

Approved

SANBORTON BOARD OF SELECTMEN'S MINUTES

October 31, 2018

Town Offices

The Board of Selectmen convened in regular session on Wednesday, October 31, 2018 at 5:00 p.m. at the Town Offices. In attendance were Selectman John Olmstead and Selectman Katy North. Town Administrator, Katie Ambrose was also present. Selectman Tom Salatiello was absent.

1.0 Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

2.0 Public Comment - None at this time.

3.0 Business

3.1 Transfer Station Manager – Glass Separation & Tank Disposal - Manager Razinha explained that he has been in contact with the NRRA in regards to pricing of propane tanks/fire extinguishers. The BOS reviewed the price sheets. Chair North asked if there was a place to store the tanks and Manager Razinha replied yes, outside on pallets or plywood stacked. Chair North suggested that a log be kept of the tanks that are accepted just in case the fee schedule needs to be adjusted, include this in the Transfer Station's Operations Manual and provide a copy to the Town Clerk for the archives. TA Ambrose noted there is a twenty-five dollar pick up fee indicated on the sheets. Chair North stated one dollar would need to be added to each tank's price, to cover that cost. Manager Razinha explained that he would not be able to determine what tanks are considered in "good condition". Selectman Olmstead replied this would be a learning experience for Manager Razinha and after a few loads, this can be revisited for a price adjustment. TA Ambrose offered to post the new fees to the Town's website. Selectman Olmstead made a **motion** to adopt the new fee schedule for propane tanks/fire extinguishers effective November 1, 2018. Chair North **seconded** the motion and the **motion passed unanimously**. Manager Razinha stated after he had discussed the hauling of glass with the Highway Director, he realized that the glass would need to be delivered on Fridays and they do not work on Fridays for half the year. Manager Razinha explained he has rethought the process and decided that a dumpster (30 yds.) should be used which would be a profit of \$7,500 dollars and save on employee time & hauling. Manager Razinha stated the glass will be inside with a table because the bottles cannot have any caps on them. Manager Razinha noted he would still be accepting toilet bowls/ceramics (\$3 to \$5 dollars) but without the hardware. Manager Razinha asked if residents should be charged more if they take the time to remove the hardware? Chair North suggested waiting until they get a handle on the figures. TA Ambrose provided the BOS with an email from the SWC, who has coincidentally agreed with the proposed glass recommendation from Manager Razinha and has one additional comment regarding the C&D scale. Chair North stated number seven of the contract says, the glass will be taken

back to the host site. The glass is not needed and the Highway Director has already indicated he doesn't want it. Chair North asked if the Town would have to pay to have the glass returned and then where would it be stored because the Town has no repurpose or need for it. Manager Razinha replied he would check with the NRRA to see what the likelihood is of getting the glass back. Selectman Olmstead noted delivery would cost \$150 dollars per ton and suggested that the NRRA meet with the BOS. TA Ambrose noted there is also mention of a scale. Manager Razinha replied the glass would go to Casella to be weighed but it will be crushed at the Transfer Station/onsite. Chair North raised concerns on contamination of the glass after it leaves the Transfer Station and who/how would it be inspected. Chair North made a **motion** to allow the Boy Scouts to leave a box at the Transfer Station for their "Scouting for Food" event, as long as it doesn't interfere with Town business. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**. Chair North provided Manager Razinha with a brief explanation of the SWC's roles and responsibilities as an advisory board to the Selectmen, to answer questions raised in the discussion and concerns in the SWC's email.

3.2 Non-Public Session and Highway Department Director – New Hire - Postponed.

3.3 Personnel Action Form (PAF) - Chair North made a **motion** to sign the PAF for William Hackmann as a per-diem FF/EMT at grade 12, step 1 effective November 1, 2018. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

3.4 Old Town Hall Rental Application - Selectman Olmstead made a **motion** to approve the Town Hall rental application for the Recreation Department's Annual Tree Lighting and Christmas Social on December 2 from 1-5 p.m., which may also include the Boston Post Cane presentation plus the waive the rental fee. Chair North **seconded** the motion and the **motion passed unanimously**.

