginning Balance	New Funds Created	Capital Gains/Losses	(Withdrawals)	Increase (Decrease) FV of Investments	Ending Balance	Beginning Balance	Income	Increase (Decrease) FV of Investments	Expenses (Allocated)	(Distributions)	Ending Balance	Total Principal and Income	Prior Year Balances
Nonexpendable Trusts:															
Cemetery Perpetual Care		19,749.07		4,158.80			23,907.87	69,020.72	1,437.80			(726.84)	69,731.68	93,639.55	88,769.79
Library Fund		25,408.21		1,577.24			26,985.45	8,257.85	1,849.80				10,107.65	37,093.10	33,666.06
Needy Poor		20,715.13		2,672.97			23,388.10	36,339.37	1,508.13				37,847.49	61,235.60	57,054.51
School & Parsonage		2,786.47		252.27			3,038.74	2,598.14	202.86				2,801.00	5,839.74	5,384.61
School & Cemetery		5,622.54		1,134.91			6,757.45	18,602.17	409.34				19,011.51	25,768.96	24,224.71
Scholarship		27,090.56		2,155.49			29,246.05	18,918.30	1,972.28			(1,650.00)	19,240.58	48,486.63	46,008.86
Fireman's Memorial Scholarship		7,828.82		717.10			8,545.92	7,477.76	569.96			(1,000.00)	7,047.72	15,593.64	15,306.58
Playground		781.86		65.95			847.81	625.82	56.92				682.74	1,530.55	1,407.68
Veteran's Memorial		1,287.03		119.41			1,406.44	1,261.81	93.70				1,355.51	2,761.95	2,548.84
Town Park Building		6,486.43		322.01			6,808.44	386.97	472.23				859.21	7,667.65	6,873.40
		117,756.12		13,176.15			130,932.27	163,488.90	8,573.03			(3,376.84)	168,685.08	299,617.37	281,245.03
Expendable Trusts:															
Town Capital Reserve Funds:															
Heavy Equipment		563.75					563.75		1.41				1.41	565.16	563.75
Town Building Improvement		111,318.75	25,000.00		(18,300.00)		118,018.75		326.60				326.60	118,345.35	111,318.75
Fire Truck		340,069.93	90,041.00				430,110.93		4,871.16				4,871.16	434,982.09	340,069.93
Road/Bridge Construction		135,786.76	415,000.00		(439,000.00)		111,786.76		231.93				231.93	112,018.69	135,786.76
Fire Truck Repair & Refurbish		92,289.50	10,000.00				102,289.50		271.06				271.06	102,560.56	92,289.50
Fire Department Rescue Vehicle		10,303.98			(10,303.98)										10,303.98
Town Hall Repair & Restoration***		30,946.86	50,000.00		(2,850.00)		78,096.86		122.23				122.23	78,219.09	30,946.86
SAR Funds to SAR		4,126.38					4,126.38		4.12				4.12	4,130.50	4,126.38
Facilities Repair & Refurbish		80,122.25	100,000.00		(90,550.00)		89,572.25		237.00				237.00	89,809.25	80,122.25
Transfer Station Equipment		6.89					6.89							6.89	6.89
Millfoil, Phosphorus Reduction		20,040.15	5,000.00		(5,000.00)		20,040.15		15.94				15.94	20,056.09	20,040.15
Road Evaluation & Repair		75,125.68			(42,392.52)		32,733.16		215.39				215.39	32,948.55	75,125.68
		900,700.88	695,041.00		(608,396.50)		987,345.38		6,296.84				6,296.84	993,642.22	900,700.88
Totals		1,018,457.00	695,041.00	13,176.15	(608,396.50)		1,118,277.65	163,488.90	14,869.87			(3,376.84)	174,981.92	1,293,259.59	1,181,945.91
Rate of return on average amount invested:			2.266%	*** Includes \$25,000 intended for June 2018 deposit put into similarly named Town account due to banking error.											
Unrealized decrease in FV of average invested:			2.266%	The error was discovered in July 2018 and funds were transferred immediately to the Capital Reserve account.											

2019 Sanbornton CIP Committee Report

The Capital Improvements Plan Committee considered and recommended 14 requests for capital expenditures during 2019 and recommended an additional CRF appropriation based on the Town's anticipated heavy equipment status. The requests were submitted as follows:

Selectmen's office:

Facilities R&R	65,000	CRF-Town Facilities Maintenance
Milfoil	5,000	CRF- to reduce Phosphorus/Milfoil
Town Facilities	200,000	New CRF
Old town Hall	25,000	CRF- Town Hall Repair/Restoration
Town Building improvements	25,000	CRF- Town Building Improvements
Roof repair	\$25,000	CRF-Town Facilities Maintenance

Fire department:

		CIP spreadsheet Line#
Ambulance FY24	230,000	13
Fire truck update		12
SCBA Finance	260,000	14
LSB Renovation	175,000	22

Police:

Cruiser	\$40,000	19
Building design	\$20,000	8

Highway Dept:

Road reconstruction	600,000	38
Bridges	100,000	40
HVY Equipment	35,000	CRF- Heavy equipment

The major requests came regarding Facilities, both in renovations to the Life Safety Building and in the inception of a new CRF for Town Facilities in support of the Town Building Committee recommendations. The Committee recommended postponement of the CRF until retirement of the highway department building bond. The committee recommends expense for the improvements to the Life Safety Building.

Updates to the CIP spreadsheet to be more inclusive of assets and CRF status should be noted. In consideration of the status of the Town's heavy equipment assets, the CIPC recommended funding the existing Heavy Equipment CRF.

The Capital Improvements Committee Membership Is:

Jody Slack, Nina Gardiner, Debra Schneckloth, Kate Osgood, Selectmen's Representative: Jim Dick

Respectfully submitted, Chairperson Andrew Sanborn

CIP FOR FY21-FY26												
	Project Description	Year of Last Purchase	Est. Year of Purchase	Balance in Trust Fund (As of June 30, 2019)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY2026	Total Project Cost
DEBT	Transition bond Highway garage				\$135,159	\$135,159						
	ARRA funds (maple cir/shute hill)				\$52,300	\$52,300	\$52,300	\$52,300				
BUILDING RENOVATIONS												
	PD- Concept & design planning (to be paid from Town Building Improvements fund)		2020		\$20,000	\$20,000						
RECREATION	Recreation Building		2017-2018		\$98,000	\$98,000						
FIRE DEPARTMENT	CRF - Fire Truck (includes Forestry Truck)	2013	2020	\$275,988**	\$80,000	\$80,000	\$90,000	\$90,000	\$90,000	\$95,000		Ongoing
**new recommendation	Ambulance Purchase	2011	2017-2018									
***new recommendation	SCBA(self contained breathing apparatus)	2005	2020		\$39,000	\$39,000	\$39,000	\$39,000	\$39,000			\$260,000
	CRF-SCBA		2025-2035						\$26,000			
	CRF - Fire Truck Repair & Refurbish		2022	\$85,142.00	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			Ongoing
POLICE DEPARTMENT												
	Police Crusier (Ford Interceptor)	2016-2017	2018-2023		\$35,000	\$40,000	\$41,200	\$42,436	\$43,710	\$45,020	\$46,371	Ongoing
	Police SUV Replacement (Truck)	2014-2015	2024						\$52,750			
BOARD OF SELECTMEN												
	CRF- Town Building Improvements		As needed	\$118,345.00	\$25,000	\$200,000	\$25,000	\$25,000	\$25,000	\$25,000		Ongoing
	CRF- to reducePhosphorus/Milfoil		As needed	\$20,056.00	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	Ongoing
	CRF- Town Hall Repair/Restoration		As needed	\$53,219.00		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Ongoing
	CRF-Town Facilites Repair & Refurbishment		As needed	\$89,809.00	\$65,000	\$90,000	\$65,000	\$65,000	\$65,000	\$65,000		Ongoing
	NEW CRF - Town Building Construction						\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	
DPW												
(5 year lease)	Truck 1- 6 Whl 5 ton	2010	2020		\$35,000		\$35,000	\$35,000	\$35,000			\$140,000
(5 year lease)	Truck 2- 6 Whl 5 ton	2013	2023					\$34,000	\$34,000			\$170,000*
(5 year lease)	Truck 3- 6 Whl 5 ton	2018	2028		\$33,725	\$33,725	\$33,725	\$33,725				\$152,604
(5 year lease)	Truck 4- F550 2 ton	2018	2028		\$16,175	\$16,175	\$16,175	\$16,175				\$68,632
(5 year lease)	Truck 5- F550 2 ton	2017	2027		\$21,051	\$21,051	\$21,051	\$21,051				\$105,255
(5 year lease)	Truck 6- Pickup (F350, 4 Wheel Drive)	2018	2028									
	Heavy Equipment CRF					\$35,000	\$35,000	\$35,000				
TRANSFER STATION	Truck - Pickup F250 4 wheel drive	2011	2021?									
ROADS												
	Town Roads Class - V		see plan		\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	Ongoing
BRIDGES	Town Bridges		see plan	est. \$135,788	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	Ongoing
APPROPRIATIONS					\$1,370,410	\$1,650,410	\$1,418,451	\$1,453,687	\$1,375,460			
OFF-SETTING REVENUES												
	CRF- Fire Truck			see treasurer								
	Ambulance Sp. Rev. Fund			see treasurer								
	CRF-Fire Utility Vehicle											
	Parks & Recreation trust		To offset building project	Rec comm trust for Bldg	\$6,873							
TOTAL OFF-SETTING REVENUES												

**\$5000 was disbursed August 22, 2018 for FY 2019 as voted in Fy18....so adding Fy19 funds will show no gain but funds are being requested by The Watershed Network

**SCBA lease purchase over 5 year period

***recommend a CRF be established and funded at \$26,000 a year for 10 years

Town Facilities

Map & Lot	Facility	Location	Acres
020.045.000	CHAPEL STATION	11 WEEKS ROAD	0.570
003.102.000	HERMIT LAKE BEACH	STAGE ROAD	10.000
022.027.000	HIGHWAY / RECREATION DEPT	60 HUNKINS POND ROAD	3.620
011.075.000	LAKE WINNISQUAM BEACH	DRIVE TRUE ROAD	0.740
026.044.000	SANBORNTON CONGREGATIONAL CHURCH	21 MEETING HOUSE HILL ROAD	0.240
026.066.000	SANBORNTON CONGREGATIONAL CHURCH	425 SANBORN ROAD	1.370
026.033.000	SANBORNTON HISTORICAL SOCIETY	520 SANBORN ROAD	0.750
026.052.000	SANBORNTON HISTORICAL SOCIETY	523 SANBORN ROAD	0.800
026.042.000	SANBORNTON PUBLIC LIBRARY	27 MEETING HOUSE HILL ROAD	0.240
026.045.000	SANBORNTON TOWN HALL	19 MEETING HOUSE HILL ROAD	3.220
026.013.000	TOWN OFFICE / LIFE SAFETY BLDG	573 SANBORN ROAD	2.640
020.063.000	TRANSFER STATION	184 SHAW HILL ROAD	46.370

Conservation Commission Properties

Map & Lot	Facility	Location	Acres
004.027.000	COMMON LOT – LAND	HERMIT WOODS ROAD	2.840
015.061.000	LAND	NEW HAMPTON ROAD	1.710
023.006.005	LAND	HUNKINS POND ROAD	13.830

Town Owned Properties

Map & Lot	Location		Acres
001.012.000	MOUNTAIN ROAD	LAND	20.000
003.003.000	PLUMMER POND ISLAND	ISLAND	0.140
003.005.000	PLUMMER POND ISLAND	ISLAND	0.270
003.023.000	MOOSE RUN DRIVE	LAND	0.340
003.025.000	MOOSE RUN DRIVE	LAND	0.630
003.068.000	PATRIOT LANE	LAND	0.460
003.122.000	HERMIT LAKE ROAD	LAND	0.400
003.130.000	HERMIT LAKE ROAD	LAND	0.410
003.133.000	HERMIT LAKE ISLAND	ISLAND	0.340
003.142.000	HERMIT LAKE ISLAND	ISLAND	1.040
003.143.000	HERMIT LAKE ISLAND	ISLAND	0.170
003.144.000	HERMIT LAKE ISLAND	ISLAND	0.090
003.145.000	HERMIT LAKE ISLAND	ISLAND	0.280
003.151.000	HERMIT LAKE ISLAND	ISLAND	0.050
003.166.000	HUEBER DRIVE	LAND	0.650
003.170.000	STAGE ROAD	LAND	0.570
003.171.000	HERMIT LAKE ISLAND	ISLAND	0.060
003.185.000	WESCOTT DRIVE	LAND	0.550
004.032.000	EASTMAN HILL ROAD	FOREST	128.000
006.002.000	KNOX MTN ROAD	LAND	40.000
008.006.000	HERMIT LAKE ISLAND	ISLAND	2.000
008.013.000	HERMIT LAKE ISLAND	ISLAND	2.000
008.014.000	HERMIT LAKE ISLAND	ISLAND	0.230
008.015.000	HERMIT LAKE ISLAND	ISLAND	0.170
008.017.000	MOUNTAIN ROAD	LAND	13.030
008.025.000	HERMIT WOODS ROAD	LAND	1.500
008.035.000	CIRCLE POINT ROAD	LAND	0.270
008.047.000	POINT ROAD	LAND	0.150
008.059.000	CIRCLE POINT ROAD	LAND	0.470
009.020.000	CAWLEY POND ROAD	LAND	1.000
009.061.000	TAYLOR ROAD	FOREST	68.320
011.071.000	DRIVE TRUE ROAD	LAND	56.410
012.062.000	LEIGHTON ESTATES ROAD	LAND	1.820
013.003.000	KNOX MTN ROAD	LAND	20.000
015.101.000	TOWER HILL ROAD - PUBLIC CEMETERY	LAND	12.000
015.126.000	SHUTE HILL ROAD	LAND	10.000
016.003.000	RANGE ROAD	LAND	32.000
016.004.000	RANGE ROAD	LAND	19.000
016.024.000	RANGE ROAD	LAND	18.440
016.065.000	POPLAR ROAD	LAND	7.000
018.030.000	369 PHILBROOK ROAD #1	LAND	0.750
021.046.000	WILLOW ROAD	LAND	13.000
021.075.000	WILLOW ROAD	LAND	1.210
025.012.000	NEW HAMPTON ROAD	LAND	6.230
025.018.000	NEW BOSTON ROAD	LAND	68.000
025.034.000	PARK VIEW DRIVE	LAND	0.140
026.047.000	MEETING HOUSE HILL R	LAND	3.700
026.067.000	MEETING HOUSE HILL R	LAND	1.060
027.005.000	CALEF HILL ROAD	LAND	0.230

Final Tax Rate Computation for 2019 (Source: NH DRA)

	<u>TOTALS</u>	<u>TAX RATE</u>
<u>Municipal Tax Rate:</u>		\$7.43
Appropriations	\$5,295,171	
Less: Revenues	\$(1,306,687)	
Less: Fund Balance Voted Surplus	\$0	
Less: Fund Balance to Reduce Taxes	\$(176,000)	
Add: Overlay	\$19,062	
Add: War Service Credits	<u>\$107,300</u>	
Net Town Appropriation	\$3,938,846	
 <u>Local Education Tax Rate:</u>		 \$8.83
Due to Local School	\$0	
Due to Regional School	\$6,267,415	
Less: Equitable Education Grant	\$(670,836)	
Less: State Education Taxes	<u>\$(917,040)</u>	
Net School Appropriation:	\$4,679,539	
 <u>State Education Tax Rate</u>		 \$1.76
State Education Tax	\$917,040	
State Education Tax Not Retained	<u>\$0</u>	
Net Required State Education Tax:	\$917,040	
 <u>County Tax Rate</u>		 \$1.20
Due to County	\$590,724	
Less: Shared Revenues	<u>\$0</u>	
Net County Appropriation	\$590,724	
 <u>COMBINED TAX RATE:</u>		 \$19.22
 <u>Commitment Analysis:</u>		
Total Property Taxes Assessed	\$10,168,698	
Less: War Service Credits	<u>\$(107,300)</u>	
TOTAL PROPERTY TAX COMMITMENT	\$10,061,398	

<u>Five-Year Tax Rate Comparison</u>					
	2015	2016	2017	2018	2019
Town:	\$8.82	8.82	8.99	7.46	7.43
Local School:	\$11.13	11.04	10.81	8.83	8.83
State School:	\$2.62	2.43	2.42	1.91	1.76
County:	\$1.44	1.34	1.41	1.12	1.20
 Total Rate:	 24.01	 23.63	 23.63	 19.32	 19.22



Sanbornton

Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:

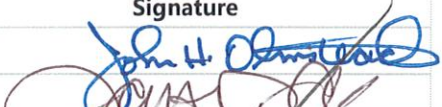
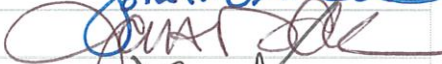

NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

Assessor

Jeffrey Earls (Cross Country Appraisal Group, LLC)

Municipal Officials

Name	Position	Signature
John Olmstead	Chair	
James Dick	Selectmen	
Tom Salatiello	Selectmen	

Preparer

Name	Phone	Email
Terri Jansky	603-729-8005	assessing@sanborntonnh.org


Preparer's Signature



New Hampshire
Department of
Revenue Administration

2019
MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	19,364.22	\$1,835,868
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	89.24	\$37,889
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.69	\$293
1F	Residential Land	5,484.25	\$245,552,700
1G	Commercial/Industrial Land	269.40	\$4,341,000
1H	Total of Taxable Land	25,207.80	\$251,767,750
1I	Tax Exempt and Non-Taxable Land	3,978.47	\$8,342,200
Buildings Value Only		Structures	Valuation
2A	Residential		\$244,421,088
2B	Manufactured Housing RSA 674:31		\$2,439,600
2C	Commercial/Industrial		\$23,325,900
2D	Discretionary Preservation Easements RSA 79-D	3	\$17,856
2E	Taxation of Farm Structures RSA 79-F	19	\$73,771
2F	Total of Taxable Buildings		\$270,278,215
2G	Tax Exempt and Non-Taxable Buildings		\$11,171,585
Utilities & Timber			Valuation
3A	Utilities		\$8,847,300
3B	Other Utilities		\$0
4	Mature Wood and Timber RSA 79:5		\$0
5	Valuation before Exemption		\$530,893,265
Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
11	Modified Assessed Value of All Properties		\$530,893,265
Optional Exemptions		Amount Per	Total Grant
12	Blind Exemption RSA 72:37	\$0	0
13	Elderly Exemption RSA 72:39-a,b		13
14	Deaf Exemption RSA 72:38-b	\$0	0
15	Disabled Exemption RSA 72:37-b	\$0	0
16	Wood Heating Energy Systems Exemption RSA 72:70		0
17	Solar Energy Systems Exemption RSA 72:62		29
18	Wind Powered Energy Systems Exemption RSA 72:66		0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0
20	Total Dollar Amount of Exemptions		\$1,014,500
21A	Net Valuation		\$529,878,765
21B	Less TIF Retained Value		\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value		\$529,878,765
21D	Less Commercial/Industrial Construction Exemption		
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exe		\$529,878,765
22	Less Utilities		\$8,847,300
23A	Net Valuation without Utilities		\$521,031,465
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value		\$521,031,465



New Hampshire
Department of
Revenue Administration

2019
MS-1

Utility Value Appraisers

CROSS COUNTRY APPRAISAL GROUP, LLC

CROSS COUNTRY APPRAISAL GROUP, LLC

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$2,926,300
PSNH DBA EVERSOURCE ENERGY	\$5,742,000
	\$8,668,300

Gas Company Name	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$179,000
	\$179,000



New Hampshire
Department of
Revenue Administration

2019
MS-1

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	163	\$81,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	12	\$16,800
All Veterans Tax Credit RSA 72:28-b	\$500	18	\$9,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		193	\$107,300

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Elderly Exemption Report

First-time Filers Granted Elderly
Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax
Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	4	\$30,000	\$120,000	\$120,000
75-79	6	\$35,000	\$210,000	\$210,000
80+	3	\$40,000	\$120,000	\$120,000
	13		\$450,000	\$450,000

Income Limits	
Single	\$20,000
Married	\$30,000

Asset Limits	
Single	\$50,000
Married	\$50,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



New Hampshire
Department of
Revenue Administration

2019
MS-1

Current Use RSA 79-A	Total Acres	Valuation
Farm Land	1,770.01	\$559,454
Forest Land	10,761.39	\$957,318
Forest Land with Documented Stewardship	6,245.97	\$306,499
Unproductive Land	156.08	\$3,339
Wet Land	430.77	\$9,258
	19,364.22	\$1,835,868

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	6,038.84
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	48.47
Total Number of Owners in Current Use	Owners:	387
Total Number of Parcels in Current Use	Parcels:	543

Land Use Change Tax

Gross Monies Received for Calendar Year		\$23,820
Conservation Allocation	Percentage: 100.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$23,820
Monies to General Fund		\$0

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



New Hampshire
Department of
Revenue Administration

2019
MS-1

Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
DEN BRAE GC & EDU FARM	89.24	2	\$37,889

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
2	19	0.69	\$293	\$73,771

Discretionary Preservation Easements RSA 79-D

Owners	Structures	Acres	Land Valuation	Structure Valuation
3	3	0.00	\$0	\$17,856

Map	Lot	Block	%	Description
022007	000002	00000A	75	79-D HISTORIC BARN
027020	000000	000000	75	79-D HISTORIC BARN
023066	000000	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$30,000.00	782.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
FRANKLIN, CITY OF	\$2,032
	\$2,032

Notes

Town Clerk's Report
July 1, 2018-June 30, 2019

MOTOR VEHICLE	\$942,044.28
AGENT FEES	\$12,620.00
DOGS	\$6,309.00
MARRIAGE LICENSE	\$750.00
VITAL STATISTICS	\$1,370.00
TITLES/MAPS & ORDINANCES/COPIES	\$96.00
UCC	\$300.00
TRASH TAGES	\$2,605.00
CREDITS/MISC	\$70.98
FY 2019 TOTAL REVENUE COLLECTED	\$966,165.26

The Town Clerk & Tax Collectors offices have experienced staffing changes over this past year. I am humbled to have been appointed by the Board of Selectmen in August to the position of Town Clerk/Collector. Myself and my Assistant Gloria, are thankful for all the support that they have given us and the support of the employees and department heads as well as residents. As I have transitioned from the Recreation Department to the Town Clerk/Tax Collectors position I have had many positives interactions with residents of our wonderful town. I look forward to continuing to serve the needs of our community.

