

# Approved

## SANBORNTON BOARD OF SELECTMEN'S MINUTES

*May 1, 2019*

### Town Offices

The Board of Selectmen convened in regular session on Wednesday, May 1, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello, Selectman John Olmstead and Selectman Katy North. Town Administrator, Katie Ambrose was present.

**1.0 Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.

**2.0 Public Comment** - None at this time.

### **3.0 Business**

**3.1 Police Chief – Hiring/Swearing In of New Police Officer** - Chief Hankard introduced Warren Thompson, who is from Gilford and was referred to the Sanbornton Police Department by Matthew Terry. Chief Hankard stated Warren is currently part of the Navy Reserves and moving towards his Associates Degree in Criminal Justice. Chief Hankard informed the BOS that the Academy takes 16 weeks, which Warren would attend in September and then start out on his own sometime in January 2020. Chair Olmstead made a **motion** to appoint Warren Thompson as a new full-time Police Patrol Officer at grade 14, step 1 then upon successful completion of the Police Academy at grade 15, step 1, effective May 5, 2019. Selectman North **seconded** the motion and the **motion passed unanimously**. Chief Hankard swore-in Officer Thompson and added that Officer Thompson has signed a 3-year retention contract in the amount of \$25K.

**3.2 Highway Department Purchasing Quotes** - Chair Olmstead made a **motion** to approve the quote from Schoenberg Salt & Chemical Company for magnesium chloride in the amount of \$11,300 dollars and to waive the bid process. Selectman North **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to authorize Pike Industries to repair Bay Road and Upper Bay Road in the amount of \$35,260 dollars, funds to come from the CRF and Highway Block Grant. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Selectman North made a **motion** to add the name of the CRF to her previous motion, which is the Road/Bridge Construction (line item 4915.800). Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to accept/approve Director Van Tassel's recommendation to select Equipment East quote for a rubber tracked or wheeled mini-excavator for one month in the amount of \$3,380 dollars, funds to come from the Hired equipment & Trucking line 4312.380. Selectman North **seconded** the motion and the **motion passed unanimously**.

**3.3 Old Town Hall Rental Application** - Selectman North made a **motion** to approve the Town Hall Rental application for the meeting of the Lakes Region Municipal Managers Group on May 24, 2019 at 12 p.m. plus waive the rental fee. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

## **Other Business**

**4.1 PILOT Amendment Process** - TA Ambrose stated last week the Board set a meeting date of 5/22/19 with NhSolarGarden.com but they cannot make the meeting, so they have requested the date be rescheduled to the last week in May or the first week in June.

Selectman North stated a 2nd amendment is needed for the PILOT to reflect the new dates then a Public Hearing can be scheduled, so the Board can inquire as to why they are requesting the additional extension of four years. Selectman Salatiello requested copies of the past meeting minutes and the legislation that established the PILOT program. The Board will schedule and post a Public Hearing for June 5, 2019 at 5 p.m. with the Board's regular meeting to start at 4:30 p.m.

**4.2 Health Insurance Study Committee** - Chair Olmstead made a **motion** change the makeup of the HISC to; one Selectman, one Budget Committee Representative, three employees that are residents and two Citizens. Selectman North **seconded** the motion and the **motion passed unanimously**. Appointments will be scheduled for next week.

**4.3 Fire Department Mobilization** - Chair Olmstead stated last week on April 25th the Fire Department was requested to mobilize the ambulance to go to Keene and he would like to publicly acknowledge Ken Carleton and Mike Lewis for the transports, which show our Fire Department's dedication.

## **4.0 Town Administrator's Report**

**5.1 Speed Limit Sign on Meeting House Hill Road** - TA Ambrose reported that the road is posted by default of the State's statute at 35 mph but if the Board would like a sign placed on Meeting House Hill Road then Director Van Tassel should be notified. The Board agreed that the state statute was suffice and no sign was needed.

