

Approved

## SANBORNTON BOARD OF SELECTMEN'S MINUTES

*April 6, 2016*

### Town Offices

The Board of Selectmen convened in regular session on Wednesday, April 6, 2016 at 5:00 p.m. at the Town Offices. In attendance were Selectman Karen Ober, Selectman Johnny Van Tassel, Selectman John Olmstead and Town Administrator, Charles Smith.

**1.0 Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.

### **2.0 Public Comment**

**2.1 Karen Bordeau Re: Metal dumpster** - Karen Bordeau stated she read the Select Board's minutes when they voted to remove the metal dumpster. She has concerns about taking that option away from residents, it makes it difficult for people with environmental values, like herself. with. Karen Bordeau stated the dumpster should be for things that are considered unusable and urged the board to reconsider their decision. Karen Bordeau noted when she read the meeting minutes, she feels the decision was made out of frustration and the issue should be reconsidered for environmental reasons. Karen Bordeau also suggested that when people speak, the Selectman ask who they are representing so it is clear in the meeting minutes.

**2.2 Lynn Chong, lead petitioner of Special Town Meeting Re: Concrete pad** - Lynn Chong proposed the establishment of an account with Franklin Savings Bank, to accept donations towards the \$2,200 cost of a concrete pad for the metal pile at the Transfer Station. Donations would be made out to the "Friends of the Transfer Station" or the Town of Sanbornton. The account could be left open after the goal for the concrete pad is reached for other needs at the Transfer Station. Ms. Chong noted she would maintain a thermometer rising sign to track the accruing amount. Selectman Ober suggested the Town's Attorney be consulted and donations will need to be accepted by the Selectmen. Chair Van Tassel noted any donations over \$5K would need to go to Public Hearing.

### **3.0 Business**

**3.1 Fire Department - Update** - Chief Dexter provided the Select Board with this years run report, January through March, the report was separated by shifts and response times. Chief Dexter reported that response times are for the day time is 12 minutes, evening 14 minutes, night time 21 minutes and mornings 14 minutes. Selectman Olmstead asked if the locations could be included and Chief Dexter replied no, it would be a violation of "HIPA". Chief Dexter stated a total of 106 permits have been issued, from burn permits, to certificates of occupancy, etc. Chief said life safety inspections are up about ten percent. Chief Dexter provided the Select Board for approval the ambulance billing write-off report which totaled-\$44,939.56 dollars for 2012 through 2015. Chief Dexter explained the collection percentages and noted how ComStar only does the billing. Chief Dexter noted he was still researching into using a different billing company that charges 5% of what is collected versus the 9% that ComStar currently charges. There was a brief discussion regarding hiring a collection company and the hardship process. Selectman Olmstead made a **motion** to write off 2012 and 2013, totaling \$26,200.57 dollars and to

send 2014 and 2015 bills to collections, excluding deceased individuals and bills under one hundred dollars. Chair Van Tassel **seconded** the motion. Discussion; Chair Van Tassel stated the bills should come to the Select Board annually. The **motion passed unanimously**.

**3.2 Transfer Station - Update** - Director Bordeau and Operations Manager Austin were present. Director Bordeau stated he was not at the Select Board's meeting a few weeks ago but he understands the decision to get rid of the metal dumpster and would like to discuss it further. Director Bordeau explained that they remove the parts and cords from things like microwaves, he didn't want to see the dumpster removed for safety reasons and it gave his staff flexibility. Director Bordeau stated the dumpster could be left out back. Chair Van Tassel replied that the Select Board wanted to be in compliance with the decisions made at Special Town Meeting and the Solid Waste Committee is working on the concrete pad. Chair Van Tassel stated usually the Board would take the department head's recommendation but we are following through and we need to work on this because it is going in a positive direction. Chair Van Tassel stated this needs to be let go, so the Town can get back to its regular business and move on. Andrea Burns asked if there would be costs associated with removing the dumpster away-and then getting it back? Chair Van Tassel replied yes. Operations Manager Austin reported the dumpster was filled, now there is a pile and he will be removing the sitting area near the metal pile because it is now on the ground. Director Bordeau noted the Transfer Station would be going to summer hours tomorrow. There was a brief discussion about using Capital Outlay funds to start the March Road project early but the Select Board wants to wait until the end of June, and for all of the department's bills to be in. Director Bordeau to advertise for a temporary labor position. Andy Sanborn asked if there has been any negative effects with employees in the DPW because of the rug being pulled from under their feet in regards to raises. Director Bordeau replied some. Selectman Ober replied it has affected all departments. TA Smith was asked to look into some community service hours through a local diversion program, to do some Town projects.

