

Approved

SANBORTON BOARD OF SELECTMEN'S MINUTES

August 31, 2016

Town Offices

The Board of Selectmen convened in regular session on Wednesday, August 31, 2016 at 5:00 p.m. at the Town Offices. In attendance were Selectman Johnny Van Tassel, Selectman Karen Ober, Selectman John Olmstead. Town Administrator, Katie Ambrose was also present.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment

2.1 Evelyn Auger Re: 8/10/16 Non-Public Session - Mrs. Auger stated she is here again tonight concerning the non-public session held on 8/10/16, she feels this was handled very poorly due to a misunderstanding and everything could have been handled in public session. Mrs. Auger noted the Board voted last week to not release the 8/10 non-public minutes, where Chairman Devoy of the Fire Services Regionalization Study Committee was asked to come in but none of the other members were asked about their vote. Mrs. Auger stated the committee was accused of not acting in an adult like manner but feels the decisions were thought through and only one committee member walked out. The committee was also accused of being biased but the Fire Chief may be biased because it is his department which he is proud of. The Board and Mrs. Auger discussed each of the committee member's past relationship or volunteerism with a Fire Department. Mrs. Auger noted she doesn't consider herself bias or close minded but is opinionated and the committee should have asked for the Board's permission to make the Chief a non-voting member first. Mrs. Auger explained that there will be people who think there may be a conflict of interest and she feels the committee should be able to deliver a clean product once it is recommended, she would like the Chief to remain a member but non-voting. Selectman Olmstead stated residents could also think the Chairman of the committee is biased because of what was presented a Town Meeting. Evelyn Auger replied possibly. Selectman Van Tassel replied in his mind because the question was raised by Dave Devoy & Dave Nickerson the Board decided to establish this committee to discover the facts and get the information back to the Selectmen, the committee is only voting on a recommendation and nothing monetary. Selectman Ober suggested that a Selectmen's Representative be appointed to the committee, so the Board knows exactly what is going on. The Board thanked Mrs. Auger for her comments.

2.2 Judy Gibbons, Chair of the Cemetery Trustees Re: Tower Hill Cemetery - Mrs. Gibbons explained that she has been doing a lot of work study, now that there are three (3) Trustees and the road inside the cemetery is really bad plus grown in with vegetation/foliage. Mrs. Gibbons asked if they needed any permits to get rid of some of the foliage? Chair Van Tassel replied no, we just did the work. Selectman Ober asked if there was someone that mows and Mrs. Gibbons replied yes, Swains mows weekly at \$144 dollars. TA Ambrose reported the Trustees pay for the gravel and the DPW does the work, so in the past it has been collaboration. Mrs. Gibbons stated the operating budget is \$4,700 dollars and it has been over spent by \$25 dollars. There was a brief discussion regarding using some funds from Buildings & Grounds (\$9K remaining). Mrs. Gibbons expressed concern over the cemetery's dilapidated shed, which should be

removed/relocated and water drainage issues. Chair Van Tassel agreed the shed should be removed and the power should be relocated but new ditch lines would be needed for the drainage. Selectman Ober stated the Town needs a list of all of the buildings it is maintaining and if they were to spray the weeds, someone would need to be licensed. The Cemetery Trustees will work with the DPW to resolve the above issues.

3.0 Business

3.1 Fire - Voluntary address change - Fire Chief Dexter reported road names have been given to the private drives on the Steele Hill Resort campus, so they can be located better. Street signs will be added before the end of the year. Selectman Olmstead made a **motion** to approve the new addresses for Eastman Hill Enterprise's buildings (Steele Hill Resort) for Emergency Responders to more easily locate. Chair Van Tassel **seconded** the motion and the **motion passed unanimously**.

