

Approved

SANBORNTON BOARD OF SELECTMEN'S MINUTES

June 26, 2019

Town Offices

The Board of Selectmen convened in regular session on Wednesday, June 26, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello, Selectman Katy North and Selectman John Olmstead. Interim Town Administrator, Jim Omara was present.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment - None at this time.

3.0 Business

3.1 Board & Committee Appointments: Conservation Commission – Ray Masse - Chair Olmstead made a **motion** to appoint Ray Masse to the Conservation Commission until March 31, 2020. Selectman North **seconded** the motion and the **motion passed unanimously**. Selectman North swore-in Ray Masse.

3.2 Amendment to the Payment In Lieu Of Taxes (PILOT) Agreement executed between the Town of Sanbornton and NhSolarGarden.Com, LLC - Non-Public Session under RSA 91-A:3 II (I) - Chair Olmstead suggested the BOS go into non-public session to review Town Counsel's advice. Selectmen Salatiello objected because he feels the Board should be transparent and everyone should be able to know what the Attorney's advice is, so it shouldn't be kept from the public. Chair Olmstead made a **motion** to go into non-public session at 5:06 p.m. Selectman North **seconded** the motion. The Motion passed. Roll call vote, Salatiello – nay, North– aye and Olmstead–aye. The Board reconvened the public session at 5:16 p.m. Selectman North announced that while in non-public session the Board discussed the 2nd amendment that has been drawn up by Town Counsel. Selectman North made a **motion** that the Town of Sanbornton propose a 2nd amendment to the NhSolarGarden.Com, LLC's PILOT agreement, to extend the PILOT by three years until July 1, 2022 and that the megawatts be recalculated every five years because time is of the essence. Chair Olmstead **seconded** the motion and the **motion passed. Selectmen Salatiello was opposed**. Selectman North made a **motion** to attach the two letters from the correspondence file to the BOS 6/26/19 meeting minutes. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North noted that the Town's counter proposal will be sent to the NhSolarGarden.Com, LLC. There was a brief discussion after the Board's public vote and the non-public minutes were not sealed.

3.3 Non-Public Session under RSA 91-A:3 II (a) - Chair Olmstead made a **motion** to go into non-public session at 5:31 p.m. Selectman North **seconded** the motion. The Motion passed. Roll call vote, Salatiello – aye, North– aye and Olmstead–aye. The Board reconvened the public session at 5:40 p.m. Selectman North announced that while in non-public session a decision was made to hire Joshua Dow as a Highway Department Truck Driver at grade 10, step 1, with a 12 month positive review and the successful

completion of obtaining a CDL “B” an increase to grade 12, step 1, effective 7/1/19. The minutes were not sealed.

3.4 Acceptance of NH Division of Historical Resources Grant - \$3,500 for a mapping study & update of the Sanbornton Historic District - Chair Olmstead, Franz Vail and TC/TC Plamondon will coordinate a future date to sign, certify and notarize the grant documents.

3.5 Interim Town Administrator Services Agreement with Municipal Resources, Inc. - The BOS agreed that Interim TA Omara would work on Tuesday, Wednesday & Thursday during the week until a new TA is hired. Selectman North made a **motion** to approve the contract between the Town of Sanbornton and Municipal Resources Inc. for an Interim TA. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

4.0 Other Business

4.1 Process Discussion - Town Building Space & Safety Needs - Selectman North asked if the Board would like to establish a committee to work with BPS? Selectman Salatiello stated a lot of people feel that the Fire and Police Departments need updating but not the Town Offices. Selectman Salatiello noted that the Town Hall needs to be looked at and he feels there should be a small committee to look at the building plus any safety issues. Selectman Salatiello suggested that Nina Gardner and Earl Leighton be contacted because they both have different philosophies but they both agree that new buildings are needed. Selectman North stated the 2 million dollar interest rate that has been thrown around, is not factual and the actual rate was 2.6%. Selectman Salatiello requested a copy of the report from Bond Counsel. Selectman North made a **motion** to appoint a Town Building Construction Committee to consist of four citizens, a Selectman and BPS, in order to reevaluate the Town’s options with the information presented at the last Town Meeting by the contractor to meet the Town’s comprehensive building space needs. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

4.2 Town Administrator Search - Update - Chair Olmstead reported that the hiring panel had twelve applicants which was narrowed to six but only one applicant is being recommended to the Selectmen by unanimous vote. **Non-Public Session under RSA 91-A:3 II (a)** - Selectman North made a **motion** to go into non-public session at 6:13 p.m. Chair Olmstead **seconded** the motion. The Motion passed. Roll call vote, Salatiello – aye, North– aye and Olmstead–aye. The Board reconvened the public session at 6:19 p.m. Selectman North announced that while in non-public session a decision was made to contact a potential candidate for the TA position and schedule a non-public session. Chair Olmstead made a **motion** to seal the minutes of the non-public session. Selectman North **seconded** the motion and the **motion passed unanimously**.