4.0 Other Business

4.1 Letter Re: Eastman Hill Enterprises (Steele Hill Resort) - The Board reviewed a letter from Attorney Friedrich Moeckel of Tarbell & Brodich, P.A. dated October 26, 2018 regarding Eastman Hill Enterprises' preliminary assessed value. TA Ambrose stated the Assessors have already held a preliminary value hearing with Eastman Hill Enterprises and they are requesting the Town not adopt their value because they will be conducting an appraisal, plus Eastman Hill is claiming the approach was conducted differently than what is regulated by the State and she has a call in to them for further clarification on the language in the letter. Chair North replied that there are no comparables in Sanbornton and they would pay the difference of the assessed value once the appraisal has been completed. The Board took the letter under advisement and tabled for further clarification.

4.2 WRBP Update - TA Ambrose reported that the advisory board is saying that the statute regarding the replacement fund may not need to be amended but a placeholder will be submitted in case there is a need to move forward with the legislative process.

4.3 Rescheduling 10/29 Budget Work Session – The Board decided to reschedule their budget work session from 10/29 to 11/5 at 2:30 p.m. and the second work session to 11/13 at 9 a.m.

4.4 General Election - November 6th - The BOS and TA Ambrose discussed the coverage schedule for Selectman Pro-tem as needed.

4.5 FAAC Update - TA Ambrose stated a red-lined report is being sent to the FAAC for 10/31/2018

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review from the Attorney then the final report will be sent to the BOS for a second review, after that a non-public session will be scheduled to discuss a negotiation strategy. The Board agreed to wait to see the report before moving forward.

5.0 Selectmen's Reports

5.1 Update on the work of the Planning Board - Selectman Olmstead stated there was discussion of the Town's proposed Solar Ordinance at the last PB meeting and a member of the PB was asked to recuse themselves from the discussion. Chair North replied members cannot be asked to recuse themselves, it is inappropriate and out of order and the proposed ordinance has not been approved by the legislative body, so any current applications would fall under the current regulations/ordinance. Chair North noted that as long as PB members are acting in good faith then they are okay but they should be reminded that they did take the "Oath of Office".

6.0 Authorization Signatures: Payroll & the Accounts Payable Register – The BOS reviewed & signed the payroll and the accounts payable registers, a copy was made available for public inspection.

6.1 Board Meeting: 10/10/2018 -Signed.

6.2 MS-1 - The BOS signed.

6.3 PAFs - The BOS signed.

7.0 Review & Approve Minutes

7.1 BOS Meeting 10/17/18 draft - Members of the Board reviewed the draft meeting minutes of October 17, 2018. Selectman Olmstead made a **motion** to accept the draft meeting minutes of October 17, 2018 with changes. Chair North **seconded** the motion and the **motion passed unanimously**.

7.2 BOS Meeting 10/17/18 non-public draft - Members of the Board reviewed the draft non-public meeting minutes of October 17, 2018. Chair North made a **motion** to accept the draft non-public meeting minutes of October 17, 2018 without changes. Selectman Olmstead **seconded** the motion and the **motion passed unanimously**.

8.0 Donations - None at this time.

9.0 ADJOURNMENT – Selectman Olmstead made a **motion** to adjourn the meeting at 6:54 p.m. Chair North **seconded** the motion and the **motion passed unanimously**.

10.0 NEXT MEETING(S) – The Board will hold a budget work session on **Monday, November 5, 2018 @ 2:30 p.m.** The Board of Selectmen's next regularly scheduled meeting will be held on **Wednesday, November 7, 2018 @ 5:00 p.m.** at the **Sanbornton Town Offices**.

Respectfully submitted,
April Rollins, Administrative Specialist

Approved on 11/7/18 _____

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Selectmen's Clerk

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