*New this year we are now registering boats.

* *Remember your dogs need to be registered by April 30th.

Respectfully submitted,

Juliana Lonergan

Town Clerk / Tax Collector



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)				
			Year:	2018	Year:	2017	Year:
Property Taxes	3110			\$1,947,328.88			
Resident Taxes	3180						
Land Use Change Taxes	3120						
Yield Taxes	3185			\$3,188.76			
Excavation Tax	3187						
Other Taxes	3189			\$77,974.97			
Property Tax Credit Balance		(\$141,693.86)					
Other Tax or Charges Credit Balance							

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$5,071,300.00		\$5,457,864.00
Resident Taxes	3180			
Land Use Change Taxes	3120	\$1,250.00		\$23,820.00
Yield Taxes	3185	\$20,274.80		\$1,478.64
Excavation Tax	3187			
Other Taxes	3189	\$68,140.35		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	2016
Property Taxes	3110	\$5,649.80			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
BMSI MS61 Beginning Balance Incorrect-Prop		\$15,085.61	\$4,173.30		
BMSI MS61 Beginning Balance Inocrrrect-Other			(\$32,439.23)		
Interest and Penalties on Delinquent Taxes	3190	\$57.60	\$13,978.22		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$5,040,064.30	\$7,497,367.54	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$3,099,624.55	\$7,233,391.91		
Resident Taxes				
Land Use Change Taxes	\$1,250.00	\$23,820.00		
Yield Taxes	\$16,981.75	\$4,667.40		
Interest (Include Lien Conversion)	\$57.60	\$13,419.72		
Penalties		\$558.50		
Excavation Tax				
Other Taxes	\$14,412.29	\$45,535.74		
Conversion to Lien (Principal Only)				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$4,179.00	\$40,005.24		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$1,899,062.19	\$135,969.03		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$3,293.05			
Excavation Tax				
Other Taxes	\$53,728.06			
Property Tax Credit Balance	(\$52,524.19)			
Other Tax or Charges Credit Balance				
Total Credits		\$5,040,064.30	\$7,497,367.54	\$0.00
			\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$2,039,528.14
Total Unredeemed Liens (Account #1110 - All Years)	\$165,160.54



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016+
Unredeemed Liens Balance - Beginning of Year			\$146,896.64	\$135,652.02
Liens Executed During Fiscal Year				
Interest & Costs Collected (After Lien Execution)			\$4,638.35	\$25,366.35
BMSI MS61 Beg Bal Incorrect (cost added to Princ)			\$2,144.72	\$257.00
Total Debits	\$0.00	\$0.00	\$153,679.71	\$161,275.37

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016+
Redemptions			\$49,802.09	\$66,998.03
Interest & Costs Collected (After Lien Execution) #3190			\$4,638.35	\$25,366.35
BMSI MS61 Credits Applied			\$2,989.72	
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110			\$96,249.55	\$68,910.99
Total Credits	\$0.00	\$0.00	\$153,679.71	\$161,275.37

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$2,039,528.14
Total Unredeemed Liens (Account #1110 -All Years)	\$165,160.54

Highway Department Annual Report

2019 was a very productive year for the Highway Department, I wanted to take the time to thank the residents of Sanbornton for all the support you have given to me and to the hard-working crew members of the Highway Department.

Contracted Work

This work was bid/hired out, and overseen by the Highway Director.

- Woodman Road Reclaimed and Paved 2.4 miles
- Seth Drive Reclaimed and Paved 0.12 miles
- Upper Bay Road Reclaimed and Paved 0.22 miles (between Steel Hill and Woodman Rd)
- Drake Road Reclaimed and Paved 0.66 miles
- Total 3.4 miles
- Bay and Upper Bay Roads had to have several large areas milled and filled

Highway Department

- Mud-season lasted from March through May; this year we used 3,742 tons of stone (that's 1,665 more tons than last year)
- 220 hours spring clean-up
- Rebuilt and reestablished 23 miles of ditch line; estimated at \$3 per linear foot, that comes to \$364,320.00 work done by the Sanbornton Highway Department (11.2 miles more than last year)
- Cleaned and repaired ditches along Bay, Upper Bay, and Hunkins Pond Rd with small excavator
- 500 hours cleaning inlets and outlet of culverts
- 260 hours cutting, chipping, trimming, and cleaning debris
- 375 hours roadside mowing
- The Highway Department went out on several calls for trees and other debris. The Fire Department having later hours than ours were able to keep the number of afterhours call-ins to a minimum.

The hours listed above are man/hours, highlighting part of what the Highway Department does from mud-season to Fall as well as Winter snow removal to keep the roads safe for all Sanbornton residents and visitors; as well as the other day-to-day duties to complete.

Respectfully Submitted

Johnny Van Tassel

Highway Director

SANBORNTON POLICE DEPARTMENT 2019 TOWN REPORT

2019 was another busy year for the Sanbornton Police Department, as we continue to work toward rebuilding our staffing levels. While we were close to getting back to 6 officers, we had a senior patrolman take a sergeant's position with another agency. We actually ran close to half of the year with 4 officers. At the time of this writing, I am pleased to say that we are back to 5 certified officers, and we are finishing the background on a very strong candidate. We hope to have the 6 current positions filled soon.



As we have done since 2017, our department had officers on the road between the hours of 6:00 am and 2:00 am. The coverage for the remaining 4 hours has been shared with on-call time between our officers 4 nights a week, and the New Hampshire State Police for 3 nights per week. Our long-term plan is to return to a staff of 7 officers, which would allow us to return to 24-hour coverage.

I am very pleased to report that our contract with the Tilton Police Department to provide prosecution services continues to be a great success. Attorney Jesse Renauld-Smith prosecutes all misdemeanor, violation, juvenile, and Administrative License Suspension cases for our agency. Not only does this arrangement greatly improve our effectiveness in court, it also frees up the day shift officers, and especially the Lieutenant, to handle investigations and issues that arise in town.

We continue to be very pleased with our community involvement thanks to the popularity of our Facebook page. Facebook is allowing us to put out important information to our citizens much

faster than before. Please like us on Facebook to receive our messages. We have been using our Nixle messaging system, but we are looking at switching to a better notification system. Stay tuned for updates on this issue. We will continue to use Nixle, until a better system has been activated.

I believe through this increased community cooperation, that we have continued to see burglaries and many types of thefts on the decrease from some previous years. Agencies this size function most effectively when they can work with the community to achieve their goals. An alert public can notice suspicious activity in their neighborhoods quickly, which gets our officers where they need to be in order to respond to or even prevent criminal activity. Towards the last half of 2019, we have seen an increase of thefts of tools and similar items. We are currently working with our area law enforcement partners to put an end to this problem.

The Sanbornton Police Department has continued to participate in community programs, such as our Elderly Call Program, L.E.A.D. (similar to D.A.R.E.) at the Sanbornton Central School, and our House Check Program when residents go away. We are also continuing our partnership with the Drug Enforcement Agency in providing our biannual Prescription Drug Take-Back events. There has also been a Sanbornton Police Department team at the New Hampshire Special Olympics Winni Dip for 9 years running. Along with the Special Olympics, this department has been involved with the Make-A-Wish Foundation of New Hampshire and recently participated for the third year in the Beards for Bucks fundraiser for our local Child Advocacy Center. The staff of the Sanbornton Police Department is always looking for ways to serve you better, so please let us know any suggestions you may have.

Despite our staffing challenges, our officers continue to work very hard to serve and protect the community while maintaining the highest levels of care and respect for its citizens. Our officers' levels of training continue to increase, to more effectively and professionally serve the residents of Sanbornton. We are also fortunate and proud to be working alongside the Sanbornton Fire Department and Sanbornton Department of Public Works to provide the best public safety services possible to the citizens of Sanbornton.

Respectfully Submitted

Stephen M. Hankard
Chief of Police

SANBORNTON POLICE
DEPARTMENT
2019 YEARLY STATS

9-1-1 Abandoned	1
Abandoning a Vehicle	2
Alarms	53
All Others	31
Animal Complaints	109
Arrests/ Arrests on Warrants	81
Assaults	12
Assist Motorist	47
Assist Other Department	55
Bad Checks	6
Boundary/Neighbor Dispute	12
Burglary	4
Civil Matters	10
Conduct After an Accident	4
Criminal Mischief	21
Criminal Threatening	14
Criminal Trespass	27
Directed Patrol	8
Disorderly Conduct/ Fireworks	9
Domestic/ Stalking/ DVO	44
Driving After Suspension	9
Driving While Intoxicated	12
Drug Related Offenses	14
Fingerprinting	7
Fire/ Medical Responses	124
Fraud	49
Harassment	4
House Checks	58
Juvenile Issues	24
Littering	6
Missing Person	5
Money Relays	136
MV Accidents/Non-reportable	80

MV Summons	42
MV Warnings	579
Operation of OHRVs	5
Pistol Permits	37
Police Information	72
Property Issues	16
Protective Custody	9
Reckless Conduct	4
Road Hazards	55
Service of Court Summons	33
Sex Offender Registration	34
Suspicious Activity/ Vehicle	85
Theft/ Shoplifting	32
V.I.N. Verifications	39
Weapons Offenses	2
Well-Being Check	25

MV Accidents 64 MV Stops 621

Incidents 1247



SANBORNTON FIRE & RESCUE DEPARTMENT

As always, we thank all the dedicated members of the fire & rescue department and their families, all Town Employees, the Selectboard and the residents of Sanbornton for their continued support over the last year, without this support we would not be able to accomplish the goal of protecting the residents and visitors of Sanbornton.

Sanbornton also continues to be protected by our neighbors and friends which make up the Officers, Firefighters and Emergency Medical Technicians of the Sanbornton Fire & Rescue Department, these dedicated Men & Women continue to respond 24/7 – 365 days a year for emergency response to fire, medical emergencies, technical rescue, hazardous material incidents, and prevention activities in our community, as well all members attend on average three department meetings and trainings per month and are required to sign up and cover night shifts from home (from 7pm to 5am) four nights per month.



Members of the 2019 Sanbornton Fire & Rescue at a Live Fire training in Franklin, NH

The members continue to conduct countless hours of training in all aspects of Fire & Rescue to better serve the residents and visitors of Sanbornton.



- Live Fire Training in Franklin



- Shift training with ladders

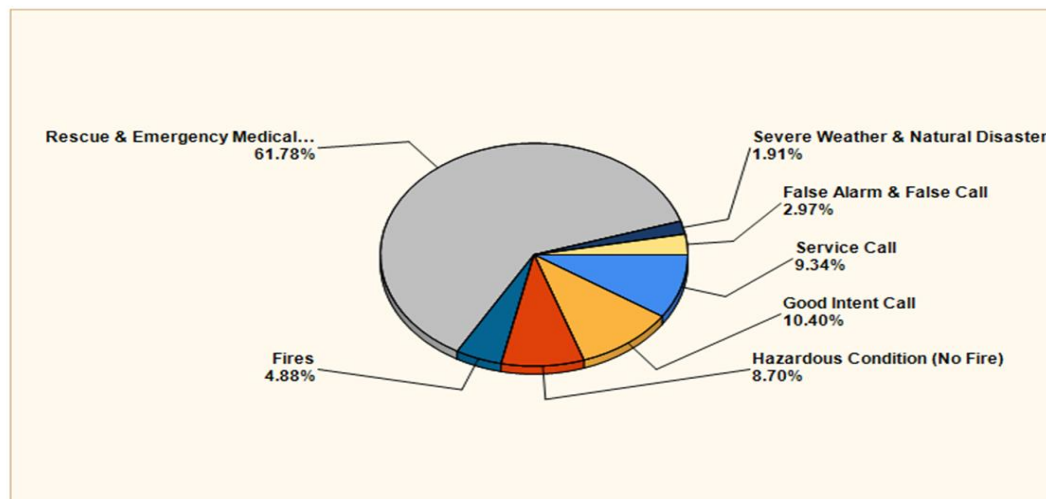
This past year staff conducted 210 onsite inspections with 365 permits being issued and another 286 Category 3 burn permits were issued on top of that for a total of 651 permits issued. Below is a comparison of the inspections conducted over the past two years.

<u>2018</u>	<u>2019</u>	<u>Onsite Inspections</u>
➤ 23	32	Life Safety
➤ 4	11	Place of Assembly
➤ 6	4	Foster Care
➤ 1	1	Fire Alarm Installation
➤ 57	76	LP gas / Oil burner or tank installation
➤ 10	3	Wood / Pellet stove installation
➤ 3	4	Supra Box installations
➤ 6	4	Annual School inspections
➤ 4	4	Consultations
➤ 12	11	Fire Drills
➤ 41	31	“911” Reflective Sign Permits
➤ 132	54	Outside fires (seasonal permits only)
➤ 4	6	Issuance of new E911 Address

As a reminder, all Oil, LP & Natural Gas furnace and/or piping, wood and pellet stoves, stationary generator installations DO require a permit and inspection; make sure your installer is aware of the requirement and contacts the Sanbornton Fire Department prior to installation, if you have any questions contact the Fire Chief at the Central Fire Station (286-4819)

This year we saw an increase in “Emergency Responses” and the following is a summary of the 471 emergency calls for the 2019 calendar year, an increase of 13 calls from 2018. 2019 saw the busiest year for the Sanbornton Fire & Rescue in its 70-year history.

<u>2018</u>	<u>2019</u>	
➤ 42	23	Fires (<i>Building/Chimney/Vehicle/Brush/Mutual Aid</i>)
➤ 251	291	Emergency Medical Incidents/Motor Vehicle Collisions
➤ 69	50	Hazardous Conditions (<i>Gas Leaks/Carbon Monoxide/Live Power Lines down, etc.</i>)
➤ 31	44	Service Calls (<i>Assist other Agency/Cover Assignment, Public Assist</i>)
➤ 65	63	Good Intent/False Alarms (<i>Alarm activation-nothing found/Cancelled en-route</i>)



2019 also saw an increase in the “overlapping” calls for service with 60 overlapping calls compared to 38 calls in 2018. “Overlapping” calls are when there is two or more calls going on simultaneously.



19 Ambulance 1 & 2 at a multi-car accident on Interstate 93

Incidents of note in 2019:

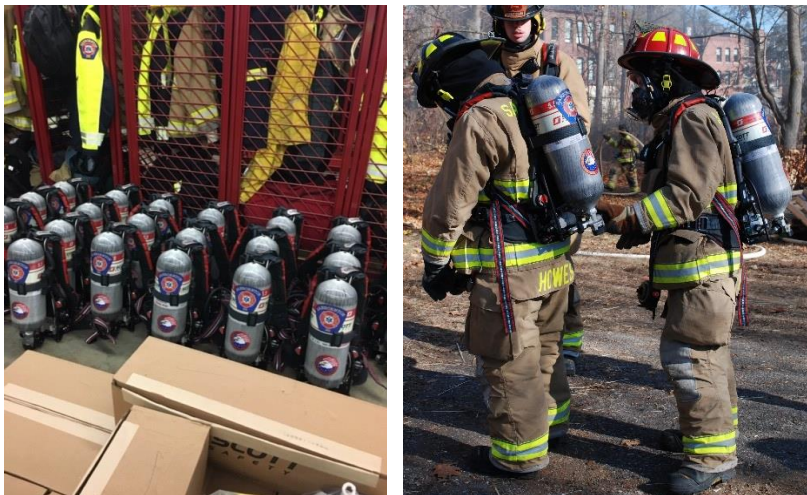
19 Ambulance 1 assisted the City of Keene, NH during an evacuation of Cheshire Medical Center when the heating system in the building had a catastrophic event closing down parts of the hospital, Sanbornton responded as part of a 10 ambulance “task force” with Lakes Region Mutual Fire Aid (LRMFA) and transported a patient to the Elliot Hospital in Manchester, NH



The next call of note was a crash in Interstate 93 northbound in Meredith, NH which involved a large box truck and tractor trailer with both vehicles on fire, 19 Tanker 1 and 19 C1 responded with 19C1 assuming command of the incident. The interstate was closed down for over 2 hours.



This year we also took delivery of new Self-Contained Breathing Apparatus (SCBA) that was supported at last years town meeting, we would like to thank the voters for their support in this important equipment update project.



The Fire Department would like to thank the Highway Department and the Police Departments for their continued help throughout the year during weather and other events. This proves that "Team Work" is a valuable tool to get things done.

We are continually recruiting new members, so if you think being a Firefighter or EMT might be for you please stop by the Central Station and speak to one of the on-duty staff to get more information on the requirements.

Paul D. Dexter Jr.

Paul D. Dexter Jr.

Fire Chief / Emergency Management Director

SANBORNTON “E911”

As you may or may not know, the Sanbornton Fire & Rescue Department is responsible along with the Board of Selectmen to manage the E911 system in Sanbornton, this includes issuance of “new” E911 addresses for new homes or businesses as well as tracking and resolving any discrepancies found in the numbering system.

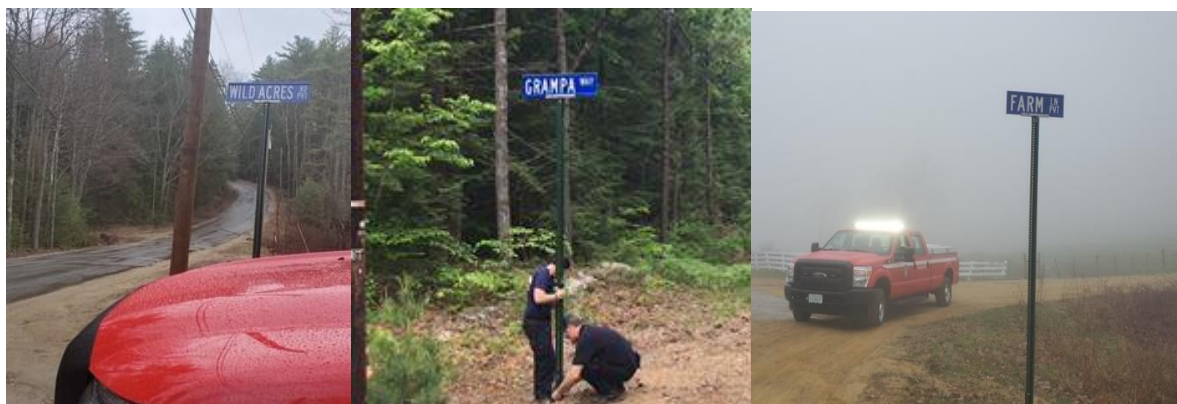


The Town of Sanbornton has an “ordinance for the establishment of a street numbering system” which details the regulations to follow for issuance of E911 numbering. The general purpose of the ordinance is as follows;

- a. To establish a uniform system of numbering primary buildings
- b. To promote efficiency in locating primary buildings
- c. To provide more expedient emergency response
- d. To provide a consistent system to establish mailing addresses

The full text of the ordinance can be found on the town’s website sanborntonnh.org

In an effort to promote efficiency in locating primary buildings we have begun to look at the “shared driveways” (two or more primary residences on the same driveway), over the years this has caused some delay in emergency responses by both the Fire & Rescue Department and the Police Department, so we have begun a project to issue new road names to these shared driveways using a “Blue” street sign with a new number issued to primary buildings.



We continue to encourage all residences to properly install appropriate number signs at the end of their driveways to assist emergency responders in locating you in a timely manner.



We have “911” numbering signs for sale for \$10.00 at the Central Fire Station, this has been a popular program throughout town and has helped emergency responders to better locate you in an emergency. If you do not have a visible sign at the end of your driveway contact the Central Fire Station (286-4819) and find out how you can get one of these important tools.



Paul D. Dexter Jr.

Paul D. Dexter Jr.

Fire Chief / Emergency Management Director

2019 Recreation Commission Report

The Recreation Department offers a variety of wonderful programs that serve the community. The Commission continues to work diligently to provide a safe, friendly, and fun environment for the Sanbornton community to enjoy throughout the year.

In late 2019, the Recreation Department said goodbye to Julie Lonergan who had been a huge part of the program for 19 years and welcomed Amanda Pelissier as the new Recreation Coordinator.

