

SANBORNTON BOARD OF SELECTMEN'S MINUTES

March 4, 2020

Town Offices

The Board of Selectmen convened in regular session: in attendance were Selectman John Olmstead, Selectman Tom Salatiello, Selectman Jim Dick, Town Administrator, Trish Stafford and Administrative Specialist, Sue Smith were also present.

Pledge of Allegiance - Those in attendance recited the Pledge of Allegiance.

New Business

Voting Day/Town Meeting Schedule-Selectman discussed the coverage for voting day and who would be responsible for motions on the Warrant Articles. Sale of Town Property Sealed Bid and open bids on July 1, 2020

School Board Update

Nina Gardner, Chairman of the Winnisquam Regional School Board Budget Committee gave the board information on the proposed increase of Sanbornton portion of taxes. The main reason for the increase is that last year's town revaluation hit this year and is part of the cost sharing formula. Sanbornton is a wealthy property evaluation town. However, we are down in receiving State funding. The impact of that is decreased state aid, with no disparity aid. We did get adequacy and stabilization money. No Medicaid money for students statewide. Our State revenue is down \$120,000. Change in the 2020-2021 budget shows we are down \$102,428 in State aid. The budget is up with increased spending, decreased state aid, and equalized evaluation kicking in. We lost \$275,000 in state money this year and no \$275,000 revenue for next year. However we expect some next year which will offset taxes. Tax rates are an issue. Sanbornton's increase is \$1.55 per thousand of assessed value. We have more children this year, 318.99 children, 23.21 percent of the kids and 35% of the EV. Suggest we deal with it this year and see what happens next year. We believe the revenue will come back next year. What is driving this budget is cost. We have kids with needs, we have a teacher, paraprofessional and administrators pay raise package. Health insurance is up 5% this year and transportation cost is up 9.5%. \$100,000 on the tax budget is 5 cents increase on the tax rate. Those are the drivers in the budget. Enrollment is declining. We project up 11 students, but are down 45 students as of October 1, 2019. Budget Committee has said that the class sizes are pleasant and not over enrolled. Estimated cost per pupil went down. Sanbornton state aid is shy of \$5,000 per student. We raised \$5.4 million in taxes for 318 students. Assessment per child for the town is \$17,038.

State Wide Enrollment Property Tax (SWEPT) was explained and figures were provided. Pending Warrant Articles and building renovations were also discussed.

Through Trucking Limits

Director of Highways, Johnny Van Tassel is requesting approval from the Selectman to complete posting of signs for trucks on thru roads over 12,000 GVW. Selectman Olmstead said that the issues are with garbage trucks and delivery trucks possibly damaging the roads. Suggest that Director Van Tassel come in to discuss further. Selectman Dick would like to see the list of roads in question.

Town Report Presentation

The Tobin family was invited to the meeting to receive the dedication of the 2019 Town Report. Selectman Olmstead pointed out that a vote was taken and it was unanimous to dedicate the 2019 Town Report to Faith and Bill Tobin (deceased 2019), long time residents of our community. Selectman Dick read the full dedication to the family.

Tree Warden

Present was Guy Guinta, potential volunteer for Tree Warden. Worked for DOT for years. Selectman Olmstead made a **motion** to appoint Guy Guinta as Sanbornton Tree Warden. Selectman Salatiello **seconded**. **All in favor**, ayes have it, **motion carried**. TA Stafford will notify Director Van Tassel. Selectman Dick appreciates Mr. Guinta's help.

CCAG Solar Guidance

TA Stafford talked to Rob Jutton, of Cross Country Appraisals on cost for per panel valuation average. Charge would be \$25 each time a representative would come on-site. Selectman Dick discussed how the exemption would work with property evaluations. Assuming the Warrant Article passes, and we correct the exemption to comply with the law, recommend working with Rob and draft a letter for the residents who has systems as it will be a change for them.

Tax Collector Update

Julie had 3 pole licenses for new construction, all the same. Requested signatures from Selectmen for the documents. Julie also wanted to discuss delinquent notices for small amounts as it doesn't seem to be worth the time and effort. Request Selectman consider adopting Chapter 76 Section 13 for interest/amounts up to \$25.00 as being the Tax Assessors digressions to waive. Selectman Olmstead made a **motion** to adopt Chapter 76 Section 13 of the apportion of the assessment of taxes and abatement to the town standard at the digressions of the Tax Collector to waive amounts up to \$25. Selectman Dick **seconded**. Any discussion. Hearing none. All those in favor. Ayes have it. **Motion carries**.

