

TOWN OF SANBORNTON
MEETING OF THE BOARD OF SELECTMEN
Sanbornton Town Office
573 Sanborn Road
Sanbornton, NH
9.14.2022 – 5pm

The Board of Selectmen convened in regular session. In attendance were: Selectman Jim Dick, Selectman Bob Lambert, and Selectman Brandon Deacon.

1. Public Comment

a. Brook Rd concerns – Lynn Chong explained that the ditching work on Brook Rd has made the road even narrower, wide enough for only one vehicle. Highway Department Director Johnny Van Tassel stated that widening the road would be a big project. Lynn asked if a line can be painted down Johnson Rd to help gravel trucks visually. Johnny responded that he would need to paint two lines down the center which would take up another foot of space. Selectman Dick suggested putting signs up that alert motorists to the narrow roads; there are signs like this for Turkey Bridge. Johnny stated that he will look into this.

b. Candidate's Night – Andy Sanborn stated that he has organized a district Candidate's Night for Friday, September 30th at 7pm the Visitor's Center connected to Franklin Savings Bank in Tilton.

c. Internet issues on Eastman Hill Rd – Leonard Hough explained that the area around Eastman Hill Rd is prone to issues with internet and asked if there is another option for the Town to explore besides Breezeline. Selectman Dick responded that the Town does not have a contract with Breezeline but there is an agreement to allow them to operate in Sanbornton; if another company wanted to operate they could. He stated that Breezeline is required to provide a list of written complaints each year to the Town but not phone call complaints, so residents should always submit their complaints in writing.

d. Town Park – Barbara Whetstone asked for an update about having Gilford Well visit the Town Park to look at the well; Town Administrator Trish Stafford responded that she has not heard back from Gilford Well but will reach out again to arrange a meeting. Selectman Dick stated that Hiltz Excavation quoted \$2,700 to do a topographical map of the park before being able to give an estimate for site work, so Trish is looking for quotes from other companies. Transfer Station Manager Shauna Goutier asked if a pipe could be run from the Town Park to the burn pile at the Transfer Station; Trish will invite Town Park Committee members and Shauna to the meeting with Gilford Well once that is scheduled. Selectman Lambert stated that he will be able to join the upcoming Town Park Committee meetings.

e. Maple Circle – Dave MacLachlan provided photos of erosion on Maple Circle; he stated that other residents on that road do not want to see it paved because they are worried about children and traffic but there is no evidence that that would be an issue. He added that Winnisquam Watershed Network has identified Maple Circle as a contributor of silt.

2. New Business

a. Dr. True Rd paving quote – Johnny provided a quote from GMI Asphalt for \$245,000 to improve Dr. True Rd before paving; an estimated \$50,000 would be needed to tie in driveways since the road will

be higher, so the total would be around \$295,000. He added that the Vortex system used to prevent runoff into the lake in that area is meant for a paved road. Andrew Sanborn stated that there are State grants available for preventing pollution into the lake according to Winnisquam Watershed Network and this should be looked into.

Selectman Dick stated that he wants to see more quotes from companies other than GMI which was requested at the last meeting. Johnny stated that he will reach out to an engineer who can give recommendations then get quotes based on those. Selectman Deacon stated that he wants to know what work can be done in phases and what the best mixture is between what the Town is getting, what they are paying and how long it will take. Ray Masse noted that he has seen the plans of the Vortex system for Maple Circle and that is not what is installed; even if paving doesn't happen, that system should be improved. Selectman Dick stated that those plans should be made available to the engineer.

b. Salt quote and sand RFP– Johnny explained that he has received quotes for salt and the price has almost doubled; he would like to have contracts with both Morton Salt and Eastern Minerals in case there are issues with getting material from either. Selectman Dick made a **motion** to accept the bids from Morton Salt and Eastern Minerals for winter salt delivery for 2022-2023 and to authorize the Highway Director to sign contracts on the Town's behalf. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Johnny stated that he would like to put out his RFP for sand; Selectmen Dick stated that the deadline for responses should be September 30th.

c. Loader quote – Johnny explained that several companies provided bids for a new loader and his top choices were all very close in price. He recommends the quote from Milton Caterpillar for \$169,900 which includes the trade-in of the current loader. Trish asked if there is a long lead time for this and Johnny responded that he should expect it to arrive in six to nine months from date of order. Selectman Dick stated that the funds for this are already in the General Fund so there will not need to be a transferring of funds from a CRF. Selectman Dick made a **motion** to accept the bid from Milton Caterpillar for a 926M loader for \$169,900 and to authorize the Highway Director to sign the purchase agreement on the Town's behalf. Selectman Lambert **seconded** the motion and the motion passed unanimously.

d. Letter from Rufus Colby Rd abutter – Selectman Dick explained that he received a letter from a property owner on Rufus Colby Rd asking what guidance is provided to people building on a Class VI road. This resident is concerned about someone building in a way that may divert water onto his property. Johnny responded that he has been using the Subdivision Regulations and also instructs people to discuss requirements with Fire Chief Paul Dexter. Selectman Deacon noted that the mechanism for bringing complaints forth if runoff from a neighbor were to happen would be to notify the Selectmen of the issue.

e. Transfer Station updates – Shauna provided an estimate from Grappone for a new F-350 for the Transfer Station; the cost difference between an F-250 and F-350 is \$800 and they recommend the bigger truck because of the plow and sander that will be added. The estimate is \$42,000 including discounts and government incentives and she should have an exact quote soon. It should be ready in

November. Selectman Dick estimates another \$16,000 for adding the plow and other options and there is \$66,000 in the CRF. Members were in agreement that Shauna should move forward with ordering the truck.