The Recreation Department would also like to thank all the volunteers who have assisted in any way for the many programs throughout the year. The people who dedicate their time are the backbone of these programs and without them we wouldn't be able to offer such quality programs for the community.

Activities & Programs

Before & After School Care

This program continues to provide such a valuable service to our community. The before school program starts at 7:00am during school days, allowing parents to have a safe and healthy environment to bring their children before going to work. The mornings are filled with free play including board games, arts & crafts, jump ropes, and basketball. There is also a fun structured group game played the last 20 minutes of the program. The after-school program begins when students are dismissed from class and goes until 5:30pm. Afternoons consist of outside play, snack, cooking, crafts, and group games. The program is a licensed provider by the State of NH Health & Human Services.

In late 2019 we welcomed two new staff members to the program; Savannah Seavey who helps in the afternoons, and Michael Gray who helps in the mornings. Dolly Elliot is the director of Before & After School Care and proves to be a vital part of program daily.

Ice-Skating at Tilton School

Learn to Skate, Family skate, and open skate are held at the Tilton School ice rink each Sunday in January and February. This program offers a great opportunity for families to enjoy some free fun on those cold winter nights. The Commission collaborates with the Pines Community Center to provide this great opportunity.

Basketball

The basketball program offers K-2nd Grade skills and drills program Saturdays throughout January & February. Players from the Winnisquam Regional High School Boys & Girls basketball teams joined coach Zach Hall to help provide a fun program for grades K-2. This program had 46 registered participants!

This year we had four travel teams: 3/4 Grade Girls, two 3/4 Grade Boys and a 5/6th Grade Boys team. The teams traveled to area towns including; Bristol, Belmont, Gilford, and Franklin. This program had 34 registered participants.

Co-ed Adult Volleyball

This is a co-ed pick up program offered every Monday night from 7:00-9:00pm in the Sanbornton Central School gymnasium from September – May. This program has 25 registered participants.

Sewing Class

Many dedicated volunteers offered their time and sewing machines to help children Grades 3 and up learn the basics of sewing. This fall the children made quilts which were uniquely designed by choosing their own patterned fabric squares. The Recreation Commission looks forward to offering more sewing classes in the coming year.

Spring Easter Egg Hunts

The Annual Easter Eggs Hunt took place Saturday, April 20th at 11:00 in the town field on Meeting House Hill Road behind the Old Town Hall, Library, and Church. The Easter Bunny was available for photos and there were crafts at the library beforehand.

Pickleball

This is a fun adult activity that is offered January-June & September–December Thursday nights in the Sanbornton Central School gymnasium. This program had 10 registered participants.

Senior Trips

On March 14th, residents went to the Boston Flower Show to see the magnificent display of flowers.

On November 7th, we had 14 residents take a trip to King Arthur's Flour in Norwich Vermont for a tasty lunch and some holiday shopping. Then they went and viewed art work at the Hood Museum of Art at Dartmouth College.

Summer Day Camp

Summer Day Camp was held for seven weeks this year and included themes like; Ancient Egypt, Passport to Fun, Under the Sea, Outdoor Adventures, Weird Science, Harry Potter, and Oh Canada. Field Trips were held every week and the program also participated in the public libraries summer program held every Wednesday. These programs are fully funded by each camper's registration fees. Counselor in training (CIT) programs are also available. This year there were sixty-seven children enrolled in the program.

Swimming Lessons

Swim sessions were offered for two weeks in July at Winnisquam Beach. The lessons were instructed by Swim NH and ran for half hour increments from 1:00pm to 4:00pm and were split into ability levels. There were 51 participants in this program.

Field Hockey

This year we had a team of 17 players from K-5th grade that practiced twice a week and played games against area towns. This year the players were invited to participate in the Merrimack Valley Jamboree which gave them a unique opportunity to play some different teams from all over.

Soccer

Fall soccer season is always a great program for the children. Preschool soccer was held every Saturday at the Sanbornton Town Park and they worked on skills and drills. Kindergarten and First grade had a huge turnout of 25 registered participants and they enjoyed practices and even a few games with neighboring towns. Second and Third grades split into two different teams this year and practiced twice a week with games to add to the fun. Fourth and Fifth Graders had a busy season mixed with practices as well as games. The program as a whole had a total of 93 registered participants which makes this such a fun and exciting fall season.

Yoga Classes

Classes were held Tuesdays at 3:45pm and Fridays at 10:00am January through March, Tuesdays and Fridays at 10:00am April through June, and Tuesdays 10:00am & Thursdays 6:00pm September through December. These classes offer some great opportunities to stretch, strengthen, and relax. Thanks to the Sanbornton Public Library for allowing us to use their building.

Trunk-or-Treat

This year's Trunk-or-Treat was postponed due to bad weather and was then paired up with the towns trick-or-treat schedule, offering a stopping place for families to enjoy on their candy route.

Halloween Party

The Halloween party was held Saturday, October 26th from 3:00-5:00pm in the Sanbornton Central School gym. A huge thank you to the Winnisquam Regional High School Student Council for helping to set up such a fun event. There were many fun games to play and prizes to win for children of many ages. Volunteers brought in refreshments and treats for all who attended.

Christmas Social

This year's Christmas Social took place Sunday, December 8th at the Old Town Hall. Audrey Buddington wowed the crowd with her amazing fiddle skills and Pete Cluett led the kids in fun Christmas sing-alongs. Santa arrived at 4:00pm on a fire truck thanks to the Sanbornton Fire Department. He took pictures with each child and gave out some bags filled with lots of Christmas goodies and a stuffed animal.

There were lots of crafts available to the children who attended including; cookie decorating, ornament making, and some garland crafts which were bird friendly for the kids to hang on the Christmas tree outside in the gazebo. Parents and children also enjoyed the fun Christmas props for the holiday photo booth.

A huge thank you goes out to all the volunteers who helped make this a great holiday event. The Fire Department, Highway Department, and all the volunteers for all their assistance.

Gunstock Skiing & Snowboarding Outreach Program

Gunstock offers a great program each year that includes a season pass, discounted flex passes, and lessons with free rentals for each registered participant. The passes were good the first day the mountain opens and the lessons were Fridays in February & March starting at 5:30pm. This program coordinates with the Pines Community Center and had 38 registered participants.

In closing, I would like to extend a huge thank you to all the volunteers who assisted with the programs we provide, as well as to the Board of Selectmen and all the Town Departments for always stepping up when needed. The Commission would like to thank the Winnisquam Regional School District for allowing full access to the buildings and facilities when requested.

For more information or to receive email updates please send inquiries to: sanbrec@metrocast.net. You can also find us on Facebook at Sanbornton Recreation Department or contact the main office at 393-6665.

Respectfully submitted,

Amanda Pelissier, Coordinator

Recreation Commission Members:

Joel Smith, Interim Chair

Tracy Seavey, Secretary

Jacquelyn Riendeau

John Olmstead, Selectmen Representative

Sanbornton Public Library 2019 Annual Report

Trustees: Carol Raymond, Chair ('22)
Grita Olmstead, Treasurer ('20)
Paula Grassie, ('21)
Ana Gourlay, Alternate ('20)

David Adams, Vice Chair ('20)
Donna Schimming, Secretary ('22)
Christine Hobby, Alternate ('20)

Staff: Marcia Haigh, Director
Martha Bodwell, Technical Services Librarian
Cheryl Provost, Library Assistant (part-time 12 hours)
Jessie Ahlgren, Program Coordinator (part-time 15 hours)
Stephania Surowiec, Library Page (part-time 5 hours)

Sanbornton Public Library issued 98 new patron cards in fiscal year 2019, bringing the total number of active library cards to 1,236. Many of these are family cards with multiple users. The table below shows the activity in the library over recent years.

		2015	2016	2017	2018	2019
Patron Visits		10,563	11,440	11,189	12,644	11,536
Total Circulation	<i>All Materials</i>	20,392	21,337	21,640	21,647	20,434
Circulation by Item Type	<i>Movies</i>	6,757	6,155	6,421	5,990	5,004
	<i>Books</i>	9,865	10,758	11,001	10,845	9,998
	<i>Magazines</i>	1,168	1,117	938	604	512
	<i>Audiobooks</i>	575	649	641	455	342
	<i>Interlibrary loans</i>	865	955	984	1,142	1,066
	<i>E-Stuff *</i>	1,162	1,703	1,655	*2,611	3,512
Circulation by Patron Type	<i>Adults</i>	12,094	12,735	12,767	12,904	13,243
	<i>Teens & Kids</i>	8,298	8,602	8,873	8,743	7,191

*Downloadable Audiobooks, eBooks, and Ancestry.com database searches

The Library hosted over 603 hours of programs, community meeting, and events. Three thousand, five hundred, seventy-nine (3,579) people attended programs, meetings and events in the library.

Programs for children: Weekly storytime, chess club, after-school programs, biweekly visits of fifth grade and first grade classes, February's *Alice, Down the Rabbit Hole*, the annual *Dads and Donuts* Fathers' Day celebration, the *Science Tellers* show to kick-off the summer reading programs, the *Make Room for Pollinators*, and much more. We received a donation of 90 new books with a grant from the Pilcrow Foundation just in time for a summer reading challenge.

Storytime for young children is an important building block for children and families. In 2019, Martha and Jessie completed a training program called *Supercharged Storytime*. They now include many elements like rhyming games, songs, and finger-play to the Friday morning programs.

Programs for adults: Adult Chess, Book Group, Fiber Arts, Yoga, Social Hour with local guest speakers, cooking demonstrations including making kimchi and focaccia breads, local artists' displays, local hikes program, Plant Swap, community puzzles, and adult coloring time. Author visits included Gordon DuBois, Linda Robinson (Midwife in Malawi), and Jackie Bonafide author and illustrator of *The Amazing Adventures of Zanzibar Petrofsky*.

Community use of meeting space: Mohawk Trail Riders' Snowmobile Club, Moulton Band, Lakes Region Artists, Overeaters Anonymous, Harmony Grange, Historical Society, 4-H, tutoring, Cemetery Committee, and Veterans' Day program.

The library offers free Wi-Fi inside, and outside the library 24/7 and more people are using this service. People used the four public computers 706 times for 695 hours. The public also used the printing, scanning and fax services. Patrons borrowed 20,434 items from the collection of 19,943 books, movies, audiobooks, magazines, museum passes (69), and online databases.

Downloadable eBooks and Audiobooks continue to grow in popularity. Like statewide trends, we have seen an increase in usage of the downloadable eBooks, Audiobooks, and e-magazines, available free with your library card. While print books are still the majority of our circulation, digital downloads continue to grow in usage (+34.5%). This shared service through New Hampshire Downloadable cost us \$677 in 2019 and we are glad to see the usage by more library patrons.

New Hampshire State Library manages a shared catalog through which local libraries borrow from each other. That system no longer functioned and it fell to individual libraries' staff to develop systems to keep the interlibrary loan service available to the community. In Sanbornton, that was Technical Services Librarian Martha Bodwell, and she provided excellent service to Sanbornton citizens as well as to other libraries requesting to borrow from us. In October 2019, the state library went live with a new, shared catalog and system for sharing our collections. Martha trained on the new system and interlibrary loans are fully functional again. Thank you, Martha, for your service and perseverance.

The most notable accomplishment for the library in 2019 was the restoration of the Emeline and Albert Burleigh portrait. There was an outpouring of support to preserve this historic painting by Walter Ingalls, and the fundraising was successful in three months. The Trustees were delighted to unveil the finished work in May. The portrait hangs in the upstairs room of the library for all to see.

Kathleen LeBel worked in Sanbornton Public Library from 1987 to 2001. It is because of the time and effort of Kathy and many others like her that our library is a community cornerstone. Kathy passed away September 4, 2019. We appreciate her contributions to Sanbornton.

Thank you to our volunteers who generously gave over 205 hours of their time to the community.

Respectfully submitted,

Library Board of Trustees

Carol Raymond, Chair

286-8288

Tuesday	9 a.m. to 5 p.m.
Wednesday	1 p.m. to 8 p.m.
Thursday	1 p.m. to 8 p.m.
Friday	9 a.m. to 5 p.m.
Saturday	9 a.m. to 2 p.m.

Splnh.com

Transfer Station Report

The Transfer Station has had another busy year. We were all saddened to see previous Transfer Station Manager Rick leave to head back towards the Cape. There will always be changes in the world; that being said, you as the residents will see some changes coming in the future. We, along with the rest of the nation, are facing major changes to the recycling market. The Transfer Station employees are trying to adapt as quickly as possible. Over time we will be starting to separate the recyclables. This will start with cardboard. We ask for your patience as these changes start to take place.

Joshua Dow has moved to the DPW. Corey Getman has taken this position. We are glad to still have Shauna Goutier. Please feel free to ask anyone of us any questions you may have.

Information regarding the Transfer Station can be found on the Town of Sanbornton's web site. (www.sanborntonnh.org)

Nate Douglass, Transfer Station Manager

Weights Over the Last Few Years

	2016	2017	2018	2019
Single Stream Recycling	204 Tons	208 Tons	218 Tons	132 Tons
Construction and Demolition	180 Tons	211 Tons	264 Tons	235 Tons
Residential Solid Waste	537 Tons	436 Tons	593 Tons	536 Tons
Glass	This amount has been an average based upon trucking two times			26 Tons
Scrap Metal	57 Tons	71 Tons	86 Tons	74 Tons
Bulbs	545lbs	422lbs	765lbs	562lbs
Electronics	20,000lbs	16,500bs	18,100lbs	14,438lbs
Freon Units	113 Units	117 Units	165 Unit	117 Units
Tires	7,145lbs	7,880lbs	10,380lbs	6,645lbs

Tree Warden Report 2019

During the last year through August, I met and worked with DPW Director Van Tassel, contactors, residents & Eversource, coordinating the take down of thirty- one hazardous trees within the right-of-way of our town roads and on town property. This process involves the inspection, marking, hiring of a removal company and follow through on each designated hazardous tree. This involves many hours and multiple visits to each site.

Additionally, I met with Eversource representatives on one occasion to inspect potential take-downs along the right-of-way of both the utility and the town. This meeting involved, identifying hazard trees and coordinating the take-downs along the utility lines in Sanbornton.

Over the year, the following were responded to:

Complaints & Calls	Investigations/inspections	Take Downs	Follow-up
4	6	31	15

Contractor contacts	Contractor meetings	Referral to State Forest
15	6	1

Total Take Downs	Emergency	Hazard	
31		31	

This year all removals were preventative care of our town roads and byways, a practice which should continue and monitored closely.

As of September 2019, I stepped down in my position of Tree Warden, due to an out of town move.

I want to Thank the residents and officials of the town for allowing me the opportunity to serve in this capacity and use my skills for the betterment of the Town of Sanbornton and its residents.

I would like to continue to promote to the landowners the need to be vigilant in maintaining the trees on their property. Particularly those trees which if they should fall would create a hazard to the traveling public. Following the ice storm of 2008 many RSA's were revised to include more liability on the landowner for hazard trees. Please contact the Town Offices or the Highway Department Director if you locate a hazardous tree that may not be on your property.

Respectfully,
Steven C. Ober
Former Sanbornton Tree Warden

Old Town Hall Steward Report 2019

This year I coordinated the repairs of: the finishing of painting of the exterior of building, repair of glass interior front doors, had "Old Town Hall" sign restored and installed, gazebo repaired.

Below summarizes the involvement of the steward. The visit may be to check on the heat, meet a contractor, or set up or lock up for events.

Visits	Rentals	Town Events & Elections
25	10	7

Again, these activities are through the month of August, when we moved from town. I encourage others with a vision to preserve the historic view of Sanbornton to join in the efforts to maintain the skyline of Meetinghouse Hill. I hope you will work to restore and polish the meeting places to a condition you can take pride in.

Respectfully,
Steven C. Ober
Former Old Town Hall Steward

BUDGET COMMITTEE

2019 ANNUAL REPORT

The Budget Committee worked to prepare its recommendations “to assist the voters in the prudent appropriations of funds” (RSA 32:1). We prepared the budget based on mandated items, fluctuations in economic variables and the needs of the town of Sanbornton with little or no enlargement of town services.

The Budget Committee’s work results in a budget recommendation that is reviewed and approved or altered by the voting members present at town meeting. The Budget Committee encourages the public to attend budget committee meetings, but most importantly the annual Town Meeting where the citizens that attend the town meeting have the final say as to what we budget to be spent.

I wish to thank my fellow Budget Committee members for their commitment of time and dedication in serving our community. I especially thank Ray Masse for his detailed analysis of the budget which will ensure that the Budget Committee makes responsible and informed decisions that benefit Sanbornton voters.

Craig Weisman, Chair

Ralph Rathjen, Vice Chair

Kate Osgood

Ray Masse

Bob Lambert

Bob Presby

Jim Dick, Selectmen’s Representative

Audry Barriault, Recording Secretary

Sanbornton Building Construction Committee 2019 Town Report

The Sanbornton Building Construction Committee (BCC) was established by vote of the Board of Selectmen (BOS) on June 26, 2019, “in order to reevaluate the Town’s options with the information presented at the last Town Meeting by the contractor to meet the Town’s comprehensive building space needs.” The Committee consists of 4 Citizen Representatives, one Employee Representative, a Selectmen’s Representative, and a Representative from Bonnette, Page & Stone (BPS), the company the Town contracted in 2018 for the Concept Design to address the Town’s space needs. The positions were filled and the Committee met for the first time on October 7, 2019 with the following members:

Nina Gardner (Citizen Rep/Chair) Steve Cobb (Citizen Rep/Co-Chair) ^[11]~~[SEP]~~ Brendan Morrison (Citizen Rep) Chuck Flanders (Citizen Rep)
Ken Carleton (Employee Rep) Jim Dick (Selectmen’s Rep)

The BCC is taking a look at all aspects of the Town’s needs and considering all the available options, ranging from the status quo to potential new construction. The Committee will rely heavily on resident input to understand concerns, as well as to hear recommendations. The Committee’s time in 2019 was spent reviewing previous building studies, identifying space requirements (independent from the recommendations in the 2019 Concept Design), as well as conducting a survey of residents to understand opinions on the current buildings or (potential) future construction. They are also exploring a wide range of alternatives to new construction to understand what is possible with the current buildings. Throughout the process, the BCC will share their progress with the residents, and will take any ideas or input that people want to share.

The Committee will continue to refine the options throughout 2020, and will work with BPS to understand renovation and potential building designs. The Committee expects to finish their work in the summer in order to provide the BOS with options in time for the FY22 budget process, which begins in late August. The Committee’s intent is to give the BOS enough information to finish the decision process with additional public input, in order to have a final proposal ready for the Town Meeting in March 2021.

Comments and suggestions can be provided to any of the BCC members, or sent by email to SanborntonBuildingCommittee@gmail.com.

Nina Gardner
BCC Chair

CEMETERY TRUSTEE REPORT

The year 2019 was one of steady progress. During the year our Committee was involved in redesigning the ‘Cremation’ Section of the Cemetery. This is located in the Northeast corner of the Cemetery. We now have a detailed design that will accommodate 240 cremation plots. Also, we installed several permanent stone location markers to identify particular Section corners. These markers are to be used to locate individual plots both in the ‘regular’ burial Sections and the ‘Cremains’ Sections.

At our only formal meeting in August, 2019, Brendan Morrison was elected as Chair, Karey Caldwell was elected Secretary and Phil Turner, Third Member. During the year, a total of 6 cremation plots were sold and two unused cremation plots were exchanged for one full burial plot in Section ‘C’.

The Committee continues to work on improving the cemetery grounds. Maintenance continues to be the number one project. Again, this year, request has been made to the Town to replace the utility building in the Cemetery. Keeping the cemetery looking presentable and appealing to the residents is very important for the Trustees. The peaceful garden was spectacular in bloom this season, although it could always use a volunteer to maintain the area. If you know a volunteer, please contact one of the Trustees.

Trustees:

Brendan Morrison, Chair	603 729-0002
Phil Turner	603 286-7068
Karey Caldwell	603 738-6763

Conservation Commission

2019

The Conservation Commission continues to maintain our trail system on Eastman Hill and monitor the Town's woodlands. In 2019, Ray Masse updated trail maps, while Doug Sarette and Dave Perry have worked to re-blaze trees to make the trails easier to navigate.

Chair Brad Crosby has attended trainings and set up the necessary equipment to participate in the Trout in the Classroom program at Sanbornton Central School. The trout raised by elementary students in this program will be released in nearby streams.

The Conservation Commission would like to thank recently retired member Mark Ledgard for his years of service and the knowledge he contributed to the Commission while serving as a member.

The Conservation Commission is always looking for suitable land to purchase outright or acquire an easement on. If you have land that you are interested in protecting for future generations to enjoy, please contact us.

We meet the second Thursday of each month at 7 p.m. The public is always welcome. Any person who is interested in preserving the open spaces and rural character of Sanbornton is welcome to join us.