**3.3 Library - Painting bids** - Chair Van Tassel made a **motion** to accept the bid from Deb Plenge Painting & Decorating in the amount of \$18,530 plus \$50 an hour to replace clapboards. Selectman Ober **seconded** the motion and the **motion passed unanimously**. Painting will start mid June.

#### **4.0 Other Business**

**4.1 2016 Board of Selectmen's Objectives Survey** - Selectman Ober suggested the clean-up of the shooting range be added to the list.

**4.2 Lower Bay Road - RFQ's** - TA Smith provided the Select Board with a score sheet to be used for selection of an engineer firm for the Lower Bay Road project. A memo was presented to the Select Board to be sent to the engineering firms- who were not selected for an interview. Interviews are to be held on April 11th and April 25th starting at 4:00 p.m.

**4.3 Fire Chief - Reappointed Forest Fire Warden** - The Select Board reviewed a letter of confirmation.

**4.4 Employee Appreciation** - Will be held Friday, April 22nd at noon with all non-essential employees allowed to go home thereafter.

#### **5.0 Authorize Payroll & the Accounts Payable Register** – The Board of

Selectmen reviewed & then signed payroll and the accounts payable register., A copy was made available for public inspection.

#### **6.0 Review & Approve Minutes**

**6.1 3/21/16 Non-public draft** - Members of the Board reviewed the draft meeting minutes of March 21, 2016. Selectman Ober **motioned** to approve the draft meeting minutes of March 21, 2016 without changes. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

**6.2 3/21/16 Non-public draft** - Members of the Board reviewed the draft meeting minutes of March 22, 2016. Selectman Ober **motioned** to approve the draft meeting minutes of March 22, 2016 without changes. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

**6.3 3/30/16 draft** - Members of the Board reviewed the draft meeting minutes of March 30, 2016. Selectman Ober **motioned** to approve the draft meeting minutes of March 30, 2016 with changes. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

#### **7.0 Selectmen's Reports**

**7.1 Single Stream Recycling** - Andy Sanborn encouraged the Select Board to consider abandoning single stream recycling because the Town is losing money. Emily Cann stated she supports Andy's suggestion because it is more economical and the Town should separate their recyclables if we have the space.

**7.2 Solid Waste Committee update** - Selectman Olmstead provided an update. TC/TC Davis offered to look for past versions of the committee's roles & responsibilities. TC/TC Davis noted she has not been receiving minutes or agendas, which may become a 91-A issue in the future.

**7.3 Non-Public Sessions - Under RSA 91-A:3 II (a)** – Selectman Olmstead made a **motion** to go into non-public session at 8:01 p.m. Chair Van Tassel **seconded** the motion. Roll call vote, Ober – aye, Van Tassel – aye and Olmstead–aye. TA Smith was also present. The Select Board reconvened the public session at 8:25 p.m. Chair Van Tassel announced no decisions were made and the board voted to seal the minutes.

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**8.0 ADJOURNMENT** – Selectman Ober made a **motion** to adjourn the meeting at 8:26 p.m. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

**9.0 NEXT MEETING (S)** – The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, April 13, 2016 @ 5:00 p.m.** at the **Town Offices**.

Respectfully submitted,  
April Rollins, Administrative Specialist