Shauna stated that getting rid of waste oil is still an issue and she has contacted NRRA about other possible facilities that could take it. Clean Harbors is the closest and the one that she is having issues with reaching, and other towns she has contacted all have waste oil burning furnaces so they don't have a disposal issue. Having hazardous waste contractors take the oil would be very expensive but keeping it more than a year would mean she is out of compliance and the oil cannot be transferred to another town per State regulations.

Selectman Dick made a **motion** to suspend collection of used oil at the Transfer Station temporarily. Selectman Lambert **seconded** the motion and the motion passed unanimously. Selectman Dick instructed Shauna to get a quote from hazardous waste contractors to remove the oil. Selectman Deacon suggested providing residents with a list of places that will take their used oil. Ray Masse noted that DES has a grant for paying for the disposal of oil.

Shauna stated that she plans to be closed the Friday after Thanksgiving and Veterans Day as well. She asked if the Transfer Station can close at noon on Christmas Eve and members thought this was reasonable.

3. Old Business - None

4. Town Administrator's report – Trish explained that the contact info for Zoning Enforcement Officer Mark Ledgard is now listed on the Town's website. Mark has been in touch with DES about Tax Map 8/Lots 58-59; DES has instructed the owner to cease work on the property until he obtained an Alteration of Terrain permit. Mark has read the report from the ZBA regarding the gravel pit on Johnson Rd and he is concerned about the environmental impact of magnesium chloride being used for dust mitigation. Selectman Dick stated that if a water truck was required to be on site for dust mitigation and that is not happening then the owner is not in compliance. Members were in agreement that Mark should be the one to enforce this.

Trish received an email from Guy Guinta with recommendations for plantings for the new town office building to help with slopes. There are lilac trees available free through the State and wildflower grass seed mix that can be purchased. Members agreed that she should look into this. The town office building is progressing but BPS is still waiting on some mechanical items. Selectman Dick noted that the walkway from the handicapped parking spaces at the back door of Old Town Hall is uneven and asked if that can be worked on while BPS is still there; Trish will check on this.

Trish stated she is still working on her budget; next is Department Head reviews and then the MS-434. Ray Masse stated that he will check with Ralph Rathjen about helping with this document.

5. Select Board reports – Selectman Lambert stated that Police Chief Steve Hankard will be requesting raises for some officers in his budget. The swim lines and rafts will be removed last week. He has asked Siri Gaydos for an update on the Town and she stated that things are okay right now but she is expecting more requests for assistance once heating oil is needed.

Selectman Dick explained that the Budget Committee will start reviews of budgets on Tuesday 9/20 and they have established a meeting schedule, alternating weeks with BOS meetings. There is a strong consensus that it is helpful to hear the same explanation from department heads so there will be joint meetings. He added that the BOS is late in getting their CIP requests submitted. He thanked Julie Lonergan for her work with the election. Julie stated that the only comment she received from the election auditor is that there wasn't enough accessibility for the elderly and handicapped voters; she suggested signage along the front of the church for temporary parking only.

Selectman Deacon stated that the Joint Land Use Boards meeting took place on September 1st and Resilience Planning was there to provide an update on the aquifer protection ordinance draft and map. The Master Plan Committee met with Jada Lindbloom of UNH Cooperative Extension about how she can assist with data for the Master Plan.

6. Non-public meeting – Selectman Dick made a **motion** to enter non-public session at 7:50pm under the provisions of RSA 91- A:3, III (c), matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to return to public session at 8:16pm. Selectman Deacon **seconded** the motion and the motion passed unanimously. During non-public session, the Board voted to differ tax deeding on two properties until March 29, 2023.

Selectman Dick made a **motion** to seal the minutes based on the fact that releasing the minutes would likely affect adversely the reputation of any person, other than a member of the public body itself. Selectman Deacon **seconded** the motion and the motion passed unanimously.

7. Signatures – A check in the amount of \$33,406 to Irwin Motors was signed.

8. Minutes – Selectman Dick made a **motion** to approve the minutes of 8/31/22 with corrections. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Selectman Dick Selectman Dick made a **motion** to approve the minutes of 9/7/22, a meeting to discuss tax liens, with corrections. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Meeting adjourned at 8:23pm. The next BOS regular meeting is scheduled for September 28th at 5pm. The joint meeting with the Budget Committee is scheduled for September 20th at 6:30pm.

Respectfully submitted,

Audry Barriault, Secretary

Selectboard Clerk: _____

Approval Date 9.28.2022