

Approved

SANBORTON BOARD OF SELECTMEN'S MINUTES

May 15, 2019

Town Offices

The Board of Selectmen convened in regular session on Wednesday, May 15, 2019 at 4:30 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello, Selectman John Olmstead and Selectman Katy North. Town Administrator, Katie Ambrose was present.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment - None at this time.

3.0 Business

3.1 LRPC Electricity Supply MOU - TA Ambrose stated the LRPC will be going out to bid again soon to get a savings on electricity rates, RFPs will be sent out in June and contracts will be ready for July. TA Ambrose noted the Town could see a potential savings of \$1,780 dollars and this program has been beneficial for the Town, so she recommends the Town continue. Chair Olmstead made a **motion** to participate in the MOU with LRPC and the Town of Sanbornton, to move forward with the RFP. Selectman North **seconded** the motion and the **motion passed unanimously**. Clerk Salatiello signed the MOU.

3.2 2018 Audit Discussion - TA Ambrose stated there were two findings from the 2018 Audit, one of the findings regarding deposits has been discussed but the second finding was that postemployment benefits other than pensions (GASB 75) should be calculated annually. TA Ambrose explained that the calculation measures the impact retirees have on health insurance premiums which cannot be done internally and the Town would need to hire an Actuary which would be costly. TA Ambrose stated it is up to the Board to choose to address or leave this on the Audit report moving forward as an adverse opinion, and noted the Town has one retiree. Selectman Salatiello asked if this should be referred to the HISC? Selectman North replied the BOS should make the HISC aware there is a factor in the Town's premium. The Board agreed unanimously to leave the adverse opinion "as is".

3.3 Primex Contribution Assurance Program (CAP) - TA Ambrose reported that Primex has offered the opportunity again to enter into their Contribution Assurance Program, which the Board choose not to enter into last year. Without the CAP the Property & Liability rates saw a 2.2% reduction and Worker's Compensation saw an increase of 20.4%, likely due to the increase in claims. The Board took under advisement and left the plans "as is".

4.0 Other Business

4.1 Assessing/Abatement Budget Discussion - Selectman North stated she has read the assessing contract which does include inspections for the interior/exterior of newly or

newly constructed homes. Selectman North explained that some of the abatements do not belong in this process because some of these are not getting a reduction in their assessments, so those requests belong in the planning/zoning process and not here. Selectman North suggested having Jeff Earls meet with the BOS to discuss the interior inspections and for an explanation of why these abatement requests are being processed and why it is taking so long because the Assessing Assistant needs time to prepare and the Town Administrator needs time to review. TA Ambrose to contact Jeff Earls to request the abatements be submitted no later than Tuesday at close of business and schedule a meeting with Jeff.

5.0 Business (Cont.)

5.1 5:00 PM *Public Hearing* - Discretionary Preservation Easement Application for 272 Perkins Rd per NH RSA 79-D - Chair Olmstead read aloud the Public Hearing Notice and opened the hearing at 5:05 p.m. Franz Vail provided the Board with the Preservation Alliance's assessment from 2011 and pictures of the repairs made to the barn that was first constructed in 1796 (Tax Map 23, Lot 66). Chair Olmstead asked if the barn was part of the national registry and Franz replied the barn is eligible but he has not had it listed. TA Ambrose noted if the BOS approves the easement they need to determine an assessment of 25% to 75%, the other two discretionary preservation easements in town are assessed at 75% (reduction). Chair Olmstead closed the public hearing at 5:22 p.m. Chair Olmstead made a **motion** to approve the discretionary preservation easement for the barn located at 272 Perkins Road (Tax Map 23, Lot 66) pursuant to RSA 79-D for 10 years at 75%. Selectman North **seconded** the motion and the **motion passed unanimously**.

5.2 Board & Committee Appointments: Planning Board, Alternate Member - Kalena Graham - Chair Olmstead made a **motion** to appoint Kalena Graham as an Alternate member on the Planning Board until 3/31/2021. Selectman North **seconded** the motion and the **motion passed unanimously**. Selectman North swore-in Kalena.

6.0 Town Administrator's Report

6.1 Health Insurance Study Committee - TA Ambrose reported that the HISC's first meeting will be held on May 16th @ 2 p.m.

6.2 Highway Department - Summer Hours - The Board agreed to allow the Highway Department to start their four 10-hour days for the summer months starting May 20th.

7.0 Selectmen's Report

7.1 Update on the work of the Recreation Commission - Chair Olmstead provided an update.

7.2 Huse Road - Repairs - Selectman North has met with the Director Van Tassel and they are working with the property owner to repair the road.

7.3 Update on the work of the Historic District Commission - Selectman Salatiello provided an update.

8.0 Authorization Signatures: Payroll and Accounts Payable Register

8.1 Board Meeting: 5/1/2019 - The Clerk signed.

8.2 Tax Warrant - The BOS signed.

8.3 Eversource Pole Attachment Application - Selectman North made a **motion** to sign

the pole attachment agreement with EverSource to hang flags on the telephone poles with lights. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

8.4 Abatements - Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 47, to leave the assessment at \$869,600 dollars because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 3, Lot 162, to leave the assessment at \$59,100 dollars because the burden of proof is not shown under good cause pursuant to RSA 76:16, and is a civil matter. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 3, Lot 163, to leave the assessment at \$251,600 dollars because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to deny the abatement application for Tax Map, 24, Lot 48.1 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Selectman North **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 48.3 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 48.2 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to deny the abatement application for Tax Map, 24, Lot 48.5 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Selectman North **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 48.6 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 48.7 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 48.8 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 24, Lot 48.9 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to deny the abatement application for Tax Map 11, Lot 76 because the burden of proof is not shown under good cause pursuant to RSA 76:16. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

9.0 Review & Approve Minutes

9.1 BOS Meeting 5/8/2019 - Members of the Board reviewed the draft meeting minutes of May 8, 2019. Chair Olmstead made a **motion** to accept the draft meeting minutes of May 8, 2019 with changes. Selectman North **seconded** the motion and the **motion passed unanimously**.

10.0 Donations -None at this time.

11.0 ADJOURNMENT – Chair Olmstead made a **motion** to adjourn the meeting at 6:18 p.m. Selectman North **seconded** the motion and the **motion passed unanimously**.

12.0 NEXT MEETING(S) – The Selectmen will hold their regularly scheduled meeting on **Wednesday, May 22, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,
April Rollins, Administrative Specialist

Approved on 5/22/19 _____
Selectmen's Clerk