

## APPROVED

### SANBORNTON BOARD OF SELECTMEN'S MINUTES

*July 6, 2016*

#### **Town Offices**

The Board of Selectmen convened in regular session on Wednesday, July 6, 2016 at 5:00 p.m. at the Town Office. In attendance were Selectman Johnny Van Tassel, Selectman Karen Ober, Selectman John Olmstead and Town Administrator, Charles Smith.

**1.0 Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.

#### **2.0 Public Comment**

**2.1 TC/TC Davis Re: Town Office's front door** - TC/TC Davis stated the Town Office's front door will not open for residents and has become worse over the past few months due to the heat. TC/TC Davis noted the problem may be in the door's handle and may be expensive to repair. The Selectmen agreed someone should look at the door and Total Security should be contacted regarding the entry key pad.

**2.2 Evelyn Auger Re: Economic Development** - Evelyn Auger asked if the Selectmen had any ideas of how economic development should move forward. Selectman Ober replied the basic things were working on a process to make things smooth. Evelyn Auger discussed giving the Town Planner (TP) a new title because this is new to the position and asked if a Selectmen's vote would be needed? TP Ward explained that the Planning Board (PB) has reviewed the proposed Economic Development and in the recommendations section, one of the actions was that the Economic Development Advisory Committee (EDAC) fit into the planning function. Selectman Ober asked how the time would be divided up between the PB and the EDAC? Evelyn Auger stated we will have him break out all of the duties, so we know how much time he has. Chair Van Tassel noted it would be good for the Selectmen to have the list of duties too. Selectman Ober asked if the Economic Development chapter has been adopted yet? TP Ward replied no, a Public Hearing still needs to be held. Selectman Ober stated if there is an adjustment in responsibilities then it should be recognized in public and we can discuss changing the job title (Economic Development Officer) at some point. Evelyn Auger noted the Town's Zoning Ordinances will need to be reviewed for certain types of restrictions.

#### **3.0 Business**

**3.1 Transfer Station Manager - ECO Smith Contract and department update** - The Board reviewed the contract from ECO Smith. Manager Austin explained ECO Smith would place a box at the Transfer Station for clothes, shoes and stuffed animals. ECO Smith's Certificate of Insurance has been received. Selectman Ober suggested the Town try this out for a year then renew the contract. Manager Austin stated the Town would receive five cents per pound for the items collected with the payments are made quarterly. Selectman Ober asked if residents will have the option to place items in the bin? Manager Austin replied yes, and the bin will be placed near the exit. Selectman Olmstead made a **motion** to accept ECO Smith's contract. There was a brief discussion regarding auto renewal and using some of the funds towards scholarships. Chair Van

Tassel **seconded** the motion and the **motion passed unanimously**.

TA Smith presented the Board with an informational pamphlet regarding the Transfer Station's operations that was drafted by the Solid Waste Disposal Committee (SWC). Manager Austin noted there are still some changes that need to be made to the unacceptable items list but the pamphlet looks good. Selectman Ober made a **motion** to accept the format of the Solid Waste Committee's pamphlet after verification of the pricing by Manager Austin. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

There was a discussion of the recent meeting with National Resource Recovery Association (NRRA), acceptable items for hauling and baling of recyclables. Chair Van Tassel stated he has no problem with baling, but we should run all of the figures first or contact other Transfer Stations. Single stream recycling is easier than baling plus more people would be needed during the week. Selectman Olmstead stated the SWC is looking at baling, as well as curb side pickup.

DPW Director Bordeau informed the Board that the Town doesn't have a contract with Casella which will be required going forward. DPW Director Bordeau mentioned how their hauling rates increased on July 1st. The Board reviewed the increases. DPW Director Bordeau noted he has also contacted Waste Management for prices. There was a brief discussion regarding purchasing a compactor to reduce the amount of hauls/trips out of the Transfer Station's. Selectman Ober stated a decision should be made on whether the Town is staying with single stream recycling? Chair Van Tassel suggested this be discussed again in two weeks, to review dumpster rental costs plus the NRRA offer. Chair Van Tassel complimented the DPW crew on the recently paved swales and erosion stone work.