Respectfully Submitted,

Brad Crosby, Chairman

Doug Sarette, Vice Chairman

Mary Ahlgren

Karen Bordeau

Dick Ayers

Ray Masse

Sarah Fox

Dave Perry, Alternate

Audry Barriault, Secretary

Health Insurance Study Committee (HISC) – 2019 Town Report

The HISC was formed by the Board of Selectmen in May 2019. In recent years the HISC would annually advise the Board which health insurance renewal proposal they would recommend. In 2019 the HISC was given a broader charge to address concerns about the rising cost of health insurance benefits and their growing impact on the Town budget, as highlighted by the Budget Committee at the 2019 Town Meeting.

The Committee membership was to be comprised of the three (3) Employee Representatives, two (2) Citizen Representatives, one (1) Budget Committee Representative, and one (1) Selectmen's Representative. The appointed members were:

Ray Masse - Citizen Representative (Chairman)
Paul Dexter - Employee Representative (Vice Chairman)
Julie Lonergan - Employee Representative
Unfilled - Employee Representative
Unfilled - Budget Committee Representative
James Dick - Selectmen's Representative (Began as Chair, became Selectmen's Rep in Sep.)
Tom Salatiello – Selectmen's Representative (May-Sep.)

To accomplish their charge the HISC:

- Reviewed the current employee health insurance coverage and its history
- Reviewed the Health Reimbursement Arrangement (HRA) spend as well as the changes in HRA reimbursement rules over time
- Analyzed the budget history for employee health insurance coverage
- Reviewed the insurance options available to the Town
- Assessed health insurance options as part of total employee compensation

The HISC's focus was on identifying the cost drivers for the current health insurance expenditures, reviewing the coverage alternatives that were available, and recommending a health insurance structure that provided employee coverage in a way that was affordable but did not erode the total employee compensation package to the point where it would result in a loss of employees.

The HISC met numerous times between May and October 2019, and their efforts culminated with the submittal of an extensive report which provided nine (9) detailed recommendations. In a meeting of the Board of Selectmen on October 30, the Board accepted all of the recommendations of the HISC, with one small adjustment to the HISC's Pay Matrix adjustment recommendation. These changes will result in a significant reduction in health insurance related expenses beginning in FY21.

The entire final report of the HISC can be found here: <https://www.sanborntonnh.org/health-insurance-study-committee-hisc>

This was a challenging and impactful effort, and I thank the members of the HISC for their hard work and dedication.

Respectfully Submitted,
Ray Masse, Chairman

Sanbornton Historic District Commission

The Sanbornton Historic District Commission meets at least quarterly, on a second Tuesday of the month in the Town Office meeting room. The Commission holds additional meetings when required to review applications for work within the Historic District and for work sessions. The Historic District Commission reviews proposed changes to properties within the District in an effort to help maintain the historic character of the District and then issues a Certificate of Approval when the proposal meets the Town's Standards and Guidelines. Sanbornton Square was listed on the National Register of Historic Places in 1980 in recognition of its historic value.

The Historic District Commission met eight times in 2019; in January, February, May, June, July, August, September and November. James Dick resigned to take an interim seat on the Selectboard and Samuel Swartz, an alternate, was appointed by the Selectmen as his replacement. Linda Salatiello resigned from her alternate position and Barbara Whetstone was appointed as an alternate.

The board took the following actions in 2018:

- Applied for and received a CLG grant through the NH Division of Historic Resources
- Met with the fire chief to review a roofing project at the Life Safety Building
- Issued a Certificate of Approval (COA) for a new garage within the Historic District
- Issued a COA for a new sign at the Congregational Church
- Selected a consultant for the survey work funded by the CLG grant
- Conducted a kick-off meeting with NH-DHR, the consultant and the Commission to begin the survey work.

The CLG grant is provided by the National Park Service through the NH Division of Historic Resources and will update the Historic District mapping, show the boundaries on a tax map base and will prepare a database inventory of all properties within the District. The Town contracted with Architectural Historian Mae Williams of Meredith to perform this work.

All of us on the Commission wish to thank retiring member Linda Salatiello for her many years of service and many contributions to this Commission.

Respectfully submitted,
Franz Vail, Chair

Members:
Franz Vail
Nina Gardner
Stuart Dymont
Tim Cline
Samuel Swartz
James Dick, Selectmen's Representative

Alternates:
Barbara Whetstone

2019 PLANNING BOARD REPORT

LAND DEVELOPMENT REVIEW

The number of applications submitted to the Planning Board for review in 2019 decreased by approximately 25% from 2018 levels.

The Planning Board held Public Hearings and approved the applications for two (2) Site Plans, one (1) Minor Subdivision, two (2) Lot Line Adjustments, and one (1) Level II Home Occupation.

In addition, the Planning Board recommended approval of two construction permits on Class VI Roads, and conducted Conceptual Consultations with three potential applicants.

A Public Hearing for one (1) Site Plan application proposing a 13-megawatt solar array has been continued into 2020.

AMENDMENTS TO THE ZONING ORDINANCE

Voters approved amendments to the Solar Energy Systems Ordinance as proposed by the Planning Board, at the March 2019 vote.

The Planning Board has proposed three amendments to the Zoning Ordinance regarding (1) permitted uses in the Historic Preservation District, (2) revised language for the Floodplain Conservation District, and (3) deletion of the Special Exception provision in Article 18 for uses in the Floodplain Conservation district.

Amendments to the Historical Preservation District (Article 9 of the Zoning Ordinance) are two-fold. The first is to correct the Ordinance-reference number regarding Home Occupations (from Article 18 to Article 4) the effect of which does not change any of the requirements for approval of Home Occupations. The second proposes to prohibit “manufactured” homes, as defined in Article 3 of the Zoning Ordinance, in the Historical Preservation District.

Amendment of the Floodplain Conservation District (Article 13 of the Zoning Ordinance) is designed to bring the Town into compliance with the minimum requirements of the National Flood Insurance Program, thus allowing the Town’s residents located within the regulated floodplain to obtain favorable flood insurance rates through the program.

The amendment to delete Article 18.B(5) of the Zoning Ordinance regarding Special Exceptions in the Floodplain Conservation District is intended to eliminate redundant language that is found in Article 13, Floodplain Conservation District, as proposed above.

The proposed amendments will appear on the March 2020 ballot for a vote.

EVENTS/TRANSITIONS

Two new alternate members of the Planning Board were appointed in 2019; Andy Sanborn in January, and Kalena Graham in May. Debra Schneckloth was appointed as a full member of the Planning Board in February.

At their March annual business meeting, the Planning Board elected Debra Schneckloth as Chair of the Planning Board, and Don Bormes as Vice-Chair.

The Planning Board held a joint land use boards meeting in June with the Zoning Board of Adjustment, Conservation Commission, and the Historic District Commission.

Their discussion involved: natural resources inventory; lack of infrastructure for commercial development; whether there is appropriate land for possible future solar energy systems; land preservation set-asides in subdivisions; detached vs. attached Accessory Dwelling Units; new driveway ordinance; expiration of Variances and Special Exceptions that are not acted upon; inclusion of a Conservation Plan in the Master Plan; a grant-funded survey of the historic homes in Sanbornton; inclusion of Historic District guidelines in the Zoning Ordinance; and wetland buffers.

UP-COMING PLANNING PROJECTS FOR 2020

Projects which the Planning Board expects to undertake in 2020 include:

- Amendments to the Site Plan Regulations;
- Discussion of “detached” Accessory Dwellings;
- Discussion of Driveway Ordinance;
- Discussion of a Nuisance Ordinance;
- Revise Cell Tower (PWSF) Ordinance regarding Minor Modifications;
- Revise Ordinance regarding termination of Variances and Special Exceptions;
- Updates to 2012 Sanbornton Master Plan.

The members of the Planning Board serve as volunteers without compensation.

Respectfully submitted by the Planning Board,

Chair, Debra Schneckloth,

Vice Chair, Don Bormes,

Selectman Representative, John Olmstead,

Will Ellis,

Jody Slack,

Alternate Members: Andrew Sanborn, Kalena Graham, and Justin Barriault.

Planning Board Staff Assistant, Stephen Laurin

Planning Board Clerk, Audry Barriault

January 6, 2020



Lakes Region Planning Commission

2019 ANNUAL REPORT

The Lakes Region Planning Commission (LRPC) is a voluntary organization of 30 municipalities within a state-defined planning area established under NH RSA 36:45. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning. With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services and local technical assistance. Highlights of our activities over the past fiscal year included:

Local Services, Sanbornton

- Entered into agreement with the Town for assistance in updating its existing Hazard Mitigation Plan for FEMA approval through NH Homeland Security and Emergency Management (HSEM).
- Reviewed a Development of Regional Impact initiated by the Planning Board.
- Provided land use planning and general technical assistance; communicated about a minor Site Plan Review; provided information to a query about Class VI road frontage and lot mergers.
- Discussed determining primary and accessory uses regarding agritourism with Planning Assistant.
- Enabled Town savings of \$2,241 for electricity; \$2,652 for oil; and \$2,741 for propane—for total annual energy savings of \$7,634.00—through our Regional Electricity and Oil & Propane Aggregation initiatives.
- Coordinated our annual summer Household Hazardous Waste Collection with Sanbornton as one of 25 participating communities. This regional effort enables residents to protect the groundwater that the region is dependent on for drinking water, domestic use, and a tourism-based economy.
- Facilitated bulk purchase and distribution of the new edition of the *New Hampshire Planning and Land Use Regulation* books at a substantial discount.

Regional Planning and Purchasing

- Reviewed Developments of Regional Impact, as required by NH RSA 36:54, initiated by Andover, Belmont, Plymouth, Sanbornton, and Tuftonboro.
- Completed seven intergovernmental reviews, as required by the NH Office of Strategic Initiatives, of federally funded lakes region projects.
- As an aggregator of electricity and heating fuel, facilitated the regional group purchase of energy for participating members, including 3 school districts and one county, for total savings of \$76,678 for electricity and \$11,749 for oil and propane for the year.
- Issued a Request for Proposals on behalf of five school districts for regional student transportation services to pursue and determine the feasibility of shared bus services.
- Conducted an innovative joint transportation and solid waste management meeting to address the use of crushed recycled glass as a base material in road and trail projects.

Economic Development

- Coordinated over \$250,000 in EPA, NHDES, and LRPC grant funding to conduct environmental assessments on the Lakes Region Facility brownfields property, formerly known as the Laconia State School, and cleared the way for several proposed redevelopment scenarios to move forward.
- Completed year two of a two-year Targeted Block Grant project via the NH Office of Strategic Initiatives.

- As the designated Local Development District (LDD), provided grant administration services for seven grants awarded by the Northern Border Regional Commission (NBRC), a federal-state funding partnership, to member towns and local organizations who applied for projects.
- Applied for both a Community Development Block Grant (CDBG) through the NH Community Development Finance Authority (CDFA) and a USDA Rural Business Development Grant (RBDG) in support of an economic development project for a non-profit community-based program in downtown Wolfeboro.

Solid Waste Management

- With funding from a successful USDA Solid Waste and Water Management grant, provided technical training and educational programs via four problem-solving roundtable sessions for solid waste operators, municipal officials, and other stakeholders on: Food Waste & Composting; Disposal and Uses of Glass in Transportation; Capped Landfill Maintenance 101; and Reducing the Grey Area between Household Hazardous Waste (HHW) and Small Quantity Generators (SQGs).
- Worked with New Hampshire's Department of Environmental Services (NHDES) to educate solid waste operators and community leaders about their capped landfill responsibilities.
- Researched and mapped local and regional solid waste data. Established three compost pilot projects.
- Applied for nationally competitive funding to continue our Solid Waste Management program in FY21.
- Coordinated the **33rd Annual Household Hazardous Waste Collection**, among 8 locations and 25 participating member communities. Partnered with Plymouth State University's Technical Communications class to increase participation at our Household Hazardous Waste (HHW) events and address local recycling issues.

HHW By the Numbers...

- Regional planning commissions 1
- Number of days 2
- Locations 8
- Participating communities 25
- Years of collections 33
- Percentage of NH's surface water contained within the Lakes Region 40
- Volunteers 80+
- Participating households 1,592
- Compact Fluorescent Lamp (CFL) bulbs accepted 1,739
- Feet of fluorescent tubing dropped off 22,086
- Pounds of hazardous substances properly disposed of 61,660

Protecting the Lakes Region of New Hampshire PRICELESS

Transportation

- Completed the Franklin to Concord Regional Transit Study, creating a feasibility study template for regional transit to use in the future.
- Coordinated and conducted monthly meetings of the Commission's Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- Continued working with the Lakes Region Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.
- Provided assistance to Carroll County and Mid-State Regional Coordinating Councils (RCCs) regarding public transportation. Together with Central New Hampshire Regional Planning Commission (CNHRPC), updated the Mid-State RCC's 2007 Coordinated Transit and Human Services Transportation Plan.

- Assisted communities with Road Safety Management Systems (RSMS) analysis, including 10-Year maintenance schedule and condition forecasting. Conducted culvert and catch basin condition inventories to identify under-sized and poorly maintained culverts to address road flooding hazards.
- Coordinated with NHDOT Safety Engineer and municipal officials to respond to road safety issues in several communities with accident problems.
- Worked with member towns, the LRPC TAC, and NHDOT to prioritize funding and transportation improvements for the Transportation Improvement Program (TIP) as part of the State Ten Year Plan process. The TAC also ranked projects for the next Congestion Mitigation/Air Quality (CMAQ) program funding round.
- Completed regional analysis for freight planning, identifying bottlenecks, truck back-ups, and other issues affecting heavy commerce in the Lakes Region.
- Completed regional bikeability analysis with map showing sections or road corridors where lane stripping could be narrowed to allow for bike lanes as part of the planning process for the Statewide Pedestrian and Bicycle Transportation Plan.
- Completed Cell Phone Signal Mapping project, with the help of volunteer drivers, to assist towns with inaccurate cell service coverage vendor claims affecting community safety and commerce.

Watershed Management

- Provided technical and administrative support, including coordinating monthly meetings, to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the Rivers Management and Protection Program per NH RSA 483.
- Completed two Watershed Assistance Section 319 Grant projects through the NH Department of Environmental Services (NHDES) for the Winnisquam Watershed and the Squam Lakes Association.
- Completed a Water Quality Planning 604(b) Grant project through NHDES, working with the Town of Moultonborough and the Lake Winnepesaukee Association (LWA), to create a replicable septic system improvement model, including risk analysis, sample ordinance, and an educational toolkit to address nutrient loading from aging or failing septic systems.
- Applied for competitive federal-state funding opportunity and was awarded a \$14,000 Local Source Water Protection Grant from NHDES for a project to protect public drinking water systems within member towns New Hampton and Plymouth.

Community Outreach & Education

- Convened six Commission meetings during the fiscal year and facilitated discussion on topics including: Updated Guidelines for Developments of Regional Impact; Becoming Age-Friendly Communities; Solid Waste Management Grant program initiatives; and Regional Transportation Planning.
- Held a joint legislative forum on economic development with Lakes Region Community College, Belknap Economic Development Council, and Lakes Region Community Developers for Commissioners and Legislators to discuss Lakes Region legislative priorities.
- Honored six individuals and three organizations at our June 24th Annual Meeting with awards for outstanding service to their communities, including the first-ever Chairman's Inspirational Award.
- Created numerous outreach materials to increase public education about solid waste topics.
- Developed a stronger social media presence on Facebook and Instagram to promote events and new resources.

Respectfully submitted,
 Jeffrey R. Hayes, MRP
 Executive Director

ZONING BOARD OF ADJUSTMENT

Below is a summary of the Zoning Board of Adjustment's cases heard in 2019.

February 2019 Case 2019-1: The ZBA voted unanimously to grant a variance from Article 14, Section c.2 and Article 8, A.5/6 for a vertical expansion of a residence with non-conforming setbacks at 51 Lakeside Dr., Tax Map 12, Lot 110.

March 2019 Case 2019-2: The ZBA voted unanimously to grant a variance from Article 4, Section X to allow construction of a detached accessory dwelling unit above a garage at 288 Woodman Rd, Tax Map 4/Lot 58, whereas only attached ADUs are permitted per the Ordinance.

April 2019 Case 2019-3: The ZBA voted unanimously to grant a variance from Article 15, Section F.1(b) for construction of an attached accessory dwelling unit 15' from wetlands at 786 Sanborn Rd, Tax Map 22, Lot 002-1, whereas a minimum of 75' is required per the ordinance.

May 2019 Case 2019-4: The ZBA voted unanimously to grant a variance from Article 15, Section F.1(b) and B.1 for construction of a detached garage partially located within seasonal wetlands at 94 Osgood Rd, Tax Map 20, Lot 6.

July 2019 Case 2019-5: The ZBA voted unanimously to appeal the Planning Board denial of an application to host events at a farm located at 12 Davis Rd, Tax Map 10/Lot 116 in accordance with NH RSA 674:32.

August 2019 Case 2019-6: The ZBA voted unanimously to grant a variance from Article 15, Section F.1(b) for seeking construction of a building 25' from wetlands and a septic system 75' from wetlands at Hueber Dr., Tax Map 3/Lot 149, whereas a minimum setback of 75' and 100' is required, respectively, per the ordinance.

December 2019 Case 2019-7 – The ZBA voted unanimously to grant a variance from Article 13, Section A(5) and Article 15, Section F.1(b) for the demolition and reconstruction of a new home within the floodplain area and within less than 75' from wetlands, whereas no buildings are allowed in floodplain areas or within 75' from wetlands, per the Ordinance.

The Zoning Board currently has two alternate member positions available and meets the 4th Tuesday of the month as needed. Please contact the Town Administrator or ZBA Chair Tim Lang if you are interested in serving as an alternate.

Respectfully Submitted;

Timothy Lang, Sr., Chairman

By Audry Barriault, ZBA Secretary

2019 First Fruits Food Pantry

The First Fruits Food Pantry would like to thank the Town of Sanbornton for their continuing support of the Pantry helping neighbors in need. Also, thanks for the support of the First Baptist Church of Sanbornton, Sanbornton Congregational Church UCC, Mountain View Church of Sanbornton, and the many businesses, organizations and individuals who gave their time, money and food donations to the pantry.

As 2019 passes by us, I look back to see a small increase in the number of clients. The pantry started the year on a slow pace in January, February and March; but picked up in activity for the rest of the year. This shows an increase of 220 meals over the last year.

The pantry reached out in many ways; we had the opportunity to provide 36,669 meals to clients from Sanbornton, Tilton and Northfield, as well as other communities in the area. We provided the pantry clients with 40 Easter Boxes, 40 Thanksgiving Boxes and 40 Christmas boxes. The snack program for Sanbornton Elementary School was provided with 2,000 snacks this past year.

As 2020 begins, the First Fruits Food Pantry enters its' fifteenth year of operation. The pantry is open on the first and third Wednesday from 4-6pm, located at 322 Upper Bay Road in Sanbornton. The phone number for the pantry is 603.524.5996.

A true blessing for this outreach of Mountain View Church are the volunteers who continue to give their time, energy and talent.

Respectfully submitted,

Robert Presby, Pantry Director

Old Home Day Committee

The 2019 Old Home Day saw a very good turnout, despite the very high temperatures. Residents and visitors enjoyed many of the traditional favorites, including the Pancake Breakfast at the Historical Society, a car show at the Life-Safety Building, the cribbage tournament, many interesting crafters and vendors in the field behind Old Town Hall, and – of course – cake and ice cream to celebrate the Town’s “birthday”. New this year was the addition of a group of Revolutionary War reenactors, who gave everyone a glimpse into camp life right after the Town was founded.



With the special 250th Anniversary in 2020 (formally known as a semiquincentennial or sestercentennial), the OHD Committee has been busy planning the best Old Home Day yet! Work on planning for 2020 started in July, right after last year’s event. The 2020 celebration will be held July 10-12, and will feature many family friendly events over the three-day period. The weekend will focus on the Past, Present, and Future of Sanbornton as we celebrate our unique and wonderful small town.

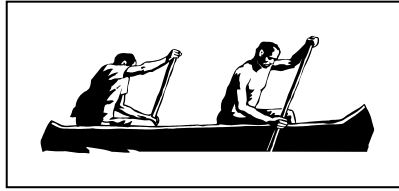
The weekend will feature the perennial anchor events like the Pancake Breakfast and the Parade, but many new activities as well. Plans are underway to add a BBQ dinner, music, a chili cook off, fireworks, an expanded car show, a 5K run/walk, field games for the kids, a trivia contest, a cornhole tournament, live entertainment, a potluck lunch, a farmers’ market, kids’ fishing derby – all culminating with the burial of a time capsule! The focus is on providing fun, family-friendly events to bring together all of the residents to pay tribute to our past, recognize the present, and look toward the future. It will be a weekend to remember!

The OHD Committee would like to thank all the members and non-members who have already put so much time and effort into the planning for 2020. We’re on track for the best and biggest celebration yet!