4.3 Gazebo Repairs - Selectman North made a **motion** to accept the proposal from Indian Ledge Services to repair the gazebo for \$400 dollars, with the funds to come from #4915.110. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. The Town Hall Steward will be asked to tape off the area and put up some signage.

4.4 Capital Alarm Systems - AS Rollins explained that Capital Alarm was at the office this morning because the alarm system was disarmed accidentally and TA Ambrose has been removed from the code list. Copies of the user manual are being emailed.

5.0 Town Administrator’s Report - None at this time.

6.0 Selectmen's Report

6.1 Update on the work of the Planning Board - Chair Olmstead provided an update.

6.2 Town Beaches - Selectman North stated the Recreation Commission is creating new signs for the Town Beaches. Selectman North made a **motion** to have the Recreation Coordinator remove the lifeguard chairs from the Town Beaches immediately. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

6.3 Resignation - Selectman North stated she has served the Town for over 20 years and has accomplished many great things that she is proud to say she has had a string hand in making the Town what it is today. Selectman North stated it has come to her attention that no matter what good deed you do, or how much you try and work to make things better for all, it never seems to be enough to keep great things going. Selectman North stated she finds it upsetting, to say the least, that social media and small community groups that continually pop up are allowed to circumvent the true spirit of democracy the way our forefathers set it up to be. Selectman North stated she finds the select few that go behind the scenes and always try and back door the process for the greater good of themselves and not the betterment of the community to be quite disturbing, she has noticed over the past year not one of these people stepped forward to run for office and serve this Town in a positive capacity to move the Town forward in a productive and meaningful way, to serve the community instead of serving their own agendas. Selectman North announced with great sadness, that effective August 1, 2019 she will be resigning as a Selectman but wishes the Town luck in the future because Sanbornton is a great Town with a lot of great people but the greatness of it all won't survive without the greater good being everyone's priority. Chair Olmstead made a **motion** to accept Selectman North's resignation with deep regret. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

7.0 Authorization Signatures: Payroll and Accounts Payable Register

7.1 Board Meeting: 6/5/2019 -The Clerk signed.

7.2 PAFs - Chair Olmstead made a **motion** to approve the 2% COLA increase for the Highway Department's employees, effective 7/1/19. Selectman North **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to approve the 2% COLA increase for Justin Howe, Kevin McIntosh, Steve Hankard, Warren Thompson, Cal DiNitto and Merrick Weisensee effective 7/1/19. Selectman North **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to approve the PAF for Gary Boisvert with an increase to grade 15, step 8 effective 7/1/19. Selectman North **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to approve the PAF for Shane Morton with an increase to grade 15, step 2 effective 7/1/19. Selectman North **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to approve the PAF for Bernadette Donovan with an increase to grade 5, step 5 effective 7/1/19. Selectman North **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to approve the 2% COLA increase for the Recreation Department's employees, effective 7/1/19. Selectman North **seconded** the motion and the **motion passed unanimously**.

7.3 Implicit Transfers - Selectman North made a **motion** to rescind the vote for the Fire Department's implicit transfer made on May 22nd, in the amount of \$8,500 dollars. Chair

Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Fire Department's implicit transfer to over expend line #4220.629 by \$7,164 dollars and under expend line #4220.195. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Fire Department's implicit transfer to over expend line #4220.111 by \$8,320 dollars and under expend line #4220.112. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Fire Department's implicit transfer to over expend line #4220.190 by \$2,365 dollars and under expend line #4220.112. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Fire Department's implicit transfer to over expend line #4220.660 by \$7,202 dollars and under expend line #4220.195. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Fire Department's implicit transfer to over expend line #4220.660 by \$2,050 dollars and under expend line #4220.566. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Fire Department's implicit transfer to over expend line #4220.629 by \$7,164 dollars and under expend line #4220.195. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Planning Board's implicit transfer to over expend line #4191.000 by \$10,326 dollars and under expend line #4191.120 by \$750, line #4191.110 by \$3,900, line #4191.120 by \$3,200, line #4191.830 by \$470 and line #4155.800 by \$2,006. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Transfer Station's implicit transfer to over expend line #4324.390 by \$27,937.97 dollars and under expend line #4721.200 by \$19,353, line #4155.950 by \$5,000 and line #4155.217 by \$3,585. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Transfer Station's implicit transfer to over expend line #4324.380 by \$3,600 dollars and under expend line #4324.590 by \$1,957, line #4324.580 by \$200, line #4324.560 by \$250, line #4324.628 by \$600 and line #4220.195 by \$593. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Highway Department's implicit transfer to over expend line #4312.694 by \$21,200 dollars and under expend line #4312.380 by \$8,800, line #4312.635 by \$4,200, line #4312.830 by \$1,850, line #4312.841 by \$2,300, line #4312.835 by \$2,255 and line #4312.660 by \$2,000. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Highway Department's implicit transfer to over expend line #4312.691 by \$10,082 dollars and under expend line #4312.398 by \$10,082. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Police Department's implicit transfer to over expend line #4210.115 by \$5,000 dollars and under expend line #4210.140. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to approve the Police Department's implicit transfer to over expend line #4210.115 by \$1,500 dollars and under expend line #4210.635. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

7.4 Library Trustees Re: Disbursement Request - Selectman North made a **motion** to authorize the first half of the Library's disbursement in the amount of \$74,911.50 dollars. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. *The Board took a brief recess at 7:15 p.m. until 7:21 p.m.*

7.5 Town Forester Contract - Chair Olmstead made a **motion** to have the Board's Clerk sign the Town Forester Contract from 6/13/19 to 6/30/2022. Selectman North expressed concern with some of the language in the contract and the date of 6/13/19. Chair Olmstead rescinded his motion. Selectman North to follow up with Brad Crosby.

7.5 Abatements - Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 3, Lot 13, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 4, Lot 1, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 20, Lot 15.3, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 12, Lot 10, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 11, Lots 81 and 82, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 11, Lot 50, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 10, Lot 63 and 91, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 10, Lot 20, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 23, Lot 56, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application to reduce the 2018 assessed value for Tax Map 24, Lot 47, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$8,800 dollars for Tax Map 10, Lot 114, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$9,300 dollars for Tax Map 10, Lot 89, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$78,100 dollars for Tax Map 3, Lot 49.7, as recommended by the assessors and to add a note for an annual inspection to the tax card. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$14,000 dollars for Tax Map 8, Lot 2, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$676 dollars for Tax Map 9, Lot 22, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed**

unanimously. Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$700 dollars for Tax Map 10, Lot 32, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$126,900 dollars for Tax Map 11, Lot 6, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$76,600 dollars for Tax Map 11, Lot 47, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$6,300 dollars for Tax Map 12, Lot 11, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$54,473 dollars for Tax Map 15, Lot 94.3, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$100 dollars for Tax Map 15, Lot 70, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$17,600 dollars for Tax Map 16, Lot 10.1, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$30,300 dollars for Tax Map 15, Lot 120, as recommended by the assessors and review after 4/1/2020 of roof improvements. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$89,400 dollars for Tax Map 17, Lot 95, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$64,199 dollars for Tax Map 16, Lot 64, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$27,000 dollars for Tax Map 17, Lot 4.4, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$47,400 dollars for Tax Map 20, Lot 27, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$11,100 dollars for Tax Map 20, Lot 64.2, as recommended by the assessors. Chair Olmstead **seconded** the motion and the **motion passed unanimously.** Selectman North made a **motion** to grant the abatement application to reduce the 2018 assessed value by \$70,500 dollars for Tax Map 23, Lot 36.2A, as recommended by the assessors. Selectman Salatiello **seconded** the motion and the **motion passed unanimously.**

8.0 Review & Approve Minutes

8.1 BOS Meeting 6/12/2019 - Members of the Board reviewed the draft meeting minutes

6/26/2019

BOS Approved Minutes

of June 12, 2019. Chair Olmstead made a **motion** to accept the draft meeting minutes of June 12, 2019 with changes. Selectman North **seconded** the motion and the **motion passed unanimously**.

9.0 Donations - None at this time.

10.0 ADJOURNMENT – Selectman North made a **motion** to adjourn the meeting at 8:24 p.m. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

11.0 NEXT MEETING(S) – The Selectmen will hold their regularly scheduled meeting on **Wednesday, July 10, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,
April Rollins, Administrative Specialist

Approved on 7/10/19 _____

Selectmen's Clerk