

Approved

SANBORTON BOARD OF SELECTMEN'S MINUTES

October 23, 2019

Town Offices

The Board of Selectmen convened in regular session on Wednesday, October 23, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello, Selectman Jim Dick and Selectman John Olmstead. Town Administrator, Trisha Stafford was also present.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment - Curtis Beaupre Re: Tree Warden - Mr. Beaupre stated he feels his work as the Town's Tree Warden is being discredited due to the recent newsletter released by the Conservation Commission. He explained that the land for the Town Forest was not "donated" but taken by the Town for lack of tax payments. Mr. Beaupre explained that he brought two warrant articles to Town Meeting in order to turn the land on Eastman Hill and Tower Hill into Town forests. , He said those two forests could be making the Town money but he does understand why the Town needed some of the land on Tower Hill to create a Town Cemetery. Mr. Beaupre noted that he does not want to fill the vacancy for Tree Warden. Selectman Olmstead thanked Mr. Beaupre for his many years of service to the Town. Selectman Dick replied that the newsletter should be corrected for historical purposes.

3.0 New Business

A. 911 Address Change - Chair Olmstead made a **motion** to approve the 9-1-1 address change of 87A Tower Hill Road to 16 Cadillac Lane (Tax Map 22, Lot 15.1). Selectman Dick **seconded** the motion and the **motion passed unanimously**.

B. Capitol Alarm Quote - TA Stafford stated staff has been having problems with the Town Office's front door which the Transfer Station Manager Douglass fixed today. TA Stafford provided the BoS with a quote to install a key access system that allows for a program to be installed on a computer to maintain who is coming & going, which is much more secure. TA Stafford noted that the quote (\$7,800 dollars) will not change if the Board decides to wait until 2020. Selectman Dick replied he also has also had concerns because the only way to know who is here and when would be to review the cameras. Selectman Dick asked if the funding could come from General Government Buildings. The Board briefly reviewed the 4194 budget. Selectman Salatiello stated the Town Office is a public building and the public should have access, if someone wants to do damage they will but he feels this is overboard and expensive to do. The BoS took this under advisement.

C. Employee Resignation - Potential non-public discussion needed in accordance with RSA 91-A:3, II - Chair Olmstead read aloud AS Rollins' resignation; Dearest Board of Selectmen and TA Stafford - I am writing to inform you that late yesterday, I was

10/23/2019

BOS **Approved** Minutes

appointed the new full-time Town Administrator for the Town of Salisbury effective Monday, November 4, 2019. It has been an honor & pleasure to serve the residents of Sanbornton for the past 15 years and I will surely miss the job and its people but what I will miss the most are my co-workers old & new! So, I am formally resigning as the Town's Selectmen's Secretary & Administrative Specialist effective Wednesday, October 30, 2019, as I look to further my municipal career. I wish all of you the very best. Chair Olmstead made a **motion** to accept with deep regret the resignation of April Rollins as the Board's Recording Secretary and Administrative Specialist effective 10/30/19. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

C. Non-Disclosure Agreement with Eastman Hill Enterprises and the Town of Sanbornton - Chair Olmstead made a **motion** to sign the "NDA" between Eastman Hill Enterprises and the Town to obtain assessment information for an abatement. Selectman Dick **seconded** the motion. Selectman Salatiello stated he is opposed to this because the Town doesn't do this with other taxpayers and the information should be public, not confidential. Selectman Dick replied this is information that could be used against them, in a business sense. The **motion passed**. *Selectman Salatiello was opposed.*

4.0 Old Business - None at this time.

5.0 Town Administrator's Report

A. WRBP Update - TA Stafford stated she attended the WRBP meeting yesterday and they are looking to see if they can meet with the Board to discuss the way the voting is weighted, as well as the replenishment fund. TA Stafford explained that money goes in to a maintenance fund and the Town can take out what it has put in the fund, then can choose to pay it back over a ten-year period. Selectman Dick added that this would change the WRBP to a "Control District" so the Towns would have control and responsible for the expense, not the State. Selectman Salatiello replied if the Town agrees to do this there wouldn't be a violation of RSA 28 and it will impact the Town's taxes. Selectman Dick offered to reach out to House Representative, Timothy Lang to see where the proposed legislation is at. TA Stafford to schedule a meeting in November with the WRBP.

B. Tax Rate Setting - TA Stafford stated the MS-535 is being completed by the Town's Auditors, to determine the balance of the general fund.

C. Highway Lump Sum Payment - TA Stafford reported that the additional lump sum payment from 2018 needs to be completely spent by 2020 or it will lapse into the general fund, the remaining \$57K is being moved to line 4312.101.

D. Drug Take Back Program - Will be held on October 2, 2019 at the Life Safety Building from 10 a.m. to 2 p.m.

E. Public Hearing for Unanticipated Revenue - Will be held on November 6, 2019.

F. Supervisors of the Checklist - Will be meeting on October 25, 2019 from 7 to 7:30 p.m., which is the last day to change "party affiliation" before the primary (date to be determined).

6.0 Selectmen's Report

A. Update on the Work of the Planning Board - Chair Olmstead provided an update. TA Stafford explained that she has received an email from an abutter with concerns of how the meeting was run, time restrictions were placed on speaking and only new

10/23/2019

BOS **Approved** Minutes

information was allowed. Chair Olmstead replied how the meeting is run is at the discretion of the Planning Board's Chairman and the decision that was made with conditions can be appealed to the Zoning Board or the BoS then the Superior Court.

B. Update on the Work of the Capital Improvements Program Committee (CIPC) -

Selectman Dick stated the CIPC plans to meet with Fire, Police and the Library at their next meeting.

C. Update on the Work of the Solid Waste Committee - Selectman Dick provided an update. Chair Olmstead noted that single stream recycling is no longer cost effective and single source separation was started with glass last year but we may need to start baling cardboard, which means an operator would need to be trained.

D. Update on the Work of the Town Building Construction Committee - Will hold a meeting tomorrow at 6 p.m. at the Life Safety Building. Selectman Salatiello made a **motion** to extend the committee's charter until September 30, 2020, in order to provide options and get feedback. Selectman Dick seconded the motion, and the **motion passed** unanimously.

E. Update on the Work of the HISC - Selectman Dick stated they met today and made a few changes to the recommendations, which will be placed on the Selectmen's agenda in a few weeks.

7.0 Authorization Signatures: Payroll and Accounts Payable Register

A. Board Meeting: 10/9/19 -The Chair signed.

8.0 Review & Approve Minutes

A. BOS Meeting 10/16/2019 - Members of the Board reviewed the draft meeting minutes of October 16, 2019. Chair Olmstead made a **motion** to accept the draft meeting minutes of October 16, 2019 with corrections. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

B. BOS and Budget Committee Joint Meeting 10/19/2019 - Members of the Board reviewed the draft joint meeting minutes of October 19, 2019. Chair Olmstead made a **motion** to accept the draft joint meeting minutes of October 19, 2019 with corrections. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

9.0 Donations - None at this time.

10.0 ADJOURNMENT – Selectman Salatiello made a **motion** to adjourn the meeting at 6:54 p.m. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

11.0 NEXT MEETING(S) – The Selectmen will hold their regularly scheduled meeting on **Wednesday, October 30, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,
April Rollins, Administrative Specialist

Selectmen's Clerk _____
Approved 10/30/19

10/23/2019

BOS Approved Minutes