

Approved

SANBORNTON BOARD OF SELECTMEN'S MINUTES

October 16, 2019

Town Offices

The Board of Selectmen convened in regular session on Wednesday, October 16, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello, Selectman Jim Dick and Selectman John Olmstead. Town Administrator, Trisha Stafford was also present.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment - Nina Gardner Re: State Aid Funding to Schools & Towns - Nina Gardner stated she is here tonight as the Chair of the WRSD's Budget Committee because the State has increased the adequacy funding, so Tilton will be receiving \$437K, Northfield will be receiving \$33K and Sanbornton will be receiving \$189K due to the repealing of the 4% reduction of the stabilization grants. Nina Gardner explained that the School District has the option of holding a Special School District Meeting in order to expend the funds but her opinion is to give the money back to the voters and if a special meeting was to happen it will delay the setting of the tax rate for all three towns. Nina Gardner noted that it is a very long process and there is no guarantee the School District will let us use the money but it would be great to offset some expenses. Nina Gardner explained that the Town will be receiving its own municipal funds but the tax rate cannot be set without the School District and she has been reaching out to the other members of the WRSD's Budget Committee, the general consensus is to not hold the special meeting. Selectman Salatiello replied Towns have been victimized by the cutting of State aid and he feels the whole amount should be used to reduce taxes. Nina Gardner suggested the Board's opinion be communicated to the Town's School Board Representatives. Selectman Salatiello replied it is a one time payment and it should go back to the taxpayers. Nina Gardner stated she agrees due to the hardship on the taxpayers of the December tax bills and she is unsure how this will affect escrow accounts. Nina Gardner explained that the Town of Northfield is ready to set their tax rate, so there may be supplemental bills for Northfield if the School Board decides to hold a public hearing to spend the adequacy funding. TA Stafford noted the Town has received a check in the amount of \$32,840.44 dollars on October 9th and a public hearing will be needed to accept the funds and take any actions. Treasurer Cobb stated there is \$2,198,330 dollars in the general fund and suggested not delaying the setting of the tax rate. Selectman Dick made a **motion** that the BOS adopt the position that the additional school funds for Sanbornton be returned to the taxpayers. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. TA Stafford was asked to contact the Town's School Representatives. Chair Olmstead made a **motion** that the Town withhold \$5K of the municipal funds received with the rest to be applied to the reduction of the tax rate. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. TA Stafford to schedule a public hearing for the unanticipated funds on Wednesday, October 30, 2019.

3.0 New Business

A. ACH Transfers and Special Revenue Fund Balances - Chair Olmstead made a **motion** to authorize TC/TC Lonergan and Assistant TC/TC Landry the right to use FSB's iBusiness banking account for money transfers. Selectman Dick **seconded** the motion and the **motion passed unanimously**. Treasurer Cobb reviewed the current balances of the Town's special revenue funds which are as follows; Emergency Medical Service, Fire & Rescue Apparatus Equipment \$186,527.11 dollars, Cemetery Sales Fund \$17,578.01 dollars, Conservation Fund \$10,085.11 dollars, Forest Maintenance Fund \$78,386.63 dollars, Land Use Change Tax Fund \$73,296.24 dollars, P.D. Drug Forfeiture Fund \$424.75 dollars, Police Special Detail Fund \$24,143.07 dollars, Recreation Checking Account \$234.85 dollars, Recreation Revolving Fund \$109,282.85 dollars, Sewer Fund \$10,687.29 dollars and Town Hall Restoration Fund \$4,772.62 dollars.

