

## MINUTES

### Sanbornton Franchise Agreement Advisory Committee (FAAC)

**Meeting Date and Time:** Thursday, August 23, 2018 at 6:00 PM

**Meeting Place:** Meeting Room, Sanbornton Town Offices

The meeting was called to order by Chairman Dick at 6:04 PM

#### **Roll Call**

Regular Members present: Selectman Katy North (ex officio), Andy Sanborn, Karen Bordeaux, Ken Carleton, Jim Dick

Regular Members absent: None

Alternate Members present: None (1 Vacancy)

**Others present at the meeting:** None

NOTE: Since the last FAAC meeting, Kenneth Carleton was seated by the Board of Selectmen as a regular member of the Committee.

#### **Review of Previous Meeting Minutes**

The draft minutes from the previous meeting were reviewed. Ken Carleton made a motion to accept the minutes. The motion was seconded by Andy Sanborn. The vote was unanimous to accept the minutes.

#### **New Business**

- a. **Review of the Results of the Cable TV Information Survey** — The Committee reviewed the results of the cable TV survey. Chairman Dick summarized the findings and comments, and the Members reviewed the responses. In total, 97 responses were received. 52 were completed online and 45 were submitted at one of the three collection sites.
- b. **Draft FAAC Report** --- Chairman Dick presented a draft report for the Board of Selectmen. The Members reviewed the draft and focused on the proposed recommendations for the Town as they enter into negotiations on the Cable Franchise Agreement. Selectman North pointed out that the section of the Town Master Plan (Chapter VIII) that addresses the cable franchise agreement, and the feedback from the cable TV survey, are generally in agreement, and they represent the Town's guidance, since the Master Plan was accepted at a public hearing.

The Members reviewed the draft recommendations and made suggested changes. The Committee agreed that getting improvements to the service for the residents, and extending service to the underserved areas of Town – preferably at the expense of the cable company and not the customers - were the priorities.

Andy Sanborn made a motion to send the survey results and the revised draft of the report to Attorney Miller at the law firm of Donahue, Tucker & Ciandella, PLLC (DTC) (legal firm representing the Town in the negotiation) for her feedback and comments. Ken Carleton seconded the motion. The motion passed unanimously. Chairman Dick will send the report and the survey results to the Town Administrator for her to forward to DTC.

A motion was made by Selectman North to adjourn the meeting, seconded by Ken Carleton. Motion passed unanimously.

**Meeting adjourned at 7:08 pm. The next meeting will be scheduled after Attorney Miller has reviewed the material and indicated when she is available to meet with the Committee.**

Respectfully submitted,  
Jim Dick