

Approved

SANBORNTON BOARD OF SELECTMEN'S MINUTES

August 21, 2019

Town Offices

The Board of Selectmen convened in regular session on Wednesday, August 21, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello and Selectman John Olmstead. Interim Town Administrator, Jim Omara was also present. Selectman Katy North was present via conference call. Town Administrator, Trisha Stafford was not present.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance. Selectman North stated she doesn't want to be included in the non-public session, she is not willing to participate in any discussions regarding the hiring of any of the Town of Sanbornton TC/TC Office & positions for TC/TC, deputy or otherwise in that office. On Monday 8/19/19 she was contacted while on vacation to be part of an emergency meeting of the BOS to discuss Courtney Plamondon's resignation which was the only agenda item listed. Upon the answering of the phone to participate, she heard the Chairman announce that an emergency meeting was no longer needed and also heard Selectman Salatiello thank the Chairman & others for their hard work and efforts to resolve the matter. She asked several times, what was going on, what happened to the emergency, did it just go away? She was told by the Chair there was no longer a meeting needed and the call lasted three minutes and then the phone was hung up. What she does know is that the Board accepted both resignations from the TC/TC Office prior to any emergency that was presented. As far as she knew the TC/Tc's last day was effective August 23rd but she received a call on August 20th from resident's complaints that there was no longer a TC/TC, keys had been taken and the office was empty. Decisions were made without any public meeting posted or a notice to the full board of Selectmen including herself, so there are still no answers to the question, as to what is going on at the Town Office. She asked if anyone contacted Legal Counsel to confirm that the Board has legal justification for the actions they have taken are in order and she reminded the Board there was no public meeting or the board to give any one selectmen the authority to take any of these actions, as one member of the Board. She was asked to extend her resignation until August 31st to remain a part of this body and both of the other Selectmen voted in favor of the reconsideration of her original resignation and is still a part of this body but has not been made aware of any actions or emergencies, even though she is available through many different forms of communication. Lastly one Selectman can not act alone and she would like an explanation in the change of process to appoint someone in her stead, as interviews have been rescheduled by the Chair and not by a vote of the board. She has worked very hard and takes offense to being excluded for the Board's actions. The Selectmen, in her opinion, are violating RSA 91-A:2(a) "The Public's Right to Know" and additionally violating the Selectmen's Operational Guidelines dated 10/26/16 which they all raised their right hand for and took the oath. Selectman North dismissed herself from the remainder of the

meeting.

2.0 Non-public Session 91-A:3 II (b) - Hiring of a Public Employee - Chair Olmstead made a **motion** to go into non-public session at 4:05 p.m. Selectman Salatiello **seconded** the motion. Roll call vote, Salatiello – aye, North– aye and Olmstead–aye. The Board reconvened the public session at 5:09 p.m. Chair Olmstead announced that no decisions were made while in non-public. Chair Olmstead made a **motion** to seal the minutes of the non-public session. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Selectman Salatiello made a **motion** that the BOS hire Gloria Landry as the Assistant TC/TC, which is a full-time position to assist the TC/TC. Chair Olmstead to contact Gloria and offer her the position. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

3.0 Public Comment - None at this time.

4.0 Business

A. Interviews for Town Clerk/Tax Collector Position - The Board interviewed Juliana Lonergan, Christine Drew and Meg Gilman for the position of TC/TC, with some of the interviews taking place later in the meeting. Selectman Salatiello made a **motion** to appoint Juliana Lonergan as the Town Clerk/Tax Collector until March Town Meeting. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

B. Fire Department Power Cot & Accessories Purchase - Chair Olmstead made a **motion** to approve the purchase of a stryker power cot (\$15,081.68), a smart power kit (\$1,072.10) and two 4G modems (\$1,446.00) for the Sanbornton Fire & Rescue Department with the funds to come from the “Emergency Medical Service, Fire and Rescue Apparatus & Equipment Fund, in the total amount of \$17,599.78 dollars. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