Town Administrator's Report

TA Stafford- seasonal road bans will be effective Friday, March 6th. All roads will be posted at the same time as Belmont and Tilton. TA has contacted web host Civic Plus; they have a free module on posting RFP's. We will be using that to post RFP's for the Highway Dept. We have had 2 Safety Committee meetings in the past two weeks. At the first meeting, our Property and Liability Insurer Primex was invited and went over the basic requirements of a joint lost management committee of which recently the town has not in compliance with. We have to have four quarterly meetings and get in compliance with DOL. We have to file our safety summary forms and update safety manual which has not been updated since 2006; and are required to be updated every two years. Selectman Dick asked if it will require building changes to be compliance, we can expect that the committee will come back with some requests to expend funds out of the Town building and improvement to be compliant. After the April meeting; the committee will have more information on the building inspections and present their recommendations to the Board. TA Stafford said there was an incident at the Transfer Station where a patron fell. Our Health Inspector was in a bad accident recently so we are looking for a fill in. Chief Dexter will fill in for life type Safety inspections. Selectman Olmstead said to reach out to other towns. In the past we have reached out to

Belmont. TA Stafford has a complaint to discuss in a non-public session 91A.C as it may affect someone's reputation.

Selectman Olmstead made a **motion** to enter into non-public session under RSA 91-A 32C. Selectman Dick **seconded**.

Matters which if discussed in public would likely affect adversely the reputation of any person other than a member of this board unless such person requests an open meeting. The exception shall extend to any application for assistance or tax abatement or waiver of fee, fine or other levy if based upon inability to pay or poverty of the applicant.

Role call vote to enter non-public; Salatiello, yes; Dick, yes; Olmstead, yes. Entered into Non-public session at 6:41pm. Town Administrator Trish Stafford, and Administrative Specialist Sue Smith were also in attendance.

Discussion regarding two complaints. No votes were taken. Motion to leave non-public made by Selectman Dick, seconded by Selectman Olmstead. All in favor, **motion passed**. Motion to seal the non-public minutes made by Selectman Dick, **seconded** by Selectman Salatiello. **Roll call** vote to seal the minutes: Olmstead, yes; Dick, yes; Salatiello, yes **motion passed**.

Selectman's Report-

Selectman Dick – Went with TA to the WRBP meeting. Still sorting what was asked of us. TA received email asking us to make a decision. We have a copy of MOA. We should find a volunteer to help. Selectman Salatiello suggested looking at the original document. TA-It was also suggested that we update our sewer ordinances. Next meeting is March 19th. Building Construction Committee is meeting is tomorrow and was taking a look at what some of the options are using existing buildings.

Selectman Olmstead- no meetings. Went to Transfer Station, Nate had an idea for a storage area for cardboard. To keep it dry he suggested enclosing it. Rentals were not a good option. Asked Nate to provide an estimate. TA Stafford suggested the Transfer Station take a Train the Trainer course and a forklift operator course.

Selectman Salatiello – nothing to report at this meeting.

Selectboard Signatures-Transfers from the Treasurer to the Ambulance Fund and Police Special Detail Fund. PAFs for TA Stafford Review and Corey Getman resignation. Selectman Olmstead made a **motion** to approve TA Stafford's pay increase to Labor Grade 19 Step 6 after successful completion of probationary review. Selectman Dick **seconded**. Discussion of the motion, none, all in favor, ayes have it **motion carries**. A check for \$375,000 to the Winnisquam Regional School District. A check for \$7,808.17 to Northeast Resource Recovery. Check for yearly value for the Franklin Water Supply Lot Pilot Map 25 Lot 002 for 2019 \$1,871.00. Tax Map Maintenance Proposal from Cartographic Assoc for 4/1/20-3/31/2021 annual cost is \$2,300, quarterly \$575.00. Check for BTLA Settlement Agreement abatement refund for \$1,670.02 revised calculations for tax year 2018/2019. A letter from Wine Grad Rep and Cross Country Appraisal Group and have asked for a hearing date and requests signature. BTLA Settlement Agreement 2018 abatement refund \$2,422.04.

Authorization Signatures: Payroll & the Accounts Payable Register

The Selectboard signed the payroll registers for February 29, 2020

03/4/2020

BOS **APPROVED** Minutes

Review & Approve Minutes

BOS Meeting 02/19/2020 draft - Members of the Board reviewed the draft meeting minutes with corrections of February 19, 2020. Selectman Olmstead made a **motion** to accept the draft meeting minutes of February 19, 2020. Selectman Dick **seconded** the motion, all in favor, ayes have it and the **motion carries**.

Adjournment – Selectman Salatiello made a **motion** to adjourn the meeting at 7:59 p.m., Selectman Dick **seconded** the motion and the **motion carries**.

Next Meeting(S) – The Board of Selectmen’s next regularly scheduled meeting will be held on **Wednesday, March 18, 2020 @ 5:00 p.m.** at the **Sanbornton Town Offices**.

Respectfully submitted,
Sue Smith, Administrative Specialist

(These minutes are in draft form and are subject to review & approval at the next regularly scheduled Selectmen’s meeting. Meeting minutes are not official unless they are viewed on the Town’s web-site www.sanborntonnh.org or are on file with the Town Clerk.)

Selectboard Clerk: _____
Approved 3.8.2020