Terry Rasp and Justin Barriault, Co-Chairs

Committee Members: Jacquelyn Riendeau, Betsy Bryant, Jamie Holland, Sam Swartz, Tim Cline, Anne Starr, Debi Gray, Rachel Sargent, Sheila Kufert, Grita Olmstead, Lynn Chong, Martha Bodwell

Pemigewasset River Local Advisory Committee



The Pemigewasset River Local Advisory Committee (PRLAC) has been designated as *the* group of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. PRLAC members review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The NH Dept. of Environmental Services (NHDES) is not staffed to visit most permit application sites, and they have asked PRLAC to perform this task for them. Site visits by PRLAC are conducted with the property owner or an agent. We often recommend some changes, but we have no authority to deny approval. In calendar year 2019, NHDES asked PRLAC to perform ten onsite visits at sites that had submitted applications for permits. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

Key Events: PRLAC remained focused on its role as intervenor in the Northern Pass permit application process. PRLAC representatives had the honor of being the last to provide oral testimony before the state's Site Evaluation Committee (SEC) just prior to the committee deliberating and rejecting the permit. PRLAC continued to provide testimony for the NH Supreme Court as it formulated its response to Northern Pass' request for reconsideration of SEC's decision. Finally, several PRLAC representatives celebrated the NH Supreme Court's decision to uphold the SEC's rejection of the permit for Northern Pass.

After the SEC completed its deliberations, PRLAC had an opportunity to focus on additional tasks. We were able to start taking up some of the items described in the ["Pemigewasset River Corridor Management Plan"](#). Specifically, those "Water Quality" action items of Appendix N were reviewed, and there were discussions on how to proceed with several of the activities that were identified in this section of the plan.

In 2019, PRLAC completed its 18th year of regular water testing on the Pemi and three of its tributaries. Water quality testing is in concert with NHDES' Volunteer River Assessment Program (VRAP). Testing takes place at 9 stations from Bristol to Thornton, and runs from April into September. Tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health.

Periodic tests are also made for E coli, total phosphorus and nitrogen at popular recreation sites on the river.

The five PRLAC volunteer members that participated in water sampling travelled over 500 miles in their own vehicles and contributed many hours of their own time to participate in this activity. The analytical results of the quality indicators show that water quality continues to be good, with the only exception being a lower than neutral pH at the majority of the sites tested. Historically, the pH levels show a tendency to be slightly acidic and below NHDES limits for water quality standards. Although the pH levels in 2019 were not any different from previous years, all other indicators were fine and consistent with the Pemi's historical profile, and the river remains in great shape. The full results of our testing are analyzed and posted on NHDES website (<https://www.des.nh.gov/organization/divisions/water/wmb/vrap/pemigewasset/index.htm>).

In mid-May SkiFanatiks hosted a river clean-up event with a good turnout of 20 people. They provided free kayak/canoe rental and shuttle services for anyone who agreed to pick up trash along the river from Memorial Bridge (Robins Nest Road) in Thornton to Branch Brook Campground in Campton. Refreshments and a 50/50 raffle followed the paddling. Consider joining us for the Pemi River Clean-Up Day in 2020!

Focus in 2020: As mentioned earlier, PRLAC will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Four years ago, the focus was stormwater runoff and its implications, and we shall continue to focus on this with every permit application we review. Stormwater runoff is already creating problems in our region such as flooding, erosion, and non-point source pollution. We have also started the process of prioritizing additional work for the 2020 calendar year. This will likely include a return to seeking an update/revision to the "Pemigewasset River Corridor Management Plan". We anticipate that it may take up to two years to obtain the funds, identify the necessary resources, contemporize and then update and republish this valuable document. Lastly, PRLAC will be operating under new DES rules for how the state's Local Advisory Committees will respond to development along the identified river corridors. It may take some time to integrate those rules and operate under new scope and time requirements that DES now places on us.

This year PRLAC welcomed four additional members, and we continue to engage our river corridor communities. Each of the PRLAC towns may appoint up to 3 members to the Committee, and representation is encouraged.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend, and you can find out more information from the following website: <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton, Chair
PRLAC

Sanbornton Bay Circle of Home & Family 2019

2019 was a busy year for our small group of five. Winter weather cancelled our January Book Review Meeting and February's meeting was postponed a week, also courtesy of the weather.

The February meeting featured Valentine cupcakes as well as Anzac Biscuit Cookies, one of the recipes included in the Australia packet. Darlene had a few items from Australia that one of her daughter's had brought back from a 2017 trip.

March's program was on bees and included in the recipes was "Honey Butter Cinnamon Spread" which was served by Lela and each member received a small jar of the spread. Among the many interesting facts about bees; there are 20,000 species, they never sleep, have five eyes and only live about a month.

In April we had homemade vanilla ice cream using one of the recipes in the packet. This month our group had received a \$200 grant from NHCHF and we were able to fill two handmade bags of a variety of baby items, plus a handmade quilt, two handknit blankets and four handknit hats for "Aspire-Caring for Women," which is in Laconia.

Kentucky Derby was the feature for May. Annette had flower decorated hats for each member, served mint juleps and presented an interesting program about the Derby. Meetings begin with a desert and Lela served "Kentucky Derby Pecan Cheesecake," certainly no calories!

June is the annual "Eat Out Luncheon," this year we were at the Greenside in Lochmere. We also present a book award to a Sanbornton senior graduating from Winnisquam High School. The award is funded by our participation in Sanbornton's Old Home Day with a pie sale. This year the date was July 20th, and we sold out shortly after lunch.

We did not meet in August, which is customary for the Bay group.

September was our annual pot luck luncheon. Always good and a nice variety without any coordination. It was a great time to catch up on what members did during the summer.

October was our 2020 Planning Meeting. No one was available to attend the NHCHF State Conference, but we did purchase raffle tickets; the Secretary won one of the lovely baskets filled with holiday items representing major yearly holidays.

Our November meeting; with the topic of Thanksgiving, was cancelled due to several members' scheduling conflicts.

In December; we wrapped the cookies we baked, packaged up the different varieties and delivered them to elderly Sanbornton residents. Taste testing was required prior to delivery and all the packages included a nice Christmas message from our Chairman; this concluded the Bay Circle's activity this year.

Sanbornton - Birth Report
January 1, 2019-December 31, 2019

Child's Name	Birth Date	Birth Place	Father's or Partner's Name	Mother's Name
Keith, Cole Monty	5/3/2019	Concord, NH	Keith, Jason	Hewes, Kara
Leathers, Roy Edward	5/28/2019	Concord, NH	Leathers, Jason	Leathers, Tracie
Leathers, Keegan Emery	6/27/2019	Concord, NH	Leathers, Mark	Coigley, Jennifer
Bedard, Carter Thomas	7/2/2019	Concord, NH	Bedard, Ryan	Basha, Christine
Smith, Daisy Marie	7/3/2019	Concord, NH	Smith, Jeremy	Smith, Danielle
Lomax, Henare Pere Keith	9/9/2019	Concord, NH	Lomax, Stephen	Lomax, Mary
Powell, Kora Mabel	9/13/2019	Concord, NH	Powell, Jonathan	Joyce, Heidi
Lamprey, Kinzley Lynn	10/10/2019	Concord, NH	Lamprey, Jared	Sears, Kelsey
Stelmach, Elinor Lucille	10/15/2019	Concord, NH	Stelmach, Jason	Stelmach, Cassandra
Morris, Quinn Isabella	11/3/2019	Manchester, NH	Morris, Dalton	Hoidhal, Sarah

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
TOBIN, WILLIAM	01/01/2019	SANBORNTON	TOBIN, MARTIN	MARSHALL, RUTH	Y
BAILLARGEON, GAITAN	01/18/2019	SANBORNTON	BAILLARGEON, DELPHIS	DUVAL, ALEXANDRINE	Y
BROWN, NATASHA	01/22/2019	CONCORD	HOUGH, LEONARD	BLEGGI, HEIDI	N
SCHLAEFER, MARY	01/25/2019	LACONIA	CHARRON, FREDRICK	LEPAGE, EUGINIA	N
FITTS, DONALD	02/01/2019	SANBORNTON	FITTS, SAMUEL	BEGIN, AMELIA	N
HURD, ARLENE	02/04/2019	FRANKLIN	MORSE, THURLOW	LEWIS, MARJORIE	N
CLARK, MARTHA	02/18/2019	CONCORD	CLARKE, CHARLES	KELLY, ELIZABETH	N
SMITH, STEPHEN	03/08/2019	SANBORNTON	SMITH, ARTHUR	PHIPPS, ESTHER	N
LEBLANC, ROLLAND	03/15/2019	SANBORNTON	LEBLANC, ROLLAND	SMALL, MADELINE	Y
ABBOTT, JUDITH	04/21/2019	LACONIA	PAYNE, RAYMOND	WEEKS, KATHRYN	Y
HAAS JR, RICHARD	04/24/2019	SANBORNTON	HAAS SR, RICHARD	PARKER, JULIA	N
BEAN JR, LAURENCE	05/02/2019	FRANKLIN	BEAN, LAURENCE	RUSSELL, ELAINE	N
GREENLESS JR, DANIEL	05/22/2019	SANBORNTON	GREENLESS SR, DANIEL	WHEELER, HARRIET	Y
WEBB, JUDITH	06/28/2019	SANBORNTON	SWART, CRAIG	HYLER, CAROLYN	N
SNYDER, ELAINE	07/20/2019	LACONIA	ELLIOTT, ALVIN	DARGY, FLORA	N
BARNUM, WILLIAM	07/21/2019	SANBORNTON	BARNUM, WILLIAM	JOHNSON, JOSEPHINE	N
ROBITAILLE I, MARK	07/24/2019	SANBORNTON	UNKNOWN, UNKNOWN	ROBITAILLE, RITA	N
GRANT, RICHARD	08/05/2019	SANBORNTON	GRANT, JOHN	LANE, EDNA	Y

**Sanbornton - Official Report
January 1, 2019-December 31, 2019**

Person A's Name & Residence	Person B's Name & Residence	Place Of Marriage	Date of Marriage
Clary, Ashley L Sanbornton, NH	Donahue, Robert E Sanbornton, NH	Weare, NH	6/1/2019
Powell, Jonathan Sanbornton, NH	Joyce, Heidi Sanbornton, NH	Jackson, NH	11/9/2019

Sanbornton

For the period beginning July 1, 2020 and ending June 30, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 24, 2020

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
.....Uki pcwt gu'qp'Hkg'cv'Ucpdqtpvqp'Vqy p'Qhleg		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division

(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

			Town of Sanbornton Budget History & FY21 Recommendations							
		FY 16	FY 17	FY 18	FY 19	FY 20	FY20	FY 21	FY 21	FY 21
DRA Acct #s	DRA ACCOUNT TITLE	Actual Spend	Actual Spend	Actual Spend	Actual Spend	Final Budget	Spend a/o 12/31/19	Dept Request	Board of Selectmen	Budget Cmte
GENERAL GOVERNMENT (DRA accts 4130-4199)										
EXECUTIVE ADMINISTRATION										
4130.110	Salary - Town Administrator	87,771	60,823	65,642	77,818	68,640	51,420	68,561	68,561	68,561
4130.115	Part-Time Positions	11,405	11,004	11,034	11,799	13,734	4,196	34,683	34,683	34,683
	Recording Secretary				-	6,115	-			-
	Administrative Support				-	7,619	-			-
4130.130	Elected Officials	15,520	19,374	19,374	19,521	20,199	8,874	20,693	20,693	20,693
	Elected Officials - Selectmen 1				-	4,500	-	4,500	4,500	4,500
	Elected Officials - Selectmen 2				-	4,500	-	4,500	4,500	4,500
	Elected Officials - Selectmen 3				-	4,500	-	4,500	4,500	4,500
	Elected Officials - Treasurer				-	5,899	-	6,393	6,393	6,393
	Elected Officials - Moderator				-	200	-	200	200	200
	Elected Officials - Trustee 1				-	200	-	200	200	200
	Elected Officials - Trustee 2				-	200	-	200	200	200
	Elected Officials - Trustee 3				-	200	-	200	200	200
4130.135	Deputy Treasurer	4,465	-	169	658	455	203	500	500	500
4130.150	Website Management/IT Support	-	-	-	3,532	3,416	1,666	-	-	-
4130.201	Town Website Hosting	-	100	100	100	100	100	100	100	100
4130.220	FICA (Social Security)	3,253	5,115	5,963	6,807	6,388	2,379	6,401	6,401	6,401
4130.225	Medicare	761	1,196	1,394	1,592	1,494	556	1,497	1,497	1,497
4130.314	IT Equipment	-		65	960	200	-	6,600	6,600	6,600
4130.315	Consulting Services - Info. Tech.	188	6,026	4,932	614	1,600	326	5,000	5,000	5,000
4130.316	Consulting Services - Planning	-	-	-	-	1	-	1	1	1
4130.317	Consulting Services - Engineering	-	-	-	-	1	-	1	1	1
4130.318	Consulting Services - Grant Writing	-	-	-	-	1	-	1	1	1
4130.341	Telephone (Cell and/or Pager)	44	440	361	335	480	173	480	480	480
4130.353	Advertising	1,190	1,081	2,224	930	800	496	1,000	1,000	1,000
4130.560	Dues & Subscriptions	2,926	2,953	3,180	3,593	3,670	-	3,670	3,670	3,670
4130.565	Software Purchase-Upgrade	-	-	-	-	1	-	1	1	1
4130.610	General Supplies	240	378	480	474	500	50	500	500	500
4130.620	Office Supplies	281	51	78	207	250	44	250	250	250
4130.628	Office Equipment	-	-	-	-	1	-	300	300	300
4130.629	Election Equipment	-	-	-	-	1	-	1	1	1
4130.635	Gasoline Fuel	200	26	32	175	250	37	200	200	200
4130.660	Vehicle repairs	114	50	297	325	500	40	300	300	300
4130.670	Books & Periodicals	1,205	1,255	1,284	1,673	1,255	799	1,700	1,700	1,700
4130.690	Miscellaneous	292	198	180	220	200	96	500	500	500

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4130.691	Employee Appreciation	300	104	106	232	350	-	500	500	500
4130.825	Mileage & Travel	122	-	-	-	1	-	500	500	500
4130.830	Training	-	290	60	429	700	480	1,500	1,500	1,500
4130.902	Audio Recording of Town Meetings	1,280	300	300	300	350	-	350	350	350
	Total Executive Administration	131,557	110,764	117,255	132,294	125,538	71,935	155,790	155,790	155,790
	ELECTION & REGISTRATION									
4140.115	Permanent Part-Time	900	1,500	400	1,650	1,400	-	2,400	2,400	2,400
	Seasonal Election Worker 1				-	200	-	300	300	300
	Seasonal Election Worker 2				-	200	-	300	300	300
	Seasonal Election Worker 3				-	200	-	300	300	300
	Seasonal Election Worker 4				-	200	-	300	300	300
	Seasonal Election Worker 5				-	200	-	300	300	300
	Election Worker Floaters (Nov. 2020)				-	-	-	200	200	200
	Checklist Data Entry Clerk				-	400	-	700	700	700
4140.130	Elected Officials	2,289	1,995	1,025	2,750	1,050	340	2,025	2,025	2,025
	Supervisor of the Checklist 1				-	350	-	675	675	675
	Supervisor of the Checklist 2				-	350	-	675	675	675
	Supervisor of the Checklist 3				-	350	-	675	675	675
4140.220	FICA (Social Security)	198	217	88	273	152	21	274	274	274
4140.225	Medicare	46	51	21	64	36	5	64	64	64
4140.353	Advertising	225	-	-	-	100	-	300	300	300
4140.550	Printing & Coding	1,838	2,575	909	2,864	1,150	-	3,800	3,800	3,800
4140.566	Software Maintenance Contracts	-	350	225	368	350	-	350	350	350
4140.610	General Supplies	17	-	-	105	30	-	30	30	30
4140.625	Postage	273	-	-	38	30	-	30	30	30
4140.628	Office Equipment	-	668	-	-	1	-	1	1	1
4140.810	Meals	390	705	180	735	300	-	864	864	864
	Total Election & Registration	6,176	8,061	2,848	8,847	4,599	366	10,138	10,138	10,138
	FINANCIAL ADMINISTRATION (Finance & Assessing)									
4150.110	Finance Officer (16-18 Incl. Assessing Assistant)	81,286	75,933	85,502	38,185	38,904	19,452	41,857	41,857	41,857
	Finance Officer				-		-			-
	(Removed Assessing Assistant)				-		-			-
4150.220	FICA (Social Security)	5,040	4,695	5,007	2,367	2,412	1,206	2,595	2,595	2,595
4150.225	Medicare	1,179	1,098	1,171	553	564	282	607	607	607
4150.301	Auditing Services	11,400	12,000	12,000	14,000	12,500	9,500	12,500	12,500	12,500
4150.314	IT Equipment			1,698	-	1,000	-	1	1	1

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4150.315	IT (Labor/Consulting)				420	500	-	500	500	500
4150.341	Telephone	2,301	2,243	2,251	2,226	2,300	915	2,300	2,300	2,300
4150.353	Advertising	-	-	-	-	-	-	1	1	1
4150.391	Registry of Deeds	92	59	119	-		Not Used	1	1	1
4150.392	Bank Charges	-	-	-	-	1	-	1	1	1
4150.550	Printing	2,366	899	1,673	1,156	1,800	-	1,800	1,800	1,800
4150.560	Dues & Subscriptions	45	25	55	35	55	35	55	55	55
4150.565	Software Purchase-Upgrade	735	2,100	-	-	-	-	1,175	1,175	1,175
4150.566	Software Maintenance Contracts	2,667	3,823	4,784	2,241	5,250	2,281	6,750	6,750	6,750
4150.590	Purchased Services	-	-	-	-	1	-	1	1	1
4150.610	General Supplies	300	-	67	-	1	-	1	1	1
4150.620	Office Supplies	3,941	3,224	4,132	3,968	4,100	2,810	5,000	5,000	5,000
4150.625	Postage	1,288	1,635	2,458	2,336	3,400	2,085	3,400	3,400	3,400
4150.628	Office Equipment	700	-	-	-	1	-	1	1	1
4150.630	Equip. Maint/Repair	2,452	244	567	978	1,000	743	1,000	1,000	1,000
4150.690	Miscellaneous	-	-	-	10	1	-	1	1	1
4150.695	Rented Equipment	-	-	-	-	1	-	1	1	1
4150.750	Furniture/Fixtures	-	-	-	-	1	-	1	1	1
4150.825	Mileage/Travel Expenses	-	-	191	-	50	-	50	50	50
4150.830	Training	80	53	90	260	100	-	100	100	100
	Total Financial Administration	115,872	108,031	121,765	68,735	73,942	39,309	79,699	79,699	79,699
	TOWN CLERK & TAX COLLECTOR									
4151.110	Permanent Full-Time - Assistant TC / TC	28,255	28,788	30,087	33,289	34,519	20,742	36,595	35,699	35,699
4151.115	Permanent Part-Time Position	-	-	-	-	1	-	1	1	1
4151.130	Salary - Elected Official - TC / TC	45,769	45,000	58,357	46,197	48,318	32,409	53,276	53,276	53,276
4151.140	Overtime			-	-	1	-	1	1	1
4151.220	FICA (Social Security)	4,589	4,574	5,483	4,928	5,136	3,093	5,259	5,259	5,259
4151.225	Medicare	1,073	1,070	1,282	1,153	1,201	723	1,230	1,230	1,230
4151.315	IT				219	200	-	400	400	400
4151.341	Telephone	667	727	713	664	900	366	780	780	780
4151.390	Professional Services	4,201	3,746	4,527	4,707	5,600	1,096	5,600	5,600	5,600
4151.391	Registry of Deeds	189	113	110	259	500	168	400	400	400
4151.550	Printing	-	-	210	-	1	-	1,800	1,800	1,800
4151.560	Dues & Subscriptions	156	89	57	297	170	285	300	300	300
4151.566	Software Maintenance Contracts	5,030	5,558	5,676	3,569	8,500	6,221	8,500	8,500	8,500
4151.610	General Supplies	1,277	1,282	1,394	703	1,600	741	200	200	200
4151.620	Office Supplies	525	1,545	1,066	1,366	1,800	316	1,400	1,400	1,400

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4151.625	Postage	3,739	3,310	3,161	2,596	4,500	1,118	4,000	4,000	4,000
4151.628	Office Equipment	-	-	-	105	1	145	1	1	1
4151.629	Equipment Purchase	-	-	816	208	1,400	1,123	600	600	600
4151.630	Equip/Maint/Repair	606	210	719	-	700	-	300	300	300
4151.825	Mileage Reimbursement	89	117	339	499	350	779	600	600	600
4151.830	Training	207	475	291	1,075	1,100	820	1,200	1,200	1,200
4151.990	Miscellaneous	-	100	-	-	100	81	50	50	50
	Total Town Clerk & Tax Collector	96,372	96,704	114,288	101,834	116,598	70,226	122,493	121,597	121,597
	REVALUATION OF PROPERTY (ASSESSING)									
4152.110	Assessing Assistant				36,584	37,793	18,897	40,662	40,662	40,662
4152.200	Revaluation of Property	-	-	-	33,000	-	-	1	1	1
4152.220	FICA (Social Security)				2,268	2,343	1,172	2,521	2,521	2,521
4152.225	Medicare				530	548	274	590	590	590
4152.305	Tax Maps	2,100	2,112	2,207	2,208	2,250	1,150	2,250	2,250	2,250
4152.306	Web Hosting of Assessing Data	-	-	-	-	1	-	2,250	2,250	2,250
4152.312	Assessing	13,823	16,517	15,194	25,392	29,000	19,065	25,000	25,000	25,000
4152.315	IT (Labor/Consulting)				493	500	-	500	500	500
4152.391	Registry of Deeds				62	100	34	100	100	100
4152.560	Dues & Subscriptions	-	-	-	20	20	-	20	20	20
4152.565	Software Purchase - Upgrade				24,700	1	-	1	1	1
4152.566	Software Maintenance Contracts	7,360	5,710	5,670	-	3,500	7,029	7,131	7,131	7,131
4152.830	Training/Education				-	750	342	1,000	1,000	1,000
	Total Revaluation of Property (Assessing)	23,283	24,339	23,071	125,257	76,806	47,963	82,026	82,026	82,026
	LEGAL EXPENSE									
4153.000	Legal Services	26,292	15,868	17,522	21,261	33,000	19,106	40,000	40,000	40,000
4153.300	Claims, Judgments and/or Settlements	-	-	-	-	1	-	1	1	1
4153.391	Registry of Deeds/Recorded Easements			-	-	1	-	1	1	1
	Total Legal Expense	26,292	15,868	17,522	21,261	33,002	19,106	40,002	40,002	40,002
	PERSONNEL ADMINISTRATION									
4155.210	Medical Insurance	274,113	255,172	351,390	370,575	471,951	214,672	321,150	321,150	321,150
4155.212	Payments in Lieu of Medical Insurance	1,038	3,000	1,000	13,650	3,000	9,150	13,950	13,950	13,950
4155.217	Dental			28,253	29,319	33,648	17,118	32,000	32,000	32,000
4155.218	Life / Disability (formerly Dental, Life, Disability)	30,259	32,754	6,663	7,146	6,634	4,095	6,634	6,634	6,634
4155.220	FICA (Social Security)	64	124	93	846	186	567	200	200	200
4155.225	Medicare	15	44	22	198	44	133	50	50	50

