

Sanbornton Public Library Board of Trustees
Minutes for February 20, 2024

Trustees: Virginia Blackmer, Bob Baier, and Mary Ahlgren
Alternates Diane Mason, Chris Hobby and Director Rebekka Mateyk.

Call to order at 10:00 am.

Secretary's Report: Motion to accept the report dated January 16, 2024, Baier/Mason, passed.

Treasurer's Report: Motion to approve unanticipated funds of \$ 118.48, Ahlgren/Baier, passed.
Rebekka reported the budget balance is \$67,211.00 and this will cover library expenses through the month of June.

Old Business: We did not receive the NE Sustainable Libraries grant this year. The policy manual has been reviewed and updated. It is available to be viewed in the library. Trustees are to review the policy manual, sign and date when this has been done.

New Business: We have an estimate of \$995.00 to install a back-up sump pump but will wait until the next budget year to do this as the building repair line has been spent. A motion was made to use \$600.00 from the donation fund for the summer reading program expenses. Motion by Ahlgren and seconded by Baier. Rebekka presented information to the trustees regarding grade and step levels for town employees. When comparing the Library Director and Library Assistant Director positions to compatible positions in the town, we feel the grade and step levels should be adjusted for these positions. A motion was made by Ahlgren and seconded by Baier for the trustees to meet with the Board of Selectmen at their next meeting to request grade and step level changes to be made to the Library Director's position as well as the Assistant Library Director's position. The Director is presently at grade 15, step 7 with the request to move to grade 18, step 1. The Assistant Director is presently at grade 11, step 9 and the request is to move up to grade 12, step 8. The trustees support these changes and will cover the increase with the existing bottom line budget.

The meeting adjourned at 11:40 am.

Next meeting March 19, 2024 at 10:30 am.