B. Change Orders - Director Van Tassel addressed a change order for the paving work on Bay Rd and Upper Bay Rd. Selectman Dick had a question about the proposed funding line, #4312.101, which shows a balance of \$0 on the expenditure report. Director Van Tassel stated line #4312.101 should be the lump sum received from the state. TA Stafford explained that in August of 2017 the state gave the Town \$118,042 dollars but the funds only showed in the revenue line, so they will be applied to the expenditures line because all of the funds are still there. Director Van Tassel stated Bay Road & Upper Bay Road fall into the category of an unplanned project, so he will be utilizing some of the funds but he needs a way to track the remaining funds. TA Stafford will discuss this issue with the Finance Officer. Director Van Tassel stated he will not just be repairing the cracks on Bay Road & Upper Bay Road, he will be going out to the seams and he has a revised quote from Pike totaling \$52,403.75 dollars which is an additional \$17,143.75 dollars. Chair Olmstead noted the additional work should address Ralph Rathjen's email dated October 13, 2019. Chair Olmstead made a **motion** to approve the change order from Pike Industries totaling \$52,403.75 dollars which is an additional \$17,143.75 dollars for Bay Road & Upper Bay Road, funds to come from line #4312.101. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

C. Boy Scouts Food Drive Request - Chair Olmstead made a **motion** to allow the Boy Scouts permission to be at the Transfer Station on November 2nd and 9th with parental guidance, for the "Scouting for Food" program. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

C. Committee Appointments - Chair Olmstead made a **motion** to appoint Barbara Whetstone as an Alternate member on the Historic District Commission until March 2021. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

4.0 Old Business

A. Avitar Boat Kiosk - TA Stafford reported that TC/TC Lonergan has found funds to pay for Avitar's boat kiosk that can be effective January 2020 and bring in revenue. Selectman Dick made a **motion** to authorize TC/TC Lonergan to upgrade the Avitar system to include the boat kiosk in the amount of \$500 dollars, funds to come from line #4151.566. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

5.0 Town Administrator's Report

A. Health Trust - Dental Insurance Rates - TA Stafford reported that correspondence

has been received from the Health Trust that dental rates are increasing by 3.9% for all member groups.

B. Casella - TA Stafford stated that Casella is increasing the “ACR” transportation formula to \$58 dollars per ton effective November 15, 2019, which is currently \$38 dollars per ton. The BOS asked TA Stafford to invite the Transfer Station Manager and the Solid Waste Committee to the Board’s meeting next week for a discussion regarding the disposal rate change.

C. Phone/Internet Service - TA Stafford reported that she contacted a representative from Atlantic Broadband and they discussed the Town’s services after the contract is up in August of 2020. The current service is 60 Mb/s download speed with 6 Mb/s uploads and the representative suggested waiting until the phone contract expires before getting a new modem. Chair Olmstead suggested having representatives from Atlantic Broadband meet with the BOS to discuss VOIP, cell phones and internet at a future meeting.

6.0 Selectmen’s Report

A. Tree Warden and Town Hall Steward - TA Stafford stated she will be following up on the two suggested candidates for Tree Warden. The BOS asked that the vacant position of Town Hall Steward be advertised.

B. CIP Committee - TA Stafford reported that she has not heard back from Bob Lambert. TA Stafford to advertise the position.

7.0 Authorization Signatures: Payroll and Accounts Payable Register

A. Board Meeting: 10/2/19 -The Chair signed.

8.0 Review & Approve Minutes

A. BOS Meeting 10/9/2019 - Members of the Board reviewed the draft meeting minutes of October 9, 2019. Chair Olmstead made a **motion** to accept the draft meeting minutes of October 9, 2019 with corrections. Selectman Dick **seconded** the motion and the **motion passed**. *Selectman Salatiello abstained.*

9.0 Donations - None at this time.

10.0 ADJOURNMENT – Selectman Salatiello made a **motion** to adjourn the meeting at 6:59 p.m. Selectman Dick **seconded** the motion and the **motion passed unanimously**.

11.0 NEXT MEETING(S) – The Board will hold a joint meeting with the Budget Committee on **Saturday, October 19, 2019 at 9:00 a.m.** The Selectmen will hold their regularly scheduled meeting on **Wednesday, October 23, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,
April Rollins, Administrative Specialist

Selectmen’s Clerk _____
Approved 10/23/19