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4155.300	Retirement	158,367	154,084	203,075	208,214	208,812	99,735	220,422	220,422	220,422
4155.800	Workers Compensation	4,506	37,824	37,837	28,807	46,000	-	46,062	46,062	46,062
4155.900	Unemployment Compensation	-	2,864	3,301	2,727	3,500	-	2,081	2,081	2,081
4155.950	Tuition Reimbursement	-	-	-	-	5,000	-	5,000	5,000	5,000
4155.975	Employee Assistance Program	1,685	1,742	728	1,747	1,750	437	1	1	1
	Total Personnel Administration	470,047	487,608	632,362	663,229	780,525	345,907	647,550	647,550	647,550
	PLANNING AND ZONING (DRA Accts 4191-4193)									
	PLANNING BOARD									
4191.110	Part-Time Planner	26,812	30,835	23,144	25,829	28,730	15,520	30,952	30,952	30,952
4191.115	Recording Secretary - Plng. Brd.	-	1,645	2,037	2,015	2,511	1,190	2,700	2,700	2,700
4191.120	Administrative Support	-	-	-	-	1	-	1	1	1
4191.000	Legal Services				10,327	1	-	10,000	10,000	10,000
4191.220	FICA (Social Security)	1,662	2,014	902	1,726	1,937	1,036	2,086	2,086	2,086
4191.225	Medicare	389	471	211	404	453	242	488	488	488
4191.325	Planning Board Postage	393	43	71	-	100	-	100	100	100
4191.353	Advertising	659	1,016	895	294	800	-	600	600	600
4191.550	Printing	-	-	-	93	100	-	200	200	200
4191.560	Dues & Subscriptions	115	-	-	-	125	-	125	125	125
4191.610	General Supplies	187	146	148	27	200	35	200	200	200
4191.825	Mileage & Travel	-	338	-	45	125	81	125	125	125
4191.830	Planning Board Training	55	20	165	130	600	130	300	300	300
4191.900	L.R.P.C. Membership	2,840	2,840	2,793	2,854	2,953	2,953	3,141	3,141	3,141
4191.910	Master Plan Update (Mapping, printing)	-	-	-	-	100	-	100	100	100
	Total Planning Board	33,112	39,368	30,366	43,744	38,736	21,187	51,118	51,118	51,118
	ZONING BOARD									
4192.115	Recording Secretary/Clerk - Zng. Brd.	831	320	345	851	1,000	278	1,325	1,325	1,325
4192.220	FICA (Social Security)	52	20	21	53	62	17	82	82	82
4192.225	Medicare	12	5	5	12	15	4	19	19	19
4192.353	Advertising				574	1,000	109	1,000	1,000	1,000
4192.620	Office Supplies	109	93	-	-	125	-	125	125	125
4192.625	Postage	10	126	54	40	40	-	40	40	40
4192.670	Books & Periodicals	391	112	30	65	150	-	150	150	150
4192.820	Meetings/Conferences	-	-	-	-	200	-	200	200	200
	Total Zoning Board	1,405	676	455	1,595	2,592	408	2,941	2,941	2,941
	Grand Total Planning & Zoning	34,517	40,044	30,821	45,339	41,328	21,595	54,059	54,059	54,059

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
	GENERAL GOVERNMENT BUILDINGS									
4194.115	Custodial Services (formerly PT worker)	3,018	3,034	3,240	3,530	3,300	1,690	3,300	3,300	3,300
4194.220	FICA (Social Security)	120	-		-		-	-	-	-
4194.225	Medicare	28	-		-		-	-	-	-
4194.390	Professional Services	327	665	1,976	1,737	2,000	-	2,000	2,000	2,000
4194.392	Bottled Water	1,359	1,586	1,711	1,829	1,700	720	2,000	2,000	2,000
4194.393	Fire Extinguisher Inspection & Replacement	1,537	726	710	835	1,300	802	1,000	1,000	1,000
4194.396	Grounds Maintenance Services	9,931	6,994	11,068	8,663	11,200	6,100	11,200	11,200	11,200
4194.410	Electricity	16,649	19,420	18,678	20,474	19,000	9,250	20,000	20,000	20,000
4194.411	Heating Fuel Oil	20,503	24,696	32,298	35,324	35,000	4,552	35,000	35,000	35,000
4194.430	Repairs & Maintenance	18,489	12,550	53,445	12,979	30,300	21,820	30,000	30,000	30,000
4194.610	General Supplies	140	242	184	-	200	42	200	200	200
4194.629	Equipment Purchase	3,069	6,233	4,219	291	6,500	5,948	2,000	2,000	2,000
4194.630	Equip. Maint/Repair	-	-	-	907	2,000	-	1,000	1,000	1,000
4194.640	Custodial Supplies	935	493	113	296	700	202	500	500	500
4194.690	Miscellaneous	36	36	-	-	100	-	50	50	50
	Total General Govt. Buildings	76,141	76,675	127,642	86,865	113,300	51,126	108,250	108,250	108,250
	CEMETERIES									
4195.396	Grounds Maintenance Services	4,725	3,503	3,465	5,340	4,000	1,650	4,000	4,000	4,000
4195.610	General Supplies	-	-	94	35	100	-	3,200	3,200	3,200
4195.625	Postage & Copying	-	47	-	-	100	-	100	100	100
	Total Cemeteries	4,725	3,550	3,559	5,375	4,200	1,650	7,300	7,300	7,300
	INSURANCE									
4196.000	INSURANCE - MISC. CASUALTY	60,739	61,348	56,869	50,257	50,000	47,068	53,106	53,106	53,106
4196.900	Insurance Deductible	-	1,000	1,000	-	2,000	-	2,000	2,000	2,000
	Total Insurance	60,739	62,348	57,869	50,257	52,000	47,068	55,106	55,106	55,106
	OTHER GENERAL GOVERNMENT									
	Budget Committee									
4199.210	Recording Secretary- Budget Committee	1,605	646	665	1,095	1,400	84	1,259	1,259	1,259
4199.220	FICA - All Committees (Formerly Budget)	125	55	73	100	113	23	293	293	293
4199.225	Medicare - All Committees (Formerly Budget)	29	13	17	23	27	5	68	68	68
4199.353	Advertising - Budget Committee	94	-	39	-	1	-	1	1	1
4199.610	General Supplies - Budget Committee	-	-	174	-	1	-	1	1	1
4199.625	Postage - Budget Committee	287	-	-	-	1	-	1	1	1

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4199.830	Training		290	-	90	650	-	650	650	650
	Total Budget Committee	2,140	1,004	968	1,308	2,193	112	2,273	2,273	2,273
	Historical District Commission									
4199.726	Postage - Historical Dist Comm.	-	-	-	-	150	-	75	75	75
4199.760	Dues & Sub - Historical Dist Comm.	-	21	-	78	75	-	75	75	75
4199.790	Professional Serv - Historical Dist Comm.	78	78	-	-	3,575	1,000	4,200	4,200	4,200
	Total Historical Dist Commission	78	99	-	78	3,800	1,000	4,350	4,350	4,350
	Solid Waste Committee									
4199.950	Recording Secretary - Solid Waste Committee	-	-	-	-	1	-	1	1	1
4199.951	FICA - Solid Waste Committee	-	-	-	-		-	-	-	-
4199.952	Medicare - Solid Waste Committee	-	-	-	-		-	-	-	-
4199.953	Office Supplies - Solid Waste Committee	-	-	-	-	300	-	100	100	100
4199.954	Postage - Solid Waste Committee	-	-	-	-	1	-	1	1	1
4199.955	Training - Solid Waste Committee			-	-	1	-	1	1	1
	Total Solid Waste Committee	-	-	-	-	303	-	103	103	103
	Capital Improvement Program Committee									
4199.960	Recording Secretary - CIP Committee	417	240	510	516	510	283	1,105	1,105	1,105
4199.961	FICA - CIP Committee	-	-	-	-		-	-	-	-
4199.962	Medicare - CIP Committee	-	-	-	-		-	-	-	-
4199.963	Office Supplies - CIP Committee	-	-	-	-	1	-	1	1	1
4199.964	Postage - CIP Committee	-	-	-	-	1	-	1	1	1
4199.965	Advertising - CIP Committee	-	-	-	-	1	-	1	1	1
	Total CIP Committee	417	240	510	516	513	283	1,108	1,108	1,108
	Energy Committee									
4199.974	Printing & Copying	-	-	-	-	1	-	1	1	1
	Total Energy Committee	-	-	-	-	1	-	1	1	1
	Grand Total Other General Government	2,635	1,343	1,478	1,902	6,810	1,395	7,835	7,835	7,835
	Grand Total General Government	1,048,356	1,035,335	1,250,480	1,311,195	1,428,648	717,646	1,370,248	1,369,352	1,369,352
PUBLIC SAFETY (DRA accts 4210-4299)										
POLICE DEPARTMENT										

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4210.110	Permanent Full-Time	341,659	332,143	316,302	318,544	363,397	167,840	391,946	384,760	384,760
	Salary - Police Chief				-	68,640	-	75,684	73,840	73,840
	Lieutenant				-	61,069	-	67,331	65,699	65,699
	Sergeant				-	57,075	-	61,734	61,416	61,416
	Officer 1				-	51,085	-	51,050	49,820	49,820
	Officer 2				-	44,075	-	47,446	46,280	46,280
	Officer 3				-	42,994	-	46,280	46,280	46,280
	Officer 4				-		-			
	Administrative Assistant				-	38,459	-	42,421	41,425	41,425
4210.115	Permanent Part-Time	13,538	2,548	1,767	5,088	14,000	2,159	8,000	8,000	8,000
4210.140	Overtime	8,395	13,336	16,910	19,548	15,000	8,413	21,000	21,000	21,000
4210.145	Special Details				-		-	-	-	-
4210.190	Holiday Pay	14,944	14,442	12,926	13,433	16,266	7,365	17,125	16,782	16,782
4210.220	FICA (Social Security)	2,542	2,455	2,452	2,352	3,100	1,435	3,100	3,100	3,100
4210.225	Medicare	5,637	5,264	5,055	5,165	5,737	2,690	6,400	6,400	6,400
4210.341	Telephone (Cell and/or Pager)	5,564	5,370	5,117	5,562	6,000	2,986	6,000	6,000	6,000
4210.550	Printing	267	401	148	700	200	58	200	200	200
4210.560	Dues & Subscriptions	288	325	400	590	410	100	410	410	410
4210.566	Software Maintenance Contracts	3,069	3,549	4,282	3,118	3,800	2,779	3,800	3,800	3,800
4210.610	General Supplies		1,003	978	1,578	1,500	1,201	1,500	1,500	1,500
4210.620	Office Supplies	3,314	1,906	919	1,779	1,500	319	1,500	1,500	1,500
4210.625	Postage	506	391	358	568	450	179	450	450	450
4210.629	Equipment Purchase	800	3,700	(90)	11,330	1,000	1,765	1,000	1,000	1,000
4210.630	Equip. Maint/Repair	1,497	693	2,136	1,534	2,050	779	2,050	2,050	2,050
4210.635	Gasoline	8,227	8,213	11,982	13,181	16,000	4,826	16,000	16,000	16,000
4210.660	Vehicle Repairs	7,823	4,984	5,423	7,997	9,750	5,163	9,750	9,750	9,750
4210.684	Uniform Purchase/Clean	4,392	2,899	4,909	4,424	4,500	1,902	4,500	4,500	4,500
4210.690	Miscellaneous	100	20	40	20	200	40	200	200	200
4210.830	Training	4,423	4,890	4,275	4,924	5,000	1,454	5,000	5,000	5,000
4210.900	Contracted Prosecutor (Formerly Animal Control)	1,000	1,000	10,417	13,500	13,500	7,250	13,500	13,500	13,500
4210.910	DARE Program	-	-	-	-		-	-	-	-
	Total Police Department	427,985	409,532	406,706	434,935	483,360	220,703	513,431	505,902	505,902
	FIRE DEPARTMENT									
4220.110	Salary - Fire Chief	60,607	60,581	62,483	64,043	65,333	32,666	72,039	70,300	70,300
4220.111	Per Diem Firefighters/EMT,s	93,313	80,338	76,638	86,320	79,600	48,544	84,467	84,467	84,467
4220.112	Full-Time FF/EMT		-	78,757	71,517	85,000	32,523	93,440	92,240	92,240
4220.115	Night Shift Stipend		10,991	11,177	24,328	24,500	12,326	26,606	26,606	26,606

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4220.116	PT Administrative Assistant (Added 2019)				-	-	Not Used	17,389	17,389	17,389
4220.140	Overtime		-	11,745	14,365	14,000	5,875	15,140	15,000	15,000
4220.190	Firefighter/EMT Training	25,484	24,810	25,610	31,573	31,700	18,659	33,778	33,778	33,778
4220.192	Holiday Pay	-	5,521	6,372	6,942	6,650	3,616	7,500	7,500	7,500
4220.195	On-call & Per Diem Callback	42,412	32,765	28,710	23,634	38,000	19,395	34,604	34,604	34,604
4220.220	FICA (Social Security)	9,970	9,574	8,797	10,244	11,100	6,194	12,670	12,670	12,670
4220.225	Medicare	3,064	3,118	4,372	4,679	5,100	2,517	5,582	5,537	5,537
4220.330	Professional Services	105	472	190	240	500	40	300	300	300
4220.331	Professional Services - EMS Billing (Formerly Comstar)			5,723	442	1	(713)	1	1	1
4220.332	LRFMA dispatch	29,305	30,010	30,895	31,773	31,550	31,546	34,868	34,868	34,868
4220.341	Telephone (Cell and/or Pager)	3,742	3,315	3,617	3,601	4,300	2,266	4,300	4,300	4,300
4220.350	Medical Services	207	1,900	3,920	4,353	4,000	432	3,000	3,000	3,000
4220.357	Radio Main. & Repair	1,989	1,948	2,931	2,063	3,000	3,180	3,000	3,000	3,000
4220.396	Computer Service	1,676	693	918	625	700	308	700	700	700
4220.560	Dues and Subscriptions	567	549	384	699	700	595	900	900	900
4220.566	Software Purchase/Contract		1,530	1,615	4,266	4,700	2,879	4,500	4,500	4,500
4220.610	General Supplies	1,853	2,693	2,204	1,658	2,300	1,275	2,100	2,100	2,100
4220.620	Office Supplies	767	1,047	978	592	1,000	810	1,000	1,000	1,000
4220.621	Office Equipment	1,110	619	6,285	990	1,000	111	1,500	1,500	1,500
4220.622	Computer Equipment		-	816	1,068	1,100	1,070	1,100	1,100	1,100
4220.625	Postage	131	191	159	72	300	76	300	300	300
4220.627	Rescue Supplies	1,592	1,500	1,311	959	1,800	293	1,800	1,800	1,800
4220.628	Emergency Medical Supplies	5,770	4,779	5,661	6,840	5,900	4,461	6,500	6,500	6,500
4220.629	Fire Fighting Supplies	11,484	10,962	8,423	21,164	14,000	13,185	14,000	14,000	14,000
4220.630	Equipment Maintenance & Repair	6,095	3,366	7,016	5,194	5,000	1,561	5,500	5,500	5,500
4220.631	Tire Repair & Replacement	2,130	1,065	1,248	-	2,500	-	1,200	1,200	1,200
4220.635	Gasoline Fuel	1,667	1,841	2,755	1,642	2,700	734	2,000	2,000	2,000
4220.636	Diesel Fuel	2,817	3,026	5,774	5,991	5,000	2,409	5,500	5,500	5,500
4220.660	Vehicle Maintenance & Repair	11,871	12,107	14,489	22,752	14,000	12,108	19,000	19,000	19,000
4220.665	Hydrant Maintenance & Repair	918	998	817	-	5,000	-	2,000	2,000	2,000
4220.680	Emerg. Medical Maintenance & Repair	3,305	2,949	3,423	4,303	5,700	2,762	5,700	5,700	5,700
4220.684	Uniform Purchase/Clean	3,277	2,541	2,808	2,499	3,000	2,302	3,000	3,000	3,000
4220.691	Incident Scene Provisions	115	98	-	88	200	88	200	200	200
4220.830	Employee Training (Fire)	2,081	6,180	2,844	3,038	5,000	580	4,000	4,000	4,000
4220.831	Employee Training (EMS)	195	-	-	-	-	-	-	-	-
4220.835	Fire Prevention & Education	1,146	873	1,161	1,251	1,000	1,179	1,200	1,200	1,200
	Total Fire Department	330,765	324,950	433,026	465,808	486,934	267,852	532,384	529,260	529,260

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
FOREST FIRE CONTROL										
4290.400	Forest Fire Control	-	-	-	-	1	-	1	1	1
4290.420	FICA - Forest Fire Control	-	-	-	-	1	-	1	1	1
4290.425	Medicare - Forest Fire Control	-	-	-	-	1	-	1	1	1
4290.629	Equipment Purchase	468	500	228	396	500	-	500	500	500
	Total Forest Fire Control	468	500	228	396	503	-	503	503	503
EMERGENCY MANAGEMENT										
4291.115	Permanent Part-Time	-	-	-	-	1	-	1	1	1
4291.220	FICA (Social Security)	-	-	-	-	1	-	1	1	1
4291.225	Medicare	-	-	-	-	1	-	1	1	1
4291.341	Telephone (Pots Line)	504	386	466	475	510	205	510	510	510
4291.620	Office Supplies	-	161	-	-	1	-	1	1	1
4291.628	Office Equipment	-	-	-	-	1	-	1	1	1
4291.830	Training	-	-	-	-	1	-	1	1	1
4291.835	Public Awareness/Education Materials	-	-	-	-	1	2,000	1	1	1
	Total Emergency Management	504	547	466	475	517	2,205	517	517	517
E911										
4292.115	Permanent Part-Time	-	-	-	-	1	-	1	1	1
4292.220	FICA (Social Security)	-	-	-	-	1	-	1	1	1
4292.225	Medicare	-	-	-	-	1	-	1	1	1
4292.810	Other Charges	-	485	927	878	1,000	712	1,000	1,000	1,000
	Total E911	-	485	927	878	1,003	712	1,003	1,003	1,003
Grand Total Fire Dept, Forest Fire, Emer Mgmt, E911		331,737	326,482	434,647	467,557	488,957	270,769	534,407	531,283	531,283
Grand Total Public Safety		759,722	736,014	841,353	902,492	972,317	491,472	1,047,838	1,037,185	1,037,185
HIGHWAYS & STREETS (DRA accts 4311-4319)										
HIGHWAY DEPARTMENT										
4312.100	Highway Block Grant	129,442	110,890	136,000	135,999	136,000	-	143,000	143,000	143,000
4312.101	Hwy Block Lump Payment				-		116,167	-	-	-
4312.110	Permanent Full-Time:	247,243	217,431	225,520	238,347	253,885	127,228	276,210	274,732	274,732
	Highway Director (Formerly DPW Director)				-	60,653	-	66,912	65,256	65,256
	Operations Manager				-	45,968	-	50,756	49,518	49,518
	Equipment Operator				-	41,163	-	45,411	49,518	49,518
	Truck Driver (CDL)				-	35,963	-	39,655	38,722	38,722