**5.2 Email Re: Tax Map 3, Lot 25** - TA Ambrose stated she received an email from Anthony Camelo who lives at 19 Moose Run Drive (Tax Map 3, Lot 24) requesting that the Town place the town-owned parcel (Map 3, Lot 25) up for auction. Selectman North replied the Conservation Commission makes a recommendation to the BOS to place the sale of town-owned land on the warrant but the Conservation Commission needs to review the specifics of the parcel. TA Ambrose will refer the matter to the Conservation Commission.

## **5.0 Selectmen's Report**

**6.1 Update on the work of the Budget Committee** - Chair Olmstead provided an update.

**6.2 Brook Road** - Selectman Salatiello reported he received a call regarding road conditions on Brook Road.

## **6.0 Authorization Signatures: Payroll and Accounts Payable Register**

**7.1 Board Meeting: 4/17/2019** -The Clerk signed.

**7.2 Abatements** - Selectman North made a **motion** to approve the abatement for 27 Willow Road, Tax Map 21, Lot 7, to abate \$274.34 and revise the assessment to \$276,100 dollars. Chair Olmstead **seconded** the motion and the **motion passed unanimously**.

Selectman North made a **motion** to approve the abatement for 258 Lower Bay Road, Tax Map 10, Lot 108.1, to abate \$85.0 and revise the assessment to \$380,400 dollars. Chair Olmstead **seconded** the motion and the **motion passed unanimously**. Chair Olmstead made a **motion** to deny the abatement application for 516, 517, 373 Steele Hill Road plus

5/1/2019

BOS **Approved** Minutes

five parcels that are land only (Tax Map, 4, Lot 63, Tax Map, 4, Lot 64, Tax Map, 10, Lot 11, Tax Map, 10, Lot 12, Tax Map, 10, Lot 14, Tax Map, 10, Lot 37, Tax Map, 9, Lot 58, Tax Map, 9, Lot 59, Tax Map, 10, Lot 8, Tax Map, 10, Lot 9 and Tax Map, 4, Lot 40.) Selectman Salatiello **seconded** the motion and the **motion passed. *Selectman North abstained.***

## **7.0 Review & Approve Minutes**

**8.1 BOS Meeting 4/24/2019** - Members of the Board reviewed the draft meeting minutes of April 24, 2019. Chair Olmstead made a **motion** to accept the draft meeting minutes of April 24, 2019 with changes. Selectman North **seconded** the motion and the **motion passed unanimously.**

**8.0 Donations** - Selectman North made a **motion** to accept a donation from David French of sports balls for the Recreation Department with an estimated value of \$80 dollars. Chair Olmstead **seconded** the motion and the **motion passed unanimously.**

**9.0 Non-Public Session under RSA 91-A:3 II (c)** - Selectman North made a **motion** to go into non-public session at 6:33 p.m. Chair Olmstead **seconded** the motion. The Motion passed. Roll call vote, Salatiello – aye, North– aye and Olmstead–aye. The Board reconvened the public session at 6:58 p.m. Selectman North announced that while in non-public session the Board reviewed interest for Tax Map 10, Lot 24.2, motion by North, second by Olmstead to waive interest in the amount of \$74.45 dollars, Tax Map 5, Lot 2.2, motion by North, second by Olmstead to waive interest in the amount of \$31.59 dollars, the Board reviewed Tax Map 9, Lot 56 with no action taken, the Board reviewed Tax Map 20, Lot 27 and Tax Map 10, Lot 21.2, which are both on hold for further review. Chair Olmstead made a **motion** to seal the minutes of the non-public. Selectman North **seconded** the motion and the **motion passed unanimously.**

**10.0 ADJOURNMENT** – Chair Olmstead made a **motion** to adjourn the meeting at 7:02 p.m. Selectman North **seconded** the motion and the **motion passed unanimously.**

**11.0 NEXT MEETING(S)** – The Selectmen will hold their regularly scheduled meeting on **Wednesday, May 8, 2019 @ 5:00 p.m.** at the Sanbornton Town Office.

Respectfully submitted,  
April Rollins, Administrative Specialist

Approved on 5/8/19 \_\_\_\_\_  
Selectmen's Clerk