

SANBORTON BOARD OF SELECTMEN'S MINUTES

January 18, 2016

Town Offices

The Board of Selectmen convened for a session after the joint Board of Selectmen and Budget Committee meeting on Monday, January 18th at 7:00 p.m. at the Town Offices. In attendance were Selectman Karen Ober, Selectman Dave Nickerson, Selectman Johnny Van Tassel, Town Administrator, Charles Smith, and Department of Public Works (DPW) Director Brian Bourdeau.

1. Business

Transfer Station Onsite Manager - Chair Nickerson opened the meeting by discussing the hiring of a new Onsite Manager at the Town Transfer Station. Selectman Ober asked the board and DPW Director Bourdeau whether or not it's possible that once the employee out on disability transitions back to work could he do light duty at the Transfer Station? Selectman Van Tassel replied the positions at the Transfer Station don't necessarily have light duty. DPW Director Bourdeau discussed with the BOS the advertisement to be placed for the position and the job description. DPW Director Bourdeau also requested a salary increase for the position. Selectman Ober mentioned the BOS has a 2% COLA in the next fiscal year budget. Selectman Ober made comment about how the positions hours are funded now and the days the Transfer Station Attendants work. Selectman Ober asked how the flex time hours are being used for this position? DPW Director Bourdeau discussed how the hours are being used. Selectman Van Tassel gave recommendations how the hours could also be used for the position. BOS conversed further about the hours of the position, compensation, and perhaps having input from the new Solid Waste Committee. Selectman Ober asked DPW Director about closing the Transfer Station during pending winter storms? BOS left the decision to close with the DPW Director. DPW Director Bourdeau informed the BOS about being short staffed at the Transfer Station and his approach to handling staffing at present time. Chairman Nickerson made a motion to increase the hourly pay range for the Onsite Manager \$1 and remain on a 32/HR work week. Seconded by Selectman Van Tassel. The motion passed unanimously.

- 2. Adjournment** – Chairman Nickerson made a motion to adjourn the meeting at 7:25p.m. Selectman Van Tassel seconded the motion and the motion passed unanimously._

Respectfully submitted,
Charles Smith, Town Administrator