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
	Truck Driver (CDL)				-	35,069	-	39,655	38,722	38,722
	Truck Driver (CDL)				-	35,069	-	33,821	32,996	32,996
4312.120	Temp Labor	4,018	1,825	1,022	88	1	-	1	1	1
4312.140	Overtime	26,409	27,174	40,806	27,233	30,000	7,553	30,000	30,000	30,000
4312.220	FICA (Social Security)	17,208	15,278	16,477	16,471	15,741	8,356	17,125	17,033	17,033
4312.225	Medicare	4,025	3,574	3,854	3,852	3,681	1,954	4,005	3,984	3,984
4312.315	IT Services				-	375	-	375	375	375
4312.341	Telephone (Cell and/or Pager)	1,610	1,844	1,656	1,150	1,700	427	1,700	1,700	1,700
4312.350	Medical Services	275	379	402	356	400	384	400	400	400
4312.353	Advertising	1,036	705	507	410	1,000	182	1,000	1,000	1,000
4312.357	Radio/Radar Maintenance	475	1,351	2,345	49	1,500	2,197	2,500	2,500	2,500
4312.380	Hired Equipment/Trucking	35,113	20,600	18,370	31,182	40,000	9,985	40,000	40,000	40,000
4312.398	Hired Snow Removal	4,963	47,719	56,382	32,090	44,000	2,025	34,000	34,000	34,000
4312.430	Repairs & Maintenance	104	1,201	1,248	2,299	1,200	1,230	2,200	2,200	2,200
4312.610	General Supplies	1,074	823	1,224	392	1,200	251	1,200	1,200	1,200
4312.620	Office Supplies	120	350	227	48	300	-	300	300	300
4312.625	Postage	-	-	-	31	50	-	50	50	50
4312.628	Office Equipment	200	226	-	-	250	-	250	250	250
4312.629	Equipment Purchase	2,362	2,872	1,851	9,757	2,500	2,048	2,500	2,500	2,500
4312.630	Equip. Maint/Repair (Winter)	15,053	12,698	16,479	15,165	15,000	6,772	15,000	15,000	15,000
4312.635	Gasoline	1,664	1,950	2,541	196	1,000	138	500	500	500
4312.636	Diesel Fuel	25,228	27,848	32,861	43,595	40,000	19,604	40,000	40,000	40,000
4312.637	Oil	1,780	2,190	2,143	2,680	2,500	247	2,500	2,500	2,500
4312.660	Vehicle Repairs	44,204	69,397	58,275	32,019	50,000	24,684	40,000	40,000	40,000
4312.661	Tires	5,322	6,502	1,262	7,454	7,000	5,926	10,000	10,000	10,000
4312.670	Books & Periodicals	-	-	25	55	50	-	50	50	50
4312.680	Protective Clothing	1,379	1,518	1,167	1,020	2,000	682	2,000	2,000	2,000
4312.681	Hardware/Nuts/Bolts	977	757	100	976	1,300	394	1,300	1,300	1,300
4312.682	Small Tools	639	772	1,145	1,332	2,300	1,436	2,300	2,300	2,300
4312.683	Medical Supplies	-	-	-	-	250	-	250	250	250
4312.684	Uniform Purchase/Clean	1,858	3,332	1,896	3,207	2,300	1,645	3,300	3,300	3,300
4312.685	Crack Sealing	8,200	8,400	21,000	11,300	9,000	-	10,500	10,500	10,500
4312.686	Oil/Grits/Shimming	2,270	2,838	2,559	3,162	4,500	1,168	4,500	4,500	4,500
4312.687	Welding Supplies	263	353	672	59	750	440	750	750	750
4312.689	Signs	2,910	2,660	3,296	3,984	4,000	1,454	4,000	4,000	4,000
4312.690	Miscellaneous	222	78	10,463	344	200	-	400	400	400
4312.691	Sand (Formerly Sand/Salt)	105,181	166,509	140,472	150,082	40,000	8,328	40,000	40,000	40,000
4312.692	Line Striping			-	362	500	274	500	500	500

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4312.693	Salt				-	100,000	36,213	100,000	100,000	100,000
4312.694	Construction Material	71,836	30,746	67,640	91,392	70,000	19,028	70,000	70,000	70,000
4312.695	Rental Equipment	893	752	465	330	1,000	-	1,000	1,000	1,000
4312.700	Catch Basin Cleaning		5,600	5,170	2,310	3,000	2,828	3,500	3,500	3,500
4312.710	Catch Basin Cleaning Test Smplng		-	-	-	1	-	1	1	1
4312.810	Meals	-	-	-	-	1	-	500	500	500
4312.820	Meetings/Conferences	-	-	-	-	1	-	1	1	1
4312.830	Training	1,215	1,190	650	150	1,500	95	1,000	1,000	1,000
4312.835	Culvert Pipe	2,823	2,998	(1,549)	744	5,000	417	5,000	5,000	5,000
4312.840	Dust Control	477	504	504	446	12,000	-	12,000	12,000	12,000
4312.841	Tree Removal	14,325	10,500	5,965	17,950	20,000	1,200	20,000	20,000	20,000
	Total Highway Department	784,396	814,334	883,092	890,068	928,936	412,960	947,668	946,077	946,077
	TOWN BRIDGES									
4313.681	Hardware	-	-	-	-	100	66	100	100	100
4313.685	Materials	-	1,000	-	-	1,000	-	1,000	1,000	1,000
	Total Town Bridges	-	1,000	-	-	1,100	66	1,100	1,100	1,100
	STREET LIGHTING									
4316.000	Street Lighting	2,622	2,688	2,651	2,493	3,000	1,113	3,000	3,000	3,000
	Total Street Lighting	2,622	2,688	2,651	2,493	3,000	1,113	3,000	3,000	3,000
	Grand Total Highway Dept, Bridges & Streets	787,018	818,022	885,743	892,561	933,036	414,139	951,768	950,177	950,177
	SANITATION (DRA accts 4321-4329)									
	TRANSFER STATION									
4324.110	Salary Manager	21,934	27,740	28,806	36,147	42,994	25,770	46,279	46,279	46,279
4324.115	Permanent Part-Time:	14,604	17,555	13,583	20,595	20,662	11,976	21,696	21,696	21,696
	Attendant 1 - Certified				-	5,600	-	6,026	6,026	6,026
	Attendant 2 - Certified				-	15,062	-	15,669	15,669	15,669
	Attendant 3 - Certified				-		-	1	1	1
4324.140	Overtime				469	2,142	1,372	4,630	4,630	4,630
4324.190	Holiday Pay				165	1,484	-	653	653	653
4324.220	FICA (Social Security)	2,263	2,803	2,623	3,558	3,947	2,425	4,214	4,214	4,214
4324.225	Medicare	529	656	613	832	923	567	986	986	986
4324.341	Telephone	900	910	946	1,120	950	580	1,022	1,022	1,022
4324.353	Advertising	302	98	338	-	200	215	220	220	220
4324.380	Hired Equipment/Trucking	26,495	27,649	24,734	25,031	23,400	10,248	38,656	38,656	38,656

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4324.390	Contract Services	56,977	60,909	84,504	93,722	78,000	34,934	111,200	111,200	111,200
4324.500	Hazardous Waste Day	2,078	2,140	2,493	2,581	2,727	2,727	2,727	2,727	2,727
4324.560	Dues and Subscriptions	208	208	208	-	250	-	250	250	250
4324.580	Software Upgrade	-	-	63	-	1	-	1	1	1
4324.590	Purchased Services (Tire Removal)	-	668	232	643	2,600	906	2,630	2,630	2,630
4324.610	General Supplies	404	205	438	612	600	540	600	600	600
4324.620	Office Supplies	121	185	351	380	450	147	450	450	450
4324.625	Postage	-	-	-	-	1	-	1	1	1
4324.628	Office Equipment	-	-	70	-	1	-	1	1	1
4324.629	Equipment Purchase	788	51	66	-	250	-	250	250	250
4324.630	Equipment Maintenance & Repair	601	1,089	3,956	1,399	2,100	1,343	2,200	2,200	2,200
4324.635	Propane/Vehicle Fuel	-	59	597	722	600	357	600	600	600
4324.636	Diesel	541	663	891	1,244	1,300	391	1,300	1,300	1,300
4324.660	Vehicle Maintenance & Repairs	3,082	1,529	-	2,581	3,000	2,041	3,600	3,600	3,600
4324.682	Small Tools	132	89	27	106	200	-	200	200	200
4324.684	Uniform purchase	250	132	180	465	500	240	500	500	500
4324.685	Materials (Trash Bags)	2,302	3,623	2,396	3,892	3,892	1,755	3,892	3,892	3,892
4324.690	Miscellaneous	-	-	-	-	1	-	2,800	2,800	2,800
4324.694	Construction/Materials/Elec	173	439	513	424	2,000	285	2,000	2,000	2,000
4324.695	Rented Equipment	-	-	-	-	1	-	1	1	1
4324.696	Safety Equipment	163	243	53	512	500	200	500	500	500
4324.825	Mileage/Travel Expenses	27	-	-	-	1	-	1	1	1
4324.830	Training	499	200	275	150	500	200	500	500	500
	Total Transfer Station	135,373	149,843	168,956	197,350	196,177	99,219	254,560	254,560	254,560
	LANDFILL									
4325.310	Architects & Engineers	-	-	-	-	1	-	1	1	1
4325.692	Landfill Monitoring (Gas)	4,476	2,947	5,132	3,998	4,600	-	4,600	4,600	4,600
4325.693	Landfill Monitoring (Groundwater)	1,179	3,636	2,110	4,353	3,000	-	5,000	5,000	5,000
4325.835	Landfill Mowing	650	650	650	-	700	650	700	700	700
	Total Landfill	6,305	7,233	7,892	8,351	8,301	650	10,301	10,301	10,301
	WASTEWATER (Winnepesaukee River Basin)									
4326.100	WRBP Capital Charges	19,967	14,346	15,882	11,779	20,000	-	12,752	12,752	12,752
4326.200	WRBP O & M Charges	19,544	17,373	17,940	21,430	23,000	-	23,345	23,345	23,345
4326.300	WRBP Admin Charges	10,179	11,524	8,244	8,727	10,000	-	10,150	10,150	10,150
4326.400	WRBP Replacement Charges	-	792	798	798	5,166	-	2,282	2,282	2,282
	Total Wastewater	49,690	44,035	42,864	42,734	58,166	-	48,529	48,529	48,529

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	Grand Total Sanitation	191,368	201,111	219,712	248,435	262,644	99,869	313,390	313,390	313,390
	HEALTH & WELFARE (DRA accts 4411-4449)									
	ENFORCEMENT									
4411.115	Permanent Part-time:	4,877	5,294	2,374	5,883	6,060	3,001	6,401	6,401	6,401
	Zoning Enforcement Officer				-	4,408	-	4,655	4,655	4,655
	Health Enforcement Officer				-	1,652	-	1,746	1,746	1,746
4411.220	FICA (Social Security)	302	328	147	365	376	186	397	397	397
4411.225	Medicare	71	77	34	85	88	44	93	93	93
4411.315	Consulting Services	-	-	-	-	1	-	1	1	1
4411.341	Telephone (Cell and/or Pager)	-	-	-	-	1	-	1	1	1
4411.390	Professional Services	-	-	-	-	1	-	1	1	1
4411.590	Other Purchased Services	-	27	27	109	150	-	100	100	100
4411.620	Office Supplies	-	-	-	-	1	-	1	1	1
4411.825	Mileage Reimbursement	-	-	-	-	200	-	100	100	100
4411.830	Training	-	-	90	-	100	-	50	50	50
	Total Enforcement	5,250	5,726	2,672	6,442	6,978	3,231	7,145	7,145	7,145
	HEALTH & COMMUNITY ORGANIZATIONS									
4415.000	Sanbornton Food Pantry						Not Used	-	-	-
4415.200	Central NH VNA & Hospice	1,000	1,000	1,000	1,500	1,000	1,000	-	-	-
4415.300	Child and Family Services	1,000	750	1,000	750	750	750	-	-	-
4415.500	New Beginnings	-	800	-	-		-	-	-	-
4415.600	Community Action Program	1,521	1,700	1,700	2,000	2,000	2,000	2,200	2,200	2,200
4415.900	First Fruits Food Pantry	2,000	4,000	4,000	4,000	4,000	-	4,000	4,000	4,000
4415.901	Franklin VNA	1,000	1,000	1,000	1,500	1,000	1,000	2,000	2,000	2,000
	Total Health & Community Organizations	6,521	9,250	8,700	9,750	8,750	4,750	8,200	8,200	8,200
	GENERAL ASSISTANCE (Administration)									
4441.115	Part Time coverage	100	-	-	-	100	-	100	100	100
4441.130	Elected Official - Welfare	20,895	20,500	26,026	26,676	27,209	13,605	28,706	28,706	28,706
4441.220	FICA (Social Security)	1,295	1,271	1,614	1,654	1,687	843	1,780	1,780	1,780
4441.225	Welfare Medicare	303	297	378	387	395	197	416	416	416
4441.341	Telephone (Cell and/or Pager)	340	327	384	681	865	365	865	865	865
4441.560	Dues & Subscriptions	-	-	-	-	1	-	1	1	1
4441.620	Office Supplies	90	-	-	90	90	-	90	90	90
4441.625	Postage	1	-	7	5	10	-	10	10	10

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4441.628	Office Equipment	-	729	-	-	1	-	1	1	1
4441.820	Mileage/Travel Expenses	796	797	1,184	900	1,500	1,306	1,500	1,500	1,500
4441.825	Training	-	-	-	-	-	-	-	-	-
	Total General Assistance	23,820	23,921	29,593	30,393	31,858	16,316	33,469	33,469	33,469
	VENDOR PAYMENTS									
4445.000	Welfare Fuel Assistance	11,318	13,706	19,918	15,825	14,000	4,069	14,000	14,000	14,000
4445.100	General Assistance Vendor Payments	50,639	40,024	56,453	43,117	45,500	18,044	45,500	45,500	45,500
	Total Vendor Payments	61,957	53,730	76,371	58,942	59,500	22,113	59,500	59,500	59,500
	Grand Total Health & Welfare	97,548	92,627	117,336	105,527	107,086	46,410	108,314	108,314	108,314
	CULTURE & RECREATION (DRA accts 4520-4589)									
	RECREATION (Parks & Recreation)									
4520.110	Permanent FT - Rec. Coordinator	37,845	37,142	37,142	40,352	41,163	7,124	44,329	43,248	43,248
4520.115	Permanent PT Salaries:	35,735	33,001	36,107	49,266	50,715	36,241	57,309	56,163	56,163
	Camp Director - Before/After Sch.				-	24,913	-	28,683	28,874	28,874
	Asst Director & 3 Counselors				-	25,802	-	28,626	27,289	27,289
4520.120	Temporary Help	10,278	12,782	9,496	2,770	7,111	3,820	3,302	3,302	3,302
	Lifeguards (Formerly Ligeuards/Attendants)				-	7,110	-	1	1	1
	Seasonal Helper				-	1	-	3,300	3,300	3,300
	PT Coverage				-	-	-	1	1	1
4520.220	FICA (Social Security)	5,199	5,141	5,130	5,728	6,137	2,925	6,506	6,506	6,506
4520.225	Medicare	1,216	1,203	1,200	1,340	1,435	684	1,522	1,522	1,522
4520.315	IT Services				81	200	-	300	300	300
4520.341	Telephone	1,117	838	1,327	1,076	1,200	466	1,200	1,200	1,200
4520.390	Professional Services	1,189	1,442	1,510	849	1,095	492	940	940	940
4520.395	Alarm Monitoring	-	-	-	-	1	-	1	1	1
4520.430	Repairs & Maintenance	482	4,153	713	1,256	1,250	789	3,100	3,100	3,100
4520.560	Membership Dues	300	115	120	120	115	-	115	115	115
4520.610	General Supplies	7,241	5,905	6,030	285	300	348	300	300	300
4520.612	T-Shirts	1,967	2,236	1,995	269	300	-	300	300	300
4520.613	Basketball Equipment	-	490	501	-	-	-	1	1	1
4520.614	Soccer Equipment	791	422	834	-	-	-	2,100	2,100	2,100
4520.619	Transportation (Buses)	1,982	3,145	3,631	-	-	-	1	1	1
4520.620	Office Supplies	211	971	278	402	520	175	520	520	520
4520.625	Postage	35	45	22	38	30	-	30	30	30
4520.628	Office Equipment	144	201	-	220	300	144	300	300	300

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4520.651	Portable Toilets	1,630	1,345	1,745	1,195	1,800	380	1,800	1,800	1,800
4520.689	Signs	-	173	-	485	300	141	300	300	300
4520.825	Mileage	307	539	496	491	600	287	600	600	600
4520.830	Training	110	199	795	475	400	-	400	400	400
	Total Recreation	107,779	111,488	109,072	106,698	114,972	54,016	125,276	123,049	123,049
LIBRARY										
4550.110	Full-Time Staff	68,140	66,868	69,049	72,714	78,349	39,174	87,252	87,252	87,252
	Library Director (Formerly Librarian)	39,550	38,822	40,206	42,411	47,445	23,722	52,322	52,322	52,322
	Technical Services Librarian (Formerly Assistant)	28,590	28,046	28,843	30,303	30,904	15,452	34,930	34,930	34,930
4550.115	Part-Time Staff	14,077	14,682	16,920	19,305	22,975	10,063	25,336	25,336	25,336
	Part-time Library Assistant	6,652	6,383	6,691	7,072	8,811	3,685	9,705	9,705	9,705
	Part-time Program Coordinator	6,087	6,125	9,693	10,592	11,490	5,564	12,680	12,680	12,680
	Part-time Page	1,338	2,174	536	1,641	2,674	814	2,951	2,951	2,951
4550.140	Overtime			-	-	1	-	1	1	1
4550.220	FICA/ Social Security	5,098	5,056	5,330	5,705	6,282	3,053	6,980	6,980	6,980
4550.225	Medicare	1,192	1,182	1,247	1,334	1,470	714	1,633	1,633	1,633
4550.310	Retirement	7,611	7,469	7,850	8,275	8,752	4,376	9,746	9,746	9,746
4550.800	Worker's Compensation	-	-	-	-	1	-	1	1	1
4550.315	Computer Services	1,714	1,701	1,982	1,800	1,910	1,719	1,910	1,910	1,910
4550.330	Bookkeeping and accounting	786	859	1,111	1,036	1,324	764	1,236	1,236	1,236
4550.341	Telephone	554	557	560	568	560	293	590	590	590
4550.353	Advertising & Marketing	259	216	245	175	400	118	200	200	200
4550.360	Custodial Services	3,060	3,130	3,802	3,802	4,062	1,690	4,062	4,062	4,062
4550.392	Bank Service Charges	-	-	-	-	1	-	1	1	1
4550.393	Fire extinguishers	74	15	86	15	86	75	75	75	75
4550.395	Security System	180	180	180	952	775	336	850	850	850
4550.396	Lawn & Grounds maintenance	32	51	86	50	50	-	50	50	50
4550.410	Electricity	2,750	3,039	2,939	2,888	3,027	782	2,975	2,975	2,975
4550.430	Equipment Repair	495	275	248	-	500	-	500	500	500
4550.431	Repairs, Building and facility	807	682	1,606	1,876	1,000	125	1,000	1,000	1,000
4550.432	Elevator	644	100	882	100	783	-	300	300	300
4550.560	Dues & Subscriptions	250	220	270	330	350	85	350	350	350
4550.565	Computer Software	120	-	50	166	300	40	200	200	200
4550.620	Office supplies	280	286	713	205	975	138	575	575	575
4550.621	Computer hardware	1,098	558	1,470	1,596	1,150	-	1,150	1,150	1,150
4550.625	Shipping and mailing costs	153	162	148	199	200	26	200	200	200
4550.670	Books/Periodicals(admin)	102	105	130	158	200	158	200	200	200

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4550.690	Other property services (Building Supplies)	439	441	517	697	500	350	600	600	600
4550.825	Travel/Training	272	626	423	433	450	131	450	450	450
4550.390	Programming/Special Events	1,465	2,063	1,627	1,875	2,000	1,539	2,000	2,000	2,000
4550.612	Program supplies	1,073	1,586	1,621	1,784	2,000	633	2,000	2,000	2,000
4550.670	Books	9,079	9,695	9,118	9,305	9,390	3,428	9,390	9,390	9,390
	Total Library	121,804	121,804	130,210	137,343	149,823	69,810	161,813	161,813	161,813
	PATRIOTIC PURPOSES									
4583.000	Patriotic Purposes	768	721	1,127	450	1,000	-	1,000	1,000	1,000
	Total Patriotic Purposes	768	721	1,127	450	1,000	-	1,000	1,000	1,000
	OTHER CULTURE & RECREATION									
4589.100	Moulton's Band	2,277	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250
4589.200	Old Home Day	-	-	-	-	1	-	1	20,000	20,000
	Total Other Culture & Recreation	2,277	2,250	2,250	2,250	2,251	2,250	2,251	22,250	22,250
	Grand Total Culture (Library, Patriotic, Other)	124,849	124,775	133,587	140,043	153,074	72,060	165,064	185,063	185,063
	Grand Total Culture & Recreation	232,628	236,263	242,659	246,741	268,046	126,076	290,340	308,112	308,112
	CONSERVATION (DRA accts 4611-4659)									
	CONSERVATION (Administration)									
4611.115	Recording Secretary	960	183	1,035	1,035	1,036	502	1,036	1,036	1,036
4611.220	FICA (Social Security)	60	11	64	64	64	31	64	64	64
4611.225	Medicare	14	3	15	15	15	7	15	15	15
4611.560	Dues & Subscriptions	296	296	172	300	300	275	300	300	300
4611.620	Office Supplies	-	-	-	-	-	-	-	-	-
4611.625	Postage	2	-	27	10	10	-	10	10	10
4611.690	Miscellaneous				-	50	-	-	-	-
4611.820	Meetings/Conferences	200	-	411	300	300	-	300	300	300
4611.825	Travel & Milage	58	-	100	100	100	73	200	200	200
4611.830	Community Outreach & Education					-	Not Used	500	500	500
	Total Conservation (Administration)	1,590	493	1,824	1,824	1,875	888	2,425	2,425	2,425
	DEBT SERVICE (DRA accts 4711-4799)									
	PRINCIPAL - LT BONDS & NOTES									
4711.100	Transition Bond	102,933	106,049	109,373			Not Used	-	-	-