C. Patrolman’s Resignation - Chair Olmstead made a **motion** to accept the resignation of Officer Gary Boisvert effective 8/24/19. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

D. Lakes Region Planning Commission – Commissioner Resignation - Chair Olmstead made a **motion** to accept the resignation of Karen Ober as the Town’s LRPC Commissioner with regret. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

E. Lakes Region Planning Commission – Heating Oil & Propane Cooperative Bid - Interim TA Omara reported that the Town will see a savings on Oil at \$2.105 per gallon (last year was \$2.449) and Propane at \$1.135 per gallon (last year was \$1.999) from Irving Energy and the TA has signed the supply agreements under the authority of the Selectmen.

F. Transfer Station Manager - Resignation - Chair Olmstead made a **motion** to accept the resignation of Rick Razinha as the Town’s Transfer Station Manager effective 9/21/19 with regret. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. TA to advertise.

5.0 Other Business

A. DPW Truck Bid - Chair Olmstead made a **motion** to accept the bid for a 6-wheel

plow and dump truck from Liberty International Trucks/H.P. Fairfield in the amount of \$139,854 dollars subject to lease/purchase financing. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Interim TA Omara noted that the approved amount from the 2019 Warrant Article #7 was \$175K.

B. Town Clerk/Tax Collector's Office Schedule - TA Omara reported that the TC/TC's Office is being covered by the towns of Canterbury, Sandwich & Mason and they have come up with a schedule through September 6th. Chair Olmstead thanked Jim and Trish for setting up the schedule.

C. Restoration of Involuntarily Merged Lots - Interim TA Omara explained that approval was granted conditionally for the un-merger of involuntary merged lots on 2/25/15 Tax Map 11, Lot 29, owned currently by Ronald & Eva Davis and the conditions were supposed to be met within a 12-month period but they were not. Chair Olmstead made a **motion** to revoke the previous approval for an un-merger of Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

6.0 Town Administrator's Report

A. Signature Items - The Board approved/signed an Intent to Cut for Tax Map 15, Lot 91, a Yield Tax for Tax Map 24, Lot 2, a payment from the Police Special Detail fund in the amount of \$182.61 and a bill from the Ambulance fund in the amount of \$409.78 dollars.

B. Planning Board Request for Legal Counsel - TA Omara stated the Planning Board has requested to utilize Town Counsel to see if she would be amenable to release an email that was sent to the ZBA in regards to an agritourism operation. TA Omara stated he would also be arranging a meeting between the ZBA, the PB and the BOS, to discuss roles & responsibilities and recommended the BOS table the request. Evelyn Auger asked if the question is regarding a current issue and TA Omara replied yes, a decision was made then appealed to the ZBA then kicked back to the PB.

C. Abatement Interest - TA Omara reported that the abatements went out without the interest of 6% and checks have been mailed out this week.

7.0 Selectmen's Report

A. Update on the Work of the Planning Board - Chair Olmstead provided an update.

8.0 Authorization Signatures: Payroll and Accounts Payable Register

A. Board Meeting: 7/24/19, 8/2/2019 and 8/5/19 -The Clerk signed.

9.0 Review & Approve Minutes

A. BOS Meeting 8/7/2019 - Members of the Board reviewed the draft meeting minutes of August 7, 2019. Chair Olmstead made a **motion** to accept the draft non-public meeting minutes of August 7, 2019 without correction. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

B. BOS Meeting 8/19/2019 - Members of the Board reviewed the draft meeting minutes of August 19, 2019. Chair Olmstead made a **motion** to accept the draft non-public meeting minutes of August 19, 2019 without correction. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

10.0 Donations - None at this time.

11.0 ADJOURNMENT – Chair Olmstead made a **motion** to adjourn the meeting at 6:26 p.m. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

12.0 NEXT MEETING(S) – The Selectmen will hold their regularly scheduled meeting on **Wednesday, August 28, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,
April Rollins, Administrative Specialist

Selectmen's Clerk _____
Approved 8/28/19