**3.2 State of NH House of Representatives Candidate - John Vorel** - Mr. Vorel stated he has been a resident of 72 Lower Bay Road for the past seven years but he grew up in Gilmanston and spent 27 years in the ski industry, plus ran his own business. He was the Director of Ski Management at Gunstock for 9 years, part of the Legislature and served on the Governor's Council where he put together some issues he thought were important. Mr. Vorel stated there is 100 million dollars in extra revenue that is going back to the State and he feels the funds should be given back to the Towns. He served on a Planning Board, Zoning Board, the Greater Laconia Chamber of Commerce and was part of the Laconia/Gilmanston park development nears Lowes, where new jobs was the most important factor. Mr. Vorel noted he would be going door to door and would notify the Police Department before doing so.

**3.3 Van Der Schijff - Lot line adjustment** - The Board reviewed a letter dated 6/20/16 from Mr. Van Der Schijff and discussed a potential lot line adjustment through sale of a small piece of town owned land. TP Ward explained the line would need to be moved 10-15 feet due to the location of the septic system & well. The Board agreed to discuss the matter with Town Counsel. Selectman Ober noted this would still need to go before Town Meeting for approval.

**3.4 Bull Fish Investments LLC – Hydrogeological Evaluation study** - TP Ward presented a service contract from Keach-Nordstrom Associates, Inc. to have a third party conduct a hydrogeological study and determine if an aquifer is present on the property. Keach-Nordstrom's fee for the contract is not to exceed \$6000. TA Smith suggested that language be added to the contract that say's work shall not commence until all of the funds have been received and placed into an escrow account. There was a discussion

regarding 3rd party contracts, amending the zoning ordinance and review of RSA 674:4 b. TP Ward agreed to have the funds placed in escrow before works starts.

**3.5 H.L Turner Group - Engineering Study** - TA Smith provided the Board with a consolidated list of the recommendations from the study. H.L. Turner plans to attend the 7/20/16 Selectmen's meeting to present their findings.

**3.6 Police Department - Trade-in of the 2013 Ford Interceptor** – Selectman Ober made a **motion** to approve the trade-in of the 2013 Ford Interceptor, for the amount of \$4,250 dollars. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

**3.7 Old Home Day: use of grassy area around Town Office building** - Selectman Olmstead made a **motion** to allow use of the grassy area around the Town Office for Old Home Day with the stipulation that the Fire Chief and Police Chief be consulted about locations. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

**3.8 Auction date for sale of Town-owned property - Tax Map 3, Lot 23 - Moose Run Drive** - The deadline to receive bid packets is Friday, September 9, 2016 @ 4:00 p.m.

**3.9 Highway Garage generator quote** - The Board reviewed a quote from Ellis Electric and discussed using funds from the capital reserve funds to install the generator.

#### **4.0 Other Business**

**4.1 Fire Department Regionalization Study Committee** - Six applicants have been received, 3 verbal and 3 formal plus the Fire Chief. TA Smith informed the Board that Professor Daniel Bloomberg from UNH is open to meeting with this committee. Appointments to be made on 7/20/16.

**4.2 Holden Engineering written Scope of Work - Lower Bay Road project** - The Scope of Work has been sent to the NH Department of Transportation for approval.

**4.3 Town Hall rental request for Yoga classes - sponsored by the Recreation Department** - Chair Van Tassel made a **motion** to approve the use of the Town Hall for Yoga Classes during the month of August. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

**4.4 Non-Public Sessions - Under RSA 91-A:3 II (a)** – Chair Van Tassel made a **motion** to go into non-public session at 8:07 p.m. Selectman Olmstead **seconded** the motion. Roll call vote, Ober – aye, Van Tassel – aye and Olmstead–aye. TA Smith, Transfer Station Manager Kevin Austin and DPW Director Bordeau were also present. The Board reconvened the public session at 8:27 p.m. Chair Van Tassel announced no decisions were made and the board voted to seal the minutes.

#### **5.0 Selectmen's Reports**

**5.1 Bridge Dedication** - Selectman Ober stated the bridge dedication that took place on July 2nd was very nice. Selectman Olmstead noted that NH1 aired a video of the dedication.

**6.0 Authorize Payroll & the Accounts Payable Register** – The BOS reviewed and signed the payroll and the accounts payable registers, a copy was made available for public inspection.

**7.0 Review & Approve Minutes**

**7.1 6/22/16 draft Selectmen's minutes** - Members of the Board reviewed the draft meeting minutes of June 22, 2016. Chair Van Tassel **motioned** to approve the draft meeting minutes of June 22, 2016 with changes. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

**8.0 ADJOURNMENT** – Selectman Olmstead made a **motion** to adjourn the meeting at 8:57 p.m. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

**9.0 NEXT MEETING (S)** – The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, July 20, 2016 @ 5:00 p.m.** at the **Town Office**.