

## SANBORNTON BOARD OF SELECTMEN'S MINUTES

*January 23, 2019*

### Town Offices

The Board of Selectmen convened in regular session on Wednesday, January 23, 2019 at 5:00 p.m. at the Town Offices. In attendance were Selectman Tom Salatiello and Selectman Katy North. Town Administrator, Katie Ambrose was also present. Selectman John Olmstead was absent.

**1.0 Pledge of Allegiance** - Those in attendance recited the Pledge of Allegiance.

**2.0 Public Comment** - None at this time.

### **3.0 Business**

**3.1 Board & Committee Appointments: Planning Board, Alternate – Andrew Sanborn** - Chair North made a **motion** to appoint Andy Sanborn until March 31, 2021. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. Chair North swore-in Andy.

**3.2 Maintenance Request – Highway Garage Overhead Door** - The Board reviewed a quote from Overhead Door Options to install a replacement motor for the Highway Department's garage door. Chair North made a **motion** to authorize the installation of a replacement motor for the Highway Department's garage door in the amount of \$1,954 dollars, to be reimbursed from the Facilities Maintenance Repair CRF. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

**3.3 Barbara Whetstone –Request for Warrant Article to Discontinue Calef Hill Road** - Ms. Whetstone explained that her home is at the east end of Calef Hill Road and she owns most of the land on the Class VI portion. Ms. Whetstone stated the road is in rough shape due to the amount of traffic because it is used as a through road and people leave trash or trespass. Ms. Whetstone stated there is a conservation easement and she doesn't mind the land being used for recreation but would like to see it become a "dead end" or for it to be changed from a Class VI road to a private road. TA Ambrose replied the Town cannot completely restrict access because access still has to be retained to all of the properties. TA Ambrose referred to the "Hard Road to Travel" book's pages 70 through 73, which defines the discontinuance of Town roads. Chief Dexter noted that a portion of Calef Hill Road is shown as Threshing Mill Road and there is a gap shown in the road before the Van Tassel's property. Chair North replied there was a reason for the gap and asked if they were proposing one warrant article with both road names. Ms. Whetstone asked what if the road was private. Melanie Van Tassel replied the road would need to be brought up to Class V road standards, which would take away some of the land and she would not be in favor of the road being private. Selectman Salatiello stated he feels this should be a petition warrant article. Chair North agreed that a petition warrant article would be a better approach then the Board can decide if they want to support it. There was a brief discussion regarding gates & bars. Chair North recommended that Ms. Whetstone research the road status information and the Town's Zoning Ordinances further, to be sure the owners come up with the desired outcome.

**3.4 5:15 PM \*Public Hearing\* CONTINUED - to consider a petition to declare a "Farm Road" located between tax map 10 lots 12, 14, 15 & 16 in the town of Sanbornton, NH an emergency lane pursuant to NH RSA 231:59-a** - Chair North opened the Public Hearing at 5:46 p.m. TA Ambrose stated the petitioners have requested to withdraw the petition. Chair North asked if there was any public comment, hearing none, she closed the Public Hearing at 5:47 p.m.

1/23/2019

BOS Approved Minutes

#### **4.0 Other Business**

**4.1 Warrant Articles** - TA Ambrose provided the Board with a draft of the Warrant for 2019. Selectman Salatiello suggested putting all of the money articles in order together. Chair North made a **motion** to lock in to the 4.95% interest rate for (Article #9) the highway truck lease/purchase and enter into a financial agreement pending Town Meeting approval. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**. The Public Hearing on the construction bond for Article #1 (Town Buildings) is scheduled for 2/13/19 at 5:30 p.m. with a snow date of 2/20/19. TA Ambrose offered to post the building designs plus the cost estimates on the Town's website for residents to view.

**4.2 Joint Meeting of the Selectmen and the Budget Committee** - TA Ambrose will be emailing the members of the Budget Committee to arrange a joint meeting for 1/31/19 or 2/7/19.

**5.0 Non-Public Session under RSA 91-A:3 II (b) & RSA 91-A:3 II (a)** - Chair North made a **motion** to go into non-public session at 6:07 p.m. Selectman Salatiello **seconded** the motion. The Motion passed. Roll call vote, Salatiello – aye, North– aye and Olmstead–absent. The Board reconvened the public session at 6:31 p.m. Chair North announced that while in non-public the Board agreed to meet with the recommended candidate for the Health Officer's position in non-public on 1/30/19. Chair North made a **motion** to seal the minutes of the non-public session. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

**6.0 Selectmen's Reports** - None at this time.

#### **7.0 Authorization Signatures: Payroll and Accounts Payable Register**

**7.1 Board Meeting Minutes: 1/9/2019** -The Clerk signed.

**7.2 Check Policy** - Chair North made a **motion** to waive the three signature policy for checks over \$5K indefinitely. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

#### **8.0 Review & Approve Minutes**

**8.1 BOS Meeting 1/16/2019** - Members of the Board reviewed the draft meeting minutes of January 16, 2019. Chair North made a **motion** to accept the draft meeting minutes of January 16, 2019 with changes. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

**9.0 Donations** - None at this time.

**10.0 ADJOURNMENT** – Chair North made a **motion** to adjourn the meeting at 6:46 p.m. Selectman Salatiello **seconded** the motion and the **motion passed unanimously**.

**11.0 NEXT MEETING(S)** – The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, January 30, 2019 @ 5:00 p.m.** at the **Sanbornton Town Offices**.

Respectfully submitted,  
April Rollins, Administrative Specialist

Approved on 1/30/19 \_\_\_\_\_  
Selectmen's Clerk