3.2 Department of Public Works - Metal dumpster - Director Bordeau stated he heard there was a conversation about renting a metal dumpster proposed by the Solid Waste Committee for safety purposes. Selectman Ober replied the proposal should have been brought to him (DPW Director) first and is under advisement. **Compactor Bid** - Transfer Station Manager, Kevin Austin presented the Board with a bid packet. Manager Austin stated he would like to advertise the bid in the papers. Manager Austin explained they have decided a roof is not needed and the electrician is not included in the bid because it will depend on the wiring specifications for the compactor. The Board suggested the bid be advertised on Town letterhead, have a thirty (30) day completion deadline and include minimum (3-year) warranty information for compactor and repairs. TA Ambrose noted the expense of the compactor will have a cost savings which will save work & employee time. The Board agreed to move forward with the compactor bid. **Cameras** - Manager Austin reported he has contacted the Police Department because there have been individuals taking items from the Transfer Station during the night and stashing the items nearby. Manager Austin stated he has received an estimate for \$5K with monthly fees for the cameras and will discuss it with Recreation Coordinator Lonergan & David Switaj. Bill Cutillo suggested the Town look in to Fusion Connect. **Casella Contract** - Will be brought to the Board in the next few weeks for review. **Fence** - Steve Ober suggested the fence at the Transfer Station be moved to the inside of the 4-wheeler trail. **Tree removal** - Steve Ober complimented Director Bordeau, Asplundh and Ever Source on a recent tree removal emergency. **Catch Basins** - Director Bordeau presented a quote from Bellmore and noted one third of the catch basins were cleaned last year with the hopes of doing another one third this year. Selectman Ober made a **motion** to clean the catch basins once two more quotes are received, if Bellmore is the lowest, schedule them in. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**. **Crack Sealing** - Selectman Ober made a **motion** to crack seal the Town's roads once two more quotes are received, if Nicom is the lowest, schedule them in. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**. **Road side mowing** - Director Bordeau reported the department has started road side mowing and will be buying replacement blades. Director Bordeau noted he is looking on to getting one of his employees certified to treat evasive species. **Road Schedule for Future Paved Roads** - The Board reviewed a schedule from 2016 through 2028 with some preliminary costs and a list of all of the Town's paved roads, 44 total. Director Bordeau noted costs and distances will be added to each but this plan is a work in progress. The Board discussed engineering some of the paved roads to have them "shovel ready" for potential State or Federal funding. Bill Cutillo stated the Town can not go back and the road is critical to the resort but it seems

that Town Meeting has given support for the Town's infrastructure. Bill Cutillo noted that the Town has come a long way from where it was and may need to face the fact that not enough money is being allocated.

3.3 Thornton & Associates - Terms and Conditions - TA Ambrose presented the original 2015 agreement with amendments. TA Ambrose explained that legal counsel was consulted and because Thornton is a "sole proprietor" the Board needs to decide on a risk assessment for insurance requirements. Tabled until next week.

4.0 Other Business

4.1 Winnepesaukee River Basin Program (WRBP) - The Selectmen reviewed a letter dated 8/26/2016 to Engineer, Michael Cobb of the U.S. Environmental Protection Agency from Attorney, Christopher Boldt regarding the NPDES Permit #NH0100960. The Board took under advisement.

5.0 Selectmen's Reports

5.1 Chairman of the Selectmen Re: Resignation - Chairman Van Tassel announced that he would no longer be able to continue as a Selectman due to his new job and it would be unfair for him to remain on the Board. Chair Van Tassel stated he would stay for two weeks. Selectman Ober replied the Board will be sad to see Johnny leave because his position (highway) has greatly contributed to our decision making.

6.0 Authorize Payroll & the Accounts Payable Register – The BOS reviewed & signed the payroll and the accounts payable registers, a copy was made available for public inspection.

6.1 MS-535 & MS-434 - Selectman Ober made a **motion** to authorize the Board to come in and sign the MS-434, if it is required. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**. The Board signed the MS-535.

6.2 Assessing Items - Selectman Ober made a **motion** to approve the land use change tax and land use change tax abatement for James Johnston, Tax Map 23, Lot 36-2A. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**. The Board also signed a Timber intent for Lindon Davis, Tax Map 20, Lot 36-1.

6.3 Private Right-of-Way Acknowledgment & Notice of Limits of Municipal Responsibility - Chair Van Tassel made a **motion** to execute the Certificate of Zoning Compliance for Tax Map 11, Lot 46. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

7.0 Review & Approve Minutes

7.1 8/24/16 draft Selectmen's minutes - Members of the Board reviewed the draft meeting minutes of August 24, 2016. Chair Van Tassel **motioned** to approve the draft meeting minutes of August 24, 2016 with one change. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

8.0 Non-Public Sessions under RSA 91-A: 3 II (c) – Chair Van Tassel made a **motion** to go into non-public session at 8:23 p.m. Selectman Olmstead **seconded** the motion. Roll call vote, Ober – aye, Van Tassel – aye and Olmstead – aye. TA Ambrose and Tc/Tc Davis were present. The Board reconvened the public session at 8:29 p.m. Chair Van Tassel announced no decisions were made and the board voted unanimously to seal the minutes.

9.0 ADJOURNMENT – Selectman Olmstead made a **motion** to adjourn the meeting at 8:31 p.m. Selectman Ober **seconded** the motion and the **motion passed unanimously**.

10.0 NEXT MEETING (S) – The Board of Selectmen’s next scheduled meeting will be held on **Wednesday, September 7, 2016 @ 5:00 p.m.** at the **Town Offices**.

Respectfully submitted,
April Rollins, Administrative Specialist