

# Approved

## SANBORTON BOARD OF SELECTMEN'S MINUTES

*August 28, 2019*

### Town Offices

The Board of Selectmen convened in regular session on Wednesday, August 28, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello and Selectman John Olmstead. Interim Town Administrator, Jim Omara and Town Administrator, Trisha Stafford were also present. Selectman Katy North was present via conference call.

**1.0 Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.

**2.0 Public Comment** - None at this time.

### **3.0 Business**

**A. Survey of the Sanbornton Historic District - Mae Williams** - Jim Dick, Member of the HDC, explained they were awarded a grant to get an updated survey of the historic district with a net cost of zero to the Town and they only received one response to the RFP from Mae Williams, which some of the members are familiar with. Interim TA Omara noted that the HDC should try to get the survey completed before June 30th or the funds would need to be encumbered. Chair Olmstead made a **motion** to award the contract for the survey of the Historic District to Mae Williams, in the amount not to exceed \$3,500 dollars. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

**B. Property Liens - Non-Public Session under RSA 91-A:3 II (c)** - Selectman North made a motion to go into non-public session at 5:07 p.m. Chair Olmstead seconded the motion. Roll call vote, Salatiello – aye, North– aye and Olmstead–aye. The Board reconvened the public session at 5:40 p.m. Chair Olmstead announced that no decisions were made while in non-public. Chair Olmstead made a **motion** to seal the minutes of the non-public session. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Roll call vote, Salatiello – aye, North– aye and Olmstead–aye. The motion passed unanimously. Selectman North made a **motion** to table a decision for the property lien on Tax Map 20, Lot 62 and move the following properties to tax deed; Tax Map 3, Lot 9, Tax Map 22, Lot 14.2, Tax Map 15, Lot 11, Tax Map 9, Lot 73.1, Tax Map 23, Lot 46, Tax Map 16, Lot 44, Tax Map 24, Lot 19 and Tax Map 12, Lot 2. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

**C. PAFs** - Chair Olmstead made a **motion** to approve the PAF for Rick Razinha's resignation effective 9/21/19. Selectman North **seconded** the motion and the **motion passed unanimously**. Chair Olmstead thanked Manager Razinha for everything and making the Transfer Station a wonderful place. Chair Olmstead made a **motion** to approve the PAF for Gloria Landry to hired as the Assistant TC/TC at grade 12, step 3, effective 9/9/19. Selectman Salatiello **seconded** the motion and the **motion passed**. *Selectman North was opposed*. Chair Omstead made a **motion** to accept the resignation of Juliana

Loneragan as Recreation Coordinator effective 8/20/19. Selectman Salatiello **seconded** the motion and the **motion passed**. *Selectman North was abstained*. Selectman Salatiello made a **motion** to appoint Juliana Lonergan as the TC/TC effective 8/21/19 at grade 16, step 2 until March 11, 2020. Chair Olmstead **seconded** the motion and the **motion passed**. *Selectman North was opposed*.

#### **4.0 Other Business** - None at this time.

#### **5.0 Town Administrator's Report**

**A. Joint Meeting of the BOS, PB and ZBA** - TA Stafford stated she would be organizing the joint meeting. Selectman North stated the case went from the PB then to the ZBA which was denied so the recourse would be to go to the BOS then to the Superior Court. TA Stafford stated the issue should be handled at a lower level before the Town end up in Court suing ourselves. Selectman North replied for all three of the boards to hold a joint meeting is out of order and there is a process that should be followed, the BOS need to stay out of it because the Selectman are the "end all, be all". The rest of the Selectman agreed. TA Stafford to let Planning Assistant Laurin know.

**B. LRPC Commissioner Recommendation** - The PB needs to recommend a member for the Selectmen vote on for the LRPC.

**C. Highway Department** - Will be going back to winter hours next week.

#### **6.0 Selectmen's Report**

**A. Perambulation** - TA Stafford was asked to contact Joanne Dover to see if she would be interested in conducting the perambulation.

**B. Meet & Greet** - Selectman Salatiello stated the Library Director is agreeable to hold a meet & greet for the new TA, Selectman, Assistant TC/TC and TC/TC.

**C. Property Liens for Assistance** - Selectman Salatiello stated there were approximately fifty (50) abatements approved and if any of those property owners have received general assistance in the past then a lien should be placed on their property between the TC/TC's Office and the OverSeer of the Public Welfare (RSA 165:28-a).

**D. 8/21/19 BOS Meeting** - Selectman Salatiello stated he disagrees with Selectman North's comments last week and feels the BOS complied with State Law. Selectman Salatiello stated he likes transparency and fully supports the actions of the Chair, who should be complimented on how the meetings are run.

#### **7.0 Authorization Signatures: Payroll and Accounts Payable Register**

**A. Board Meeting: 8/7/19** -The Clerk signed.

#### **8.0 Review & Approve Minutes**

**A. BOS Meeting 8/21/2019** - Members of the Board reviewed the draft meeting minutes of August 21, 2019. Chair Olmstead made a **motion** to accept the draft non-public meeting minutes of August 21, 2019 without correction. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

#### **9.0 Donations** - None at this time.

**10.0 ADJOURNMENT** – Selectman North made a **motion** to adjourn the meeting at 6:26 p.m. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

**11.0 NEXT MEETING(S)** – The Selectmen will hold their regularly scheduled meeting on **Wednesday, September 4, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,  
April Rollins, Administrative Specialist

Selectmen's Clerk \_\_\_\_\_  
Approved 9/4/19