

Approved

SANBORTON BOARD OF SELECTMEN'S MINUTES

June 6, 2018

Town Offices

The Board of Selectmen convened in regular session on Wednesday, June 6, 2018 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello and Selectman Katy North. Town Administrator, Katie Ambrose was also present. Selectman John Olmstead was absent.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment - Bob Guida, Republican Senator Re: Update - Senator Guida reported on the various things currently being discussed in Concord i.e. jobs, opioid epidemic, etc. and noted that he is on the Finance Committee and the Ways & Means Committee. Senator Guida informed the Board that he would be running for office again this year and is touching base with communities to hear their concerns. Selectman Salatiello asked if the Meals & Rooms tax has been increased to 25%? Senator Guida replied he was uncertain but would check. Selectman Salatiello stated the Flood Control Reimbursement funds are important and asked Senator Guida to keep them in mind. TA Ambrose noted those funds have been received for the past two years.

3.0 Business

3.1 Appointment – Kenneth Carleton for Franchise Agreement Advisory Committee, Alternate Member - Chair North made a **motion** to appoint Kenneth Carleton as an Alternate member to the Franchise Agreement Advisory Committee with a term ending 3/15/2019. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Chair North swore-in Kenneth.

3.2 Bond Anticipation Note Bid Award - The Board reviewed an email from the NH Municipal Bond Bank reflecting three bids they received from local banks for the Lower Bay Road project (state -owned portion). Selectman Salatiello made a **motion** to award the bid to Franklin Savings Bank with a fixed bond interest rate of 1.90%. Chair North **seconded** the motion and the **motion passed unanimously**. TA Ambrose noted the final documents need to be signed by June 27th and the closing will be on July 10th.

3.3 Selectmen's Schedule for Court Dates - TA Ambrose explained that one of the Selectmen would need to be available the last week of June from Monday through Thursday between the hours of 10:00 a.m. to 12:00 p.m. and 2:00 p.m. to 4:00 p.m. Selectman Salatiello stated he feels he has a conflict of interest. Chair North replied she could be available on Monday and Wednesday. TA Ambrose will contact Selectman Olmstead regarding the other days.

3.4 Monthly Expenditure Report - May - TA Ambrose and the Board reviewed.

4.0 Other Business

6/6/2018
Minutes

BOS Approved

4.1 LRPC Electricity Supply Contract Update - The Board reviewed an email from the LRPC stating the electricity contract signing has been moved to June 20th and bids would be available for the Town to review by June 13th. Chair North replied she would be available to sign the contract on 6/20/18 around 1 p.m.

5.0 Selectmen's Reports

5.1 Transfer Station - Operations Manual - Chair North reported that the manual is almost complete.

5.2 Smoking Policy - Selectman Salatiello made a **motion** to rescind the Smoking Policy in the Personnel Policy and refer to the Town's current Smoking Policy. Chair North **seconded** the motion and the **motion passed unanimously**. Chair North made a **motion** to adopt the amended Smoking Policy effective 6/6/18. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Selectman Salatiello made a **motion** to adopt the Transfer Station's smoking signs effective 6/6/18. Chair North **seconded** the motion and the **motion passed unanimously**.

5.3 Use of Town Dump Ordinance - Chair North explained the ordinance was adopted in 1988, amended in 1991 and will need to go on the Town's Warrant this March to be rescinded.

6.0 Authorization Signatures: Payroll & the Accounts Payable Register – The BOS reviewed & signed the payroll and the accounts payable registers, a copy was made available for public inspection.

6.1 Board Meeting: 5/23/18 -The Clerk signed.

6.2 2018 Sewer Warrant - Chair North made a **motion** to approve the 2018 Sewer Warrant, for collection of the sewer users fees in the amount of \$67,138.09 dollars. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

7.0 Review & Approve Minutes

7.1 BOS Meeting 5/30/18 draft - Members of the Board reviewed the draft meeting minutes of May 30, 2018. Chair North made a **motion** to accept the draft meeting minutes of May 30, 2018 with changes. Selectman Salatiello **seconded** the motion. The **motion passed unanimously**.

7.2 7.1 BOS Meeting 5/30/18 non-public draft - Members of the Board reviewed the draft non-public meeting minutes of May 30, 2018. Chair North made a **motion** to accept the draft non-public meeting minutes of May 30, 2018 with changes. Selectman Salatiello **seconded** the motion. The **motion passed unanimously**.

8.0 Donations - None at this time.

9.0 ADJOURNMENT – Selectman Salatiello made a **motion** to adjourn the meeting at 5:57 p.m. Chair North **seconded** the motion and the **motion passed unanimously**.

10.0 NEXT MEETING(S) – The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, June 13, 2018 @ 5:00 p.m.** at the **Sanbornton Town Offices**.

Respectfully submitted,
April Rollins, Administrative Specialist

Approved on 6/13/18

Selectmen's Clerk

6/6/2018
Minutes

BOS Approved