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4711.110	Y Project	113,422			-		-			-
4711.120	ARRA Funds	45,702	46,478	47,269	48,072	48,889	48,889	49,720	49,720	49,720
4711.200	Lower Bay Road				-	35,500	35,500	35,000	35,000	35,000
4711.310	Highway Garage	107,636	111,232	115,962	120,451	125,139	125,194	129,921	129,921	129,921
	Total Principal - LT Bonds & Notes	369,693	263,759	272,604	168,523	209,528	209,583	214,641	214,641	214,641
	INTEREST - LT BONDS & NOTES									
4721.100	Transition Bond	9,641	6,524	2,817			Not Used	-	-	-
4721.110	Y Project	29,339					Not Used			-
4721.120	ARRA Funds	6,598	5,821	5,031	4,227	3,410	3,410	2,579	2,579	2,579
4721.200	Lower Bay Rd				21,597	16,904	16,904	15,000	15,000	15,000
4721.310	Highway Garage	27,524	23,928	19,197	14,709	10,021	9,965	5,118	5,118	5,118
	Total Interest - LT Bonds & Notes	73,102	36,273	27,045	40,533	30,335	30,279	22,697	22,697	22,697
	TAX ANTICIPATION NOTES - INTEREST									
4723.000	Tax Anticipation Notes - Interest	-	-	-	-	1	-	1	1	1
	Total Tax Anticipation Notes - Interest	-	-	-	-	1	-	1	1	1
	Grand Total Debt Service	442,795	300,032	299,649	209,056	239,864	239,862	237,339	237,339	237,339
	Grand Total Before Capital Sections	3,561,025	3,419,897	3,858,756	3,917,831	4,213,516	2,136,362	4,321,662	4,326,294	4,326,294
	CAPITAL OUTLAY									
	MACHINERY, VEHICLES & EQUIPMENT									
4902.100	Police Cruiser	-	32,000	33,000	34,316	35,000	-			-
4902.101	Police - F150 Truck: Lease to 2018	5,944	5,944	5,944	5,944		-			-
4902.120	Fire Dept. Utility Vehicle	40,871			-		-			-
4902.122	Fire SCBA (Self Contained Breathing Apparatus)					52,000	38,924	39,000	39,000	39,000
4902.125	Ambulance Purchase			259,629	-		-			-
4902.304	DPW Truck 5 Lease			21,051	21,049	21,051	21,051	21,051	21,051	21,051
4902.309	DPW Dump Truck Lease	28,524	28,524	28,524	-		-			-
4902.310	DPW Truck 3 Lease				33,726	33,726	33,726	33,725	33,725	33,725
4902.312	DPW Truck 4 Lease				14,030	16,176	16,176	16,175	16,175	16,175
4902.315	DPW Truck 1 Lease					38,702	-			-
	Total Machinery, Vehicles & Eqpm.	75,339	66,468	348,148	109,065	196,655	109,877	109,951	109,951	109,951
	IMPROVEMENTS OTHER THAN BUILDINGS									

DRA Acct #s	DRA ACCOUNT TITLE	FY 16 Actual Spend	FY 17 Actual Spend	FY 18 Actual Spend	FY 19 Actual Spend	FY 20 Final Budget	FY20 Spend a/o 12/31/19	FY 21 Dept Request	FY 21 Board of Selectmen	FY 21 Budget Cmte
4909.000	Town Roads	418,217	438,724	642,667	465,729	600,000	470,896	600,000	600,000	600,000
4909.100	Engineering Lower Bay Rd.		21,262	105,726	-		-			-
4909.150	Reconstruction Lower Bay Rd				1,610,415		258,640			-
4909.909	EMS Billing	5,498	5,945	-	-		-			-
4909.910	EMS Equipment		4,384	-	-		-			-
4909.920	Police Station Retrofitting		22,744	-	-		-			-
	Total Improvements Other Than Buildings	423,715	493,059	748,393	2,076,144	600,000	729,536	600,000	600,000	600,000
	Total Capital Outlay	499,054	559,527	1,096,541	2,185,209	796,655	839,413	709,951	709,951	709,951
	OPERATING TRANSFERS OUT - TO CAPITAL RESERVES									
4915.100	CRF Town Building Improvements	10,000	10,000	25,000	25,000	25,000	-	200,000	25,000	25,000
4915.110	CRF Town Facilities Repair & Refurbish	20,000	20,000	40,000	100,000	65,000	-	90,000	90,000	90,000
4915.120	CRF Milfoil/Phosphorous Reduction	5,000	5,000	5,000	5,000	5,000	-	5,000	5,000	5,000
4915.130	CRF Old Town Hall Repair & Restoration	10,000	10,000	25,000	25,000		-	25,000	25,000	25,000
4915.300	CRF Fire Truck	70,000	70,000	70,000	90,041	80,000	-	80,000	80,000	80,000
4915.400	CRF Heavy Equip - Hwy (Incl Road Eval)			75,000	-		-	35,000	35,000	35,000
4915.500	CRF Fire Truck Repair & Refurbish	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000	10,000
4915.800	CRF Road/Bridge Construction	100,000	100,000	100,000	415,000	100,000	-	150,000	150,000	150,000
	Total Oper Transfers to Capital Reserve	225,000	225,000	350,000	670,041	285,000	-	595,000	420,000	420,000
	INDIVIDUAL WARRANT ARTICLES									
	Police Cruiser					-	-	40,000	40,000	40,000
	DPW Truck Lease/Purchase (Truck 1)						-			-
	SCBA Finance/Purchase						-			-
	Life Safety Upgrades (Potable Water, Showers +)					-	-	175,000	175,000	175,000
	Expendable Trust Fund for Emp Payouts					-	-	30,000	30,000	30,000
	Total Individual Warrant Articles					-	-	245,000	245,000	245,000
	Grand Total Capital Items	724,054	784,527	1,446,541	2,855,250	1,081,655	839,413	1,549,951	1,374,951	1,374,951
	Grand Total Appropriations	4,285,079	4,204,424	5,305,297	6,773,081	5,295,171	2,975,775	5,871,613	5,701,245	5,701,245

Town of Sanbornton New Hampshire Warrant and Budget 2020

The polls will be open from 7:00 AM to 7:00 PM.

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs:

You are hereby notified to meeting at the Town Hall in said Sanbornton on Tuesday, the Tenth day of March, in the year Two Thousand Twenty, to act on the following subjects:

To choose all necessary Town Officers for the ensuing year

To vote on the following amendments to the Town Zoning Ordinance:

Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town of Sanbornton as follows:

Amend Article 9.B, Historical Preservation District

Amend Article 9.B to correct the ordinance-article number regarding home occupations, and to prohibit construction of Manufactured Housing in the Historical Preservation District, as follows (deleted language has ~~double strikethrough~~, new language is in *italic, underlined*):

B. Use of land in the Historical Preservation District shall be limited to dwellings, public buildings, and ~~home industries or~~ home occupations as provided for under Article ~~18~~ 4.S of the Ordinance, *except that manufactured homes shall not be permitted within this District.*

Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town of Sanbornton as follows:

Amend Article 13, Floodplain Conservation District

Amend Article 13 by replacing entire article with revised language to conform with current National Flood Insurance Program requirements for construction in regulated floodplains.

(An official copy of the entire proposed amendment is on file and available to the public at the Town Clerk's Office.)

Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town of Sanbornton as follows:

Amend Article 18, Board of Adjustment

Amend Article 18 by deleting Special Exception provision B(5) in its entirety, regarding uses in the Floodplain Conservation District (If Amendment #2 does not pass, this amendment is null and void).

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs, you are hereby notified and warned that the Annual Town Meeting will be held as follows:

Date: 3/11/2020

Time: 7:00 PM

Location: Sanbornton Central School

Article 1 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Four Million Three Hundred Twenty-Six Thousand Two Hundred and Ninety-four Dollars (\$4,326,294) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

DRA Acct #'s	DRA Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4130-4199	General Government	\$1,369,352	\$1,369,352
4210	Police	\$505,902	\$505,902
4220-4299	Fire & Emergency Management	\$531,283	\$531,283
4311-4319	Highways & Streets	\$950,177	\$950,177
4321-4329	Sanitation	\$313,390	\$313,390
4411-4449	Health & Welfare	\$108,314	\$108,314
4520	Recreation	\$123,049	\$123,049
4550	Library	\$161,183	\$161,183
4583-4589	Other Culture and Patriotic Purposes	\$23,350	\$23,350
4611-4659	Conservation	\$2,425	\$2,425
4711-4799	Debt Service	\$237,339	\$237,339
Total		\$4,326,294	\$4,326,294

Article 2 - Modifications to the Life-Safety Building

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-five Thousand Dollars (\$175,000) to be added to the Town Building Improvements Capital Reserve Fund for use only on the Life-Safety Building for the purposes of modifying the Life-Safety Building (565 Sanborn Rd) to add shower/locker room facilities, a secure entrance, a water filtration/treatment system, and to make other minor modifications as necessary during construction with said amount to come from the Town's Unassigned Fund Balance. No amount is to be raised from taxation. Appropriations under this warrant

article are not included in the Operating Budget total previously voted upon under Article 1 or the Transfer to Capital Reserve Funds total to be voted upon under Article 6.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee

Article 3 – Capital Outlay

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Nine Thousand Nine Hundred and Fifty-one Dollars (\$709,951) for the following Capital Outlay purposes:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

DRA Acct #'s	DRA Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4902	Machinery, Vehicles & Equip		
4902.122	Fire SCBA	\$39,000	\$39,000
4902.304	DPW Truck 5 Lease Pmt	\$21,051	\$21,051
4902.310	DPW Truck 3 Lease Pmt	\$33,725	\$33,725
4902.312	DPW Truck 4 Lease Pmt	\$16,175	\$16,175
Sub-Total		\$109,951	\$109,951
4909	Improvements Other Than Buildings – Town Roads	\$600,000	\$600,000
Sub-Total		\$600,000	\$600,000
Total for All Capital Outlays		\$709,951	\$709,951

Article 4 - Police Cruiser

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purchase and set up of a Police Cruiser. This cost includes: purchase of the vehicle, purchase/updating/installing any equipment needed, installation of existing equipment, decommissioning a cruiser in order to send it to auction or for trade, with the funds received to be used to offset the costs of the vehicle.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

Article 5 - Trust Fund – Employee Severance Benefits

To see if the Town will vote to establish an Employee Severance Benefits Expendable Trust Fund under RSA 31:19-a for the purpose of funding employee payouts for accrued sick time and paid time off due at the time of separation from employment with the Town, and to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be placed in this fund, and further to name the Board of Selectmen as the

agent to expend from said Fund. Appropriations under this warrant article are not included in the Operating Budget total previously voted upon under Article 1 or in the Transfer to Capital Reserve Funds total to be voted upon under Article 6.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

This Warrant Article is designated as a Special Warrant Article.

Article 6 – Transfer to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of Four Hundred Twenty Thousand Dollars (\$420,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee

This Warrant Article is designated as a Special Warrant Article.

DRA Account Name	Budget Committee Recommendation	Selectmen's Recommendation
Fire Truck	\$80,000	\$80,000
Fire Truck Repair & Refurbish	\$10,000	\$10,000
Heavy Equipment	\$35,000	\$35,000
Road/Bridge Construction	\$150,000	\$150,000
Milfoil, Phosphorous Reduction	\$5,000	\$5,000
Town Building Improvements	\$25,000	\$25,000
Facilities Repair & Refurbish	\$90,000	\$90,000
Old Town Hall Repair & Refurbish	\$25,000	\$25,000
Total Operating Transfer	\$420,000	\$420,000

Article 7 - Amend Solar Energy Property Tax Exemption

To see if the Town will vote to amend the exemption adopted pursuant to RSA 72:62 via Ballot Question #1 at the March 1993 Town Meeting to read, “ The Town votes to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property’s assessed value, for property tax purposes, for persons owning real property which is equipped with solar energy. Such property tax exemption shall be in the amount equal to 100% of the assessed value of the qualifying solar energy system under these statutes”. The amended exemption shall take effect beginning April 1, 2020.

Recommended by the Selectmen.

Article 8 – Sale of Town Owned Property

To see if the Town will vote to authorize the Select Board to sell certain Town owned property identified as Tax Map 3, Lot 25, on Moose Run Drive, said parcel being 0.63 acres and having an assessed value of \$3,000. This lot is non-buildable and is to be sold “as is” through sealed bid with bids to be opened July 1, 2020 or thereafter.

Tax Map	Lot Number	Acreage	Address	Assessment
3	25	0.63	Moose Run Dr	\$3,000

Recommended by the Selectmen.

Article 9 - Petitioned Warrant Article for Paving of Dr True Rd and Maple Circle

To see if the Town will vote to approve the paving of Dr True Rd and Maple Circle.

Article 10 – Other Business

To transact such other business that may legally come before the Town Meeting.

**Town of Sanbornton
Guide to Warrant Articles
Town Meeting 2020**

Article 1 - Operating Budget – Town

The operating budget was reviewed in detail by both the Board of Selectmen and the Budget Committee. Overall, it represents a 2.7% increase over the operating budget for Fiscal Year 2020.

Article 2 - Modifications to the Life-Safety Building

As noted during the 2019 Town Meeting, the Life-Safety Building lacks adequate facilities to allow personnel to take showers following call responses, creating a health risk for employees and citizens they interact with. Additionally, there is inadequate security at the front door to properly control and monitor access to the building. Finally, the water supply to the building is not fit for drinking or showering, and it leaves harmful residue on the apparatus and turnout gear after they are washed. This Article proposes to add shower facilities, address the water quality with a filtration system, and add a secure entrance.

The modifications proposed are lasting and would not be impacted by any future decisions about Town building space. These changes would be a permanent part of any future lay out of the Life-Safety Building.

The Article requests approval to use funds from the Unassigned Fund Balance (UFB) to pay for the work. The UFB contains any appropriated funds that weren't expended by the end of a given fiscal year, plus any revenue above and beyond what was required to fund the approved budget. It is essentially money that was already collected through taxes or fees, and not needed to be spent in a particular year.

By law, the UFB can only be used to offset the tax rate (at the discretion of the Board of Selectmen) or for purposes approved by the Legislative Body. The State Department of Revenue Administration (DRA) recommends municipalities maintain a UFB that is between 5% and 16% of the total budget (including Municipal, School District, and County obligations) as a contingency. The Board of Selectmen adopted a policy to maintain a 10% UFB.

In 2019, the BOS voted to use \$123,000 from the UFB to offset the tax rate for 2020 and reduce it by ten cents per thousand dollars of assessed value. That left the UFB at \$1,466,566 or 12.73%. Approving the use of the UFB to fund these renovations would bring the UFB to 11.2% retained, which is still above the 10% threshold set by the BOS. The UFB would further be replenished in July by any remaining surplus from the FY20 budget, and any revenues above what was expected when the tax rate was set. Funding the work with the UFB will allow the necessary upgrades to be done without having any impact on the tax rate – while still maintaining a healthy UFB.

Article 3 – Capital Outlay

The proposed Capital Outlays for Line 4902 (Machinery, Vehicles, & Equip) reflect the Town's actual obligations under lease/purchase agreements previously approved at Town Meeting.

The funds proposed for Line 4909 (Town Roads) will be used to fund projects planned by the Highway Director as part of the ongoing maintenance program. Future projects will be informed by the results of the engineering study completed by Holden Engineering in 2019.

Article 4 - Police Cruiser

This Article provides approval to purchase a new cruiser, if required, in FY21. In keeping with best practices in law enforcement, cruisers are typically retired at around 100,000 miles of use. This is done to ensure the reliability and the safety of the vehicles for law enforcement work, as well as to obtain the maximum trade-in or auction value when the vehicle is decommissioned. It is expected that one cruiser will require replacement in FY21.

Article 5 - Trust Fund – Employee Severance Benefits

When employees leave the Town, they are entitled to a pay out for the accrued vacation time and sick time that they have earned but not used. This creates a liability to the Town which can be a significant unanticipated expense within the budget year. In order to reduce the impact of these payments, the Expendable Trust Fund was proposed to hold money specifically to cover these obligations. The Town liability, as of July 1, 2019, was \$167,353. The initial amount to be funded is \$30,000, with a goal of meeting the total liability in 5 years. After that, future funding would be adjusted as part of the budget process based on the calculated liability for the employees under contract. Those amounts should be minor adjustments to the CRF. The Article authorizes the Selectmen to act as the expending agent to approve payments from the fund when required upon an employee's end of service.

Article 6 – Transfer to Capital Reserve Funds

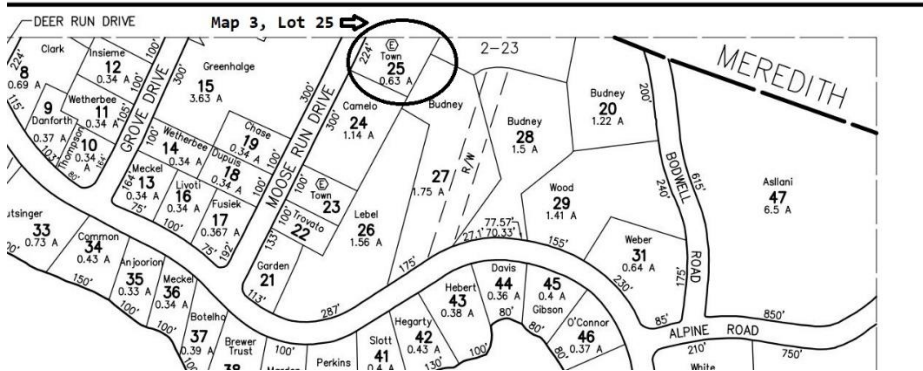
These items were proposed as part of the Town's Capital Improvement planning process. In the case of capital equipment (like the Fire Truck), the amount is based on a detailed asset replacement plan. This year's request includes an additional \$25,000 in Facilities Repair & Refurbishment for re-roofing of the Library, and \$35,000 to begin planning for the future replacement of the Town's heavy loader.

Article 7 - Amend Solar Energy Property Tax Exemption

When the Town adopted the provisions of RSA 72:62 in 1993, it included improper language which was not in accordance with the law. The current Town exemption policy provides homeowners with a 100% reduction in the assessed value of their property based on the purchase price of the qualifying solar system – regardless of age, condition, or actual assessed value. The State has told the Town that it must comply with the statute requirement, which is an exemption based on the assessed value. This Article proposes an amendment to the Town's exemption policy that will give owners a 100% exemption for the assessed value. In other words, if the solar system is assessed and determined to add \$15,000 to the value of the property, the homeowners will receive a \$15,000 abatement in the total assessed value of the property. Changing the exemption policy to be based on assessed value rather than purchase price is required under law (and the State will begin enforcing it, regardless of the Town's written policy). By choosing to abate 100% of the assessed value, the Town continues to try to incentivize homeowners to install and use residential solar systems by eliminating any "penalty" that placing a limit on the maximum amount of the deduction could create.

Article 8 – Sale of Town Owned Land

The Town acquired Map 3, Lot 25 in 2009 from a tax deed and it was designated as conservation land. The Conservation Commission sees no real conservation value in the land, and recommends selling it.



TOWN OF SANBORNTON

NOTES

[illegible]

Business Hours

Selectboard Office - 603.286.8303

Monday	8am-4pm
Tuesday	8am-4pm
Wednesday	8am-4pm
Thursday	8am-4pm
Friday	8am-4pm

Town Clerk/Tax Collector - 603.286.4034

Monday	Closed
Tuesday	8am-4pm
Wednesday	8am-6.30pm
Thursday	8am-4pm
Friday	8am-4pm

Transfer/Recycling Center - 603.934.7173

Thursday, Friday & Saturday (April 1-Sept 30)	7am-5pm
Friday & Saturday (Oct 1- March 31)	7am-5pm

Sanbornton Public Library - 603.286.8288

Tuesday	9am-5pm
Wednesday	1pm-8pm
Thursday	1pm-8pm
Friday	9am-5pm
Saturday	9am-2pm

Meeting Schedules

Selecboard	Every Other Wednesday	5pm
Budget Committee	Monday's as Posted	7pm
Conservation Commission	2nd Thursday	7pm
Historical District Commission	2nd Tuesday	7pm
Library Trustees (at Library)	3rd Tuesday	6pm
Planning Board	1st & 3rd Thursday	7pm
Recreation Commission (at Highway Garage)	2nd Tuesday	7pm
Solid Waste Disposal Committee	3rd Monday	5.30pm
Trustees of the Trust Funds	3rd Thursday	3.30pm
Zoning Board of Adjustments	4th Tuesday, as needed	7pm