

MINUTES

Sanbornton Capital Improvements Program Committee (CIPC)

Meeting Date and Time: Monday, November 26th, 2018 at 6:00PM

Meeting Place: Town Offices, 573 Sanborn Road, Sanbornton, N.H.

The meeting was called to order by Chair Andy Sanborn at 6:15 PM.

Present: Jody Slack, Planning Board; Debra Schneckloth, Planning Board; Andy Sanborn, Chair/Citizens' Representative; Nina Gardner, Citizens' Representative, Kate Osgood, Budget Committee; Bob Lambert, Citizens' Representative

a. Police Department Requests - Police Chief Stephen Hankard explained that he is requesting the funding for a police cruiser though he doesn't think one will be needed for FY20, but would like to have the money there in case. He also noted that the lease is paid off on the department's F-150. Nina Gardner asked if the Police Chief plans on requesting funding for SUVs moving forward rather than sedans, and he responded Yes, the sedans are no longer being made.

b. Fire Department Requests – Fire Chief Paul Dexter explained that he would like to replace SCBA (air packs) for firefighters all at one time so that firefighters are accustomed to using one type; he cannot spread out the purchase. He is requesting the purchase of all 22 air packs and 3 RIT packs in FY2020 and to fund it with the use of a municipal finance agreement over a 5 year period with a \$52,000 cost per year, then funding a CRF at \$26,000 per year for ten years, as the lifespan of an air pack is 15 years. The current air packs will no longer be serviceable in 2020 and do not meet NFPA standards. He explained that the existing air packs were purchased with a grant and it is very unlikely that he would receive a grant to purchase again. Chair Sanborn asked if firefighters would not be able to work if this does not get voted in by taxpayers, and Chief Dexter responded that he could replace just the cylinders instead for \$40,000, but this would not be a good use of funds. Chair Sanborn also asked about the possibility of purchasing a generator in the next several years for the Highway Garage using a FEMA grant, and Chief Dexter responded that this is on his radar.

c. Highway Department Requests – Highway Department Director Johnny Van Tassel provided a spreadsheet of current equipment used by the Highway Department. He noted that he has added the F250 which is used by the Transfer Station Manager. He also stated that he is trying to keep on top of maintenance for trucks to extend life and minimize purchase requests. The newest truck is still having equipment added to it and has not been received yet. Jody Slack mentioned that it may be beneficial for the CIP Committee to see the repair history for equipment so that they have an idea of the cost. Nina Gardner asked if the Highway Department still uses subcontractors in the winter and Johnny responded that they are using one subcontracted truck. Chair Sanborn asked if the department has enough employees, and Johnny responded that six is a good number and they will be in good shape once the newest truck is operable. He also noted that he would personally like to move to outright purchases of trucks versus lease purchases and save money on the interest. Chair Sanborn noted that the CIP Committee should consider creating a CRF for new trucks; this would need to be voted on. Johnny noted that the loader used by the Highway Department is 20 years old and could need to be replaced in a few years as well.

Regarding town bridges, Johnny stated that Turkey Bridge is red-listed right now. Chair Sanborn asked if the request for \$100,000 is adequate for bridges, and Johnny responded that he feels it is at this time. Nina Gardner asked if \$600,000 is an appropriate request for road maintenance and

repair. Johnny responded that they will know more once the road evaluation is complete, which he should have soon.

d. Minutes – Nina Gardner made a motion to approve the draft minutes of 11/12. Kate Osgood seconded the motion and the motion passed unanimously.

Meeting adjourned at 7:50 pm.

Respectfully submitted,
Audry Barriault